

CITY OF ROSEBURG
MEMORANDUM



Handwritten: ✓
6-9-2023

DATE: June 15, 2023
TO: Airport Commission
FROM: Nikki Messenger, P.E., City Manager
SUBJECT: Meeting Cancellation

With concurrence from Commission Chair David Mohr, the Airport Commission meeting scheduled for June 15, 2023, has been **CANCELLED**.

Attached is a brief update of airport related activities.

The next regular meeting is scheduled for Thursday, August 17, 2023 at 3:30 p.m.



**CITY OF ROSEBURG
MEMORANDUM**



DATE: June 15, 2023

TO: Airport Commission

FROM: Ryan Herinckx, Design & Construction Manager
Nikki Messenger, P.E., City Manager

SUBJECT: **General Airport Updates**

The following is a brief update on various items affecting the Roseburg Regional Airport.

Airport Emergency Generator Project

Staff met with PP&L on site Tuesday, June 6th to discuss the project and service to the electrical vault that will need to be upgraded. PP&L will provide requirements for the service upgrade to the electrical vault by June 13th. Once this information is provided by PP&L, Mead and Hunt will finalize bid documents and specifications. Anticipate bidding project in July, pending PP&L response.

Taxiway A Extension Project

Mead and Hunt submitted 75% design drawings to the FAA in January, we are waiting on FAA to provide review and comments. Since the project is not funded until FY 24, it is not a high priority for the FAA to review. Once comments are received Mead and Hunt will move forward with final design, construction drawings and specifications. Project is expected to bid this winter.

Airport Fencing Improvement Project

Staff submitted the CATEX scope and fee on May 12th, FAA provided review and comments, staff and Mead and Hunt are currently working on revisions to the scope and fee. Once the scope and fee is approved by the FAA, Mead and Hunt will provide a project schedule.

Fire Season Operations

Staff has been working on various agreements and relationships concerning fire related operations at the airport. Staff has had meetings (in person and/or virtual) with the FBO, DFPA, and Umpqua National Forest. An agreement has been executed with the Oregon Department of Forestry that covers the SEAT base operated by ODF and DFPA. We have also executed an "incident specific" agreement with the Umpqua National Forest and are working on an overall agreement for the season. Staff will be working with the FBO to share the revenue from the agreements moving forward.