



ROSEBURG PARKS AND RECREATION COMMISSION AGENDA  
WEDNESDAY, FEBRUARY 2, 2022  
8:15 a.m. Regular Meeting

OK  
1-27-2024

**Electronic Meeting**

Public Access: [www.Facebook.com/CityofRoseburg](https://www.facebook.com/CityofRoseburg)

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**NOTE: IT IS UP TO EACH OF YOU AS COMMISSIONERS TO CALL 541-492-6730 AND LET STAFF KNOW BEFORE THE DAY OF THE MEETING IF YOU WILL NOT BE ATTENDING. THANK YOU.**

**I. CALL TO ORDER**

**II. ROLL CALL:**

Chair: Alison Eggers  
Commissioners: Kyle Bailey Ryan Finlay Diana Wales  
Bob Grubbs Marsha La Verne Tobiah Mogavero

**III. APPROVAL OF MINUTES**

A. October 6, 2021

**IV. DISCUSSION ITEMS**

A. Parks Rules & Regulations Update

**AUDIENCE PARTICIPATION** – Comments can be provided via email to the Commission at [pwd@cityofroseburg.org](mailto:pwd@cityofroseburg.org) or hand delivered to City Hall, 900 SE Douglas Avenue in Roseburg **prior to 12:00 pm on Tuesday, February 1, 2022**. Comments must include the person's name and address for the record. The Commission reserves the right to delay any action requested until they are fully informed on the matter.

**V. INFORMATIONAL**

A. Maintenance Report

**VI. BUSINESS FROM THE COMMISSION**

**VII. NEXT MEETING DATE:** March 2, 2022

**VIII. ADJOURNMENT**

**\*\*\* AMERICANS WITH DISABILITIES ACT NOTICE \*\*\***

Please contact the Office of the City Recorder, Roseburg City Hall, 900 SE Douglas Avenue, Roseburg, OR 97470 (Phone 541-492-6700) at least 48 hours prior to the scheduled meeting time if you need an accommodation. TDD users please call Oregon Telecommunications Relay Service at 1-800-735-2900.

**CITY OF ROSEBURG  
PARKS AND RECREATION COMMISSION  
OCTOBER 6, 2021**

**MINUTES**

**CALL TO ORDER:** The meeting of the City of Roseburg Parks and Recreation Commission was called to order at 8:20 a.m. Wednesday, October 6, 2021, electronically via Zoom in Roseburg Oregon.

**ROLL CALL:** Present: Chair Alison Eggers Commissioners Ryan Finlay, Kyle Bailey, Marsha La Verne, and Tobiah Mogavero

Absent: Commissioners Bob Grubbs and Diana Wales

Attending Staff: City Manager Nikki Messenger, Public Works Director Brice Perkins, Parks and Recreation Program Manager Val Ligon, Design and Construction Manager Ryan Herinckx, Public Works Staff Assistant Kandi Leroue, and Department Technician Chanelle Rogers

Others Present: None

**APPROVAL OF MINUTES:** Commissioner La Verne moved to approve the minutes of the May 5, 2021 Parks and Recreation Commission meeting. Motion was seconded by Commissioner Bailey and approved with the following vote: Chair Eggers, Commissioners Finlay, Bailey, La Verne, and Mogavero voted yes. No one voted no.

**DISCUSSION ITEMS:**

**U.S. Economic Development Administration – ARPA Travel, Tourism and Outdoor Recreation Grant Application:** Messenger informed the U.S. Economic Development Administration (EDA) has developed a competitive grant program to help communities that have been hardest hit by challenges facing the travel, tourism and outdoor recreation sectors due to the pandemic. Messenger said the grant program is funded by \$240 million dollars of American Rescue Plan Act (ARPA) funding. The maximum grant amount is \$10million; with minimum 20% match. Messenger stated the match would come from a combination of sources, possibility including the Park Improvement Fund, Stewart Park Trust Fund, Economic Development Fund, Hotel/Motel Tax Fund, General Fund, and fundraising by invested community partners. Messenger informed the intent is to seek the funds to redevelop portions of Stewart Park into modern regional complexes that will facilitate tournaments, encourage tourism, support hospitality and make Roseburg a more attractive place for professionals and families to call home. Staff has been meeting with the user groups to discuss potential improvement projects that could be accomplished with this funding. Messenger said some of the potential projects could include converting existing soccer and softball facilities to turf, adding lighting and shaded spectator areas (where possible) adding additional outdoor tennis courts that could also be used for pickle ball. Staff would like any improvements to allow facilities to be multi use. Chair Eggers asked what the time line would be for the projects. Messenger said staff won't know if will receive the funding until about this time in 2022 and it allows for completion by 2027. Commissioner Mogavero inquired if staff should be contacting the mountain biking or hiking user groups. Messenger replied that staff had looked at projects at Sunshine Park but are going to focus on Stewart Park. Messenger informed staff is working with a professional grant writer, i.e. Engineering, and Land & Water, to prepare a competitive grant application. Perkins will parking be looked at during the design of this project. Messenger said the only area that parking would be looked at is at Fir Grove as that master plan reflects

more parking. Commissioner Finley said would be useful to have additional parking and a restroom in the disc golf area. Messenger also mentioned that if the City receives the grant may need to look at hiring another park employee to help facilitate the field usage.

**MOTION:** Commissioner Bailey moved to recommend the City Council authorize the City Manager to submit the EDA ARPA Travel Tourism and Outdoor Recreation Grant application for improvements throughout Stewart Park. Motion was seconded by Commissioner Finley and approved with the following vote: Chair Eggers, Commissioners Finley, Bailey, La Verne, and Mogavero voted yes. No one voted no.

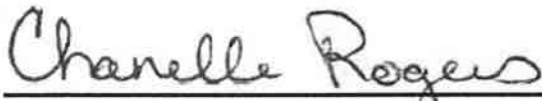
**AUDIENCE PARTICIPATION:** None

**INFORMATIONAL:** Maintenance report for the summer months was provided in the agenda packet.

Chair Eggers congratulated Val Ligon on moving into the Parks and Recreation Program Manager position.

**BUSINESS FROM THE COMMISSION:** Commissioner Bailey said he checked out Beulah Park and it is hardly recognizable after the renovation, it looks really good.

**ADJOURNMENT:** Meeting adjourned at 8:41 a.m.



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Chanelle Rogers, Public Works Department Technician

**CITY OF ROSEBURG  
MEMORANDUM**



**DATE:** February 2, 2022

**TO:** Parks & Recreation Commission

**FROM:** Velorie Ligon, Parks & Recreation Program Manager

**SUBJECT:** **Parks Rules & Regulations Update**

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**ISSUE STATEMENT AND SUMMARY**

Staff recognized it would be a good time to update the Parks Rules & Regulations to align with the proposed amendment to RMC 12.04.020. The code amendment proposes to allow mini-retail businesses (MRB), or uses that are commonly referred to as food trucks or mobile vendors, to be permitted outright in any public reserve zone (PR) to match what is currently allowed in commercial or industrial zones. The intent of the code amendment is to allow more freedom and flexibility for mini-retail businesses to locate in parks, around government buildings, schools, churches, and other public oriented uses found in the PR zone.

**BACKGROUND/ANALYSIS**

The City's practice has been to only allow vendors to operate within parks as part of permitted special events, whether at the half shell, pavilion or other park facility. The main exceptions are the concessionaires at Sunshine Park and Fir Grove. These concessionaires are typically selected through a Request for Proposal process and operate under a contract with the City. Other vendors in the parks include bounce houses that are permitted in conjunction with a park rental agreement or food trucks that are catering an event for someone that rented a pavilion.

The Parks Rules pre-date the proposed City's adoption of the MRB land use code, therefore staff is recommending changes to the Parks Rules and Regulations. These changes are intended to help define a park special event and the requirements to hold such an event. Additionally, the proposed changes are intended to clarify requirements for MRB's in parks.

The current park rules are outlined in Resolution No. 2018-21 adopted by the Roseburg City Council on September 10, 2018. The process to facilitate adding new rules is to have the Roseburg City Council rescind the previous resolution and then adopt the new rules via a new resolution (attached).

**TIMING ISSUES**

Second Reading of Ordinance No 3566 – Title 12 Amendments –LUDR-22-001 – Mini Retail Business in PR Zone is tentatively scheduled for the February 28, 2022 Council Meeting. The corresponding changes to the Parks Rules are required in order to be consistent with proposed Title 12 Amendments.

**COMMISSION OPTIONS**

The Commission has the following options:

1. Recommend to the City Council adoption of a Resolution repealing and replacing the City of Roseburg Parks Rules; or
2. Request additional information; or
3. Not recommend to the City Council adoption of a Resolution repealing and replacing the City of Roseburg Parks Rules.

#### **STAFF RECOMMENDATION**

Staff recommends the Commission approve the attached revised City of Roseburg Parks Rules and Regulations and forward a recommendation to Council for adoption by Resolution.

#### **SUGGESTED MOTION**

*I move to approve the revised Parks Rules and to recommend to City Council the adoption of a resolution repealing and replacing the City of Roseburg Parks Rules.*

#### **ATTACHMENTS**

1. Resolution No. 2022-\_\_\_\_\_, repealing and replacing Resolution No. 2018-21 regarding the City of Roseburg Parks Rules and Regulations
2. Proposed City of Roseburg Parks Rules and Regulations

RESOLUTION NO. 2022 - \_\_\_\_\_

**A RESOLUTION REPEALING AND REPLACING RESOLUTION NO. 2018-21 REGARDING  
THE CITY OF ROSEBURG PARKS RULES AND REGULATIONS**

**WHEREAS**, general rules and regulations for the City of Roseburg's parks system were approved by the Roseburg City Council through the adoption of Resolution 2018-21 on September 10, 2018; and

**WHEREAS**, the current park rules and regulations pre-date the proposed City's adoption of the Mini Retail Business (MRB) land use code; and

**WHEREAS**, the City of Roseburg Parks & Recreation Commission determined that the Park Rules and Regulations should be updated to align with the proposed amendment to RMC 12.04.020; and

**WHEREAS**, these changes are intended to help define a park special event and the requirements to hold such an event; and

**WHEREAS**, additionally, the proposed changes are intended to clarify requirements for MRB's in parks; and

**WHEREAS**, it has been determined to be most advantageous to have all rules and regulations relating to the general use of all City parks incorporated into one document;

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROSEBURG that:**

**Section 1.** Resolution No. 2018-21 as adopted on September 10, 2018 is hereby repealed.

**Section 2.** The City of Roseburg Parks Rules and Regulations, attached hereto as Exhibit "A" are hereby adopted and enforceable under Roseburg Municipal Code Chapter 1.06.

**Section 3.** This resolution shall become effective immediately upon adoption by the Roseburg City Council.

**ADOPTED BY THE ROSEBURG CITY COUNCIL AT ITS REGULAR MEETING  
ON THE \_\_\_\_ DAY OF \_\_\_\_\_, 2022.**

\_\_\_\_\_  
Amy L. Sowa, City Recorder

## CITY OF ROSEBURG PARKS RULES AND REGULATIONS

The following City of Roseburg Parks Rules and Regulations, adopted by the Roseburg City Council on \_\_\_\_\_, via Resolution No. 2022-\_\_\_\_\_, shall be observed within the public parks of the City of Roseburg, Oregon effective \_\_\_\_\_, 2022. As used herein, the words "public park" shall mean and include all property now or hereafter owned and/or controlled by the City of Roseburg, Oregon, and operated as a park or an area of City beautification available for the use of the public.

**1. GENERAL RULES OF CONDUCT IN CITY PARKS.** The following rules and regulations for the conduct of persons using the public parks of the City of Roseburg, Oregon are hereby established and shall be observed and enforced within said public parks:

- 1.1 No person shall build any fire within any public park except as permitted in a stove or fireplace designed and provided therefore.
- 1.2 No overnight camping will be permitted in any park or part thereof without prior approval of ~~by the City~~ the Public Works Director.
- 1.3 No person may erect signs, markers or inscriptions of any type within a public park, except in a specifically designated area, without permission from the Public Works Director. The following activities are prohibited in all public parks unless specifically authorized by the Public Works Director:
  - 1.3.1 The distribution of any circular, notice, leaflet, pamphlet or written or printed information of any kind.
  - 1.3.2 The solicitation of, or engagement in, the sale of any merchandise or service, ~~or the operation of any concessions~~ or catering, within any public park without a permit from the Public Works Director.
- 1.4 Smoking or other use of tobacco products is prohibited on all public park property. "Smoking" as used herein shall include: electronic smoking devices, tobacco, marijuana, bidis, cigarettes, cigarillos, cigars, clove cigarettes, nicotine vaporizers, nicotine liquids, hookahs, kreteks, pipes, chew, snuff, smokeless tobacco and any burning or smoldering substance in any form. "Electronic smoking device" as used herein includes an electronic or battery operated device that delivers vapors for inhalation. Electronic smoking devices includes every variation and type of such devices whether they are manufactured, distributed, marketed or sold as an electronic cigarette, an electronic cigar, an electronic cigarillo, an electronic pipe, an electronic hookah, or any other product name or descriptor. City-owned Stewart Park Golf Course is excluded.

- 1.5 No person shall permit any domestic animal owned by, or in the custody of the person, to run at large within any park or enter any pond, fountain or stream thereof, and all domestic animals within any public park shall be kept in control at all times on a leash not more than eight (8) feet in length (Happy Tails Dog Park excluded). Also, no person shall tease, annoy or injure any animal within any park facility including ponds, streams or fountains. No person shall ride or drive any horse or other livestock, or permit any horse or other livestock, to go upon any portion of a public park at any time except as authorized by City.
- 1.6 No person shall be permitted within a public park between dusk and dawn with the following exceptions:
  - 1.6.1 As permitted for special occasion upon application and approval by the Public Works Director.
  - ~~1.6.2 — Stewart Park Tennis Courts as posted at each entrance by the Public Works Director.~~
  - 1.6.2 Organized events that the City has approved such as Music on the Half Shell, Legion Baseball, Little League activities at Gaddis Park, scheduled softball leagues and tournaments.
  - 1.6.3 Events sponsored by Umpqua Valley Art Association and Umpqua Actors Community Theater, held at the Arts Center and the Betty Long Unruh Theater.
- 1.7 No person shall swim, wade, bathe or operate a boat/watercraft of any kind in any area of a public park except in those areas so designated.
- 1.8 No person shall operate any public address or loudspeaker system, or operate a radio or other electronic audio device, in any public park in a manner that constitutes a noise disturbance. For purposes of this section, a "noise disturbance" means any sound which annoys or disturbs a reasonable person of normal sensitivities, but does not include sounds arising from and consistent with any activity approved by City sponsorship or for which a permit has been issued by the Public Works Director.
- 1.9 Car washes and garage/yard sales are prohibited on public park property.
- 1.10 No person shall interfere with or disrupt any activity in a public park which has been authorized by City permit.
- 1.11 Except for park maintenance, public utility and other vehicles judged necessary by the Public Works Director for the construction and maintenance of City parks and utilities therein, no motorized vehicle, of any



type, shall be operated, stopped, parked or left standing in a public park, other than on roads, designated trails and parking areas, specified for that type of vehicle use. The Public Works Director may impose reasonable conditions on park use when exempt vehicles are required within a park. Electric assist bicycles are considered bicycles and are permitted on multi-use pathways in City parks if the electrically driven bicycle has a motor that does not exceed 750 watts and has functional pedals.

- 1.12 No person shall operate a motorized vehicle, or a bicycle, skateboard, roller-skates, roller blades, or any other type of vehicle, in any public park in a manner that endangers, or would be likely to endanger any person or damage any property. The speed limit on all multi-use paths is 15 miles per hour.
- 1.13 Persons desiring to use park property to picket or protest activities authorized by City permit shall be allowed to occupy the sidewalks and bicycle / pedestrian pathway abutting Stewart Parkway only. If the number of people using the designated area is ten (10) or more, the activity must also comply with City parade regulations.
- 1.14 The playing or practicing of golf is prohibited in any City park other than Stewart Park Golf Course, unless authorized by the Public Works Director.

~~1.15 Persons holding events in Stewart Park shall be required to utilize recycling stations for the event if the expected attendance exceeds 1,000.~~

- 1.15 Any activity that is not authorized by a City permit which is incompatible with or disrupts the general public use of park property is prohibited.

~~2. RULES SPECIFIC TO USE OF THE STEWART PARK BAND SHELL FOR EVENTS NOT UNDER CONTRACT WITH THE CITY. Persons issued a permit for use of the Stewart Park Band Shell for events other than those sponsored by the City of Roseburg shall be responsible for seeing that the following rules and/or requirements are followed, met and adhered to:~~

~~2.1 At least one week prior to the event, Permittee shall provide the City with proof of liability insurance in the amount of \$2,000,000 and a rider naming the City as an additional insured.~~

~~2.2 The sales, dispensing and/or consumption of alcoholic beverages during events held at the band shell is prohibited without a special occasion liquor license obtained from the Oregon Liquor Control Commission and approved by the City Manager. The license must be presented to the City a minimum of thirty days prior to the event.~~

~~2.3 — Permittee must pay a permit deposit at least two weeks prior to the date of the event to cover the cost of City services such as police, parks and public works crews if these services are required. The amount of the deposit will be determined on an event by event basis. A final accounting for these services will be done by the City within 10 days following the event, at which time the Permittee will be reimbursed for any over payment or billed for costs in excess of the amount deposited.~~

~~2.4 — Permittee must provide, at its own expense, all traffic control and security needed throughout the duration of the event. The minimum traffic control and security will be determined by the City on an event by event basis. Vehicles parked in the Legion Field area when games are in progress must be kept out of the fire lanes and not be double parked.~~

~~2.5 — Permittee must provide an adequate number of portable toilets to meet crowd demands.~~

~~2.6 — For crowds over 1,500, Permittee must provide additional trash containers at a general rate of one (1) trash can per every 50 people. For crowds over 1,000, Permittee must utilize recycling stations.~~

~~2.7 — The decibel level of any sound produced as part of or as a result of the event shall be limited to 95 — 100 decibels.~~

~~2.8 — Permittee shall be held liable and responsible for any damage beyond normal wear and tear upon the facilities used during the event. Climbing on the band shell structure for any reason is strictly prohibited.~~

~~2.9 — Due to limited availability of parking space, if Permittee anticipates an extra-large crowd, Permittee is encouraged to provide shuttle bus service to the park.~~

~~2.10 — Each concessionaire who wishes to sell food or products in conjunction with use of the band shell must enter into a separate agreement with the City. Performer's promotional materials are excepted.~~

~~2.11 — All events held at the band shell must conclude no later than 9:30 p.m.~~

## **2. RULES SPECIFIC TO SPECIAL EVENTS (NOT SPONSORED BY THE CITY)**

In addition to the General Park Rules & Regulations, Persons issued a Parks & Recreation Special Event Permit are responsible for seeing that the following rules and/or regulations are followed, met and adhered to:

- 2.1** A special event is defined as gatherings/events that involve a large group of people (compared to the usual occupancy of the site), and
- Are advertised to the public and do not occur regularly on the site, or

- Impact or use city streets (including curb or parking lane) sidewalks, and public right-of-way, or
- Use of City facilities or property such as city buildings, parks, parking lots, etc.

Examples of special events include: concerts, festivals, parades, markets, carnivals, street fairs, runs/walks, bike races, church services, etc.

- 2.2** All special events in parks require a permit. Permit applications must be submitted to the Public Works Department at least two weeks prior to the date of the event. Payment of all fees/deposits is due at the time of application.
- 2.3** Permittee must submit a list of all vendors (those taking part in the solicitation of, or engagement in, the sale of any merchandise or service, or in the operation of any concessions) to be approved by the Public Works Director. All vendors who wish to sell food or products in conjunction with a special event must also enter into a separate agreement with the City per Section 1.3.2.
- 2.4** Mobile vendors/food trucks to be utilized in conjunction with special events shall comply with all rules specific to those businesses as outlined in Section 5.
- 2.5** At least one week prior to the event, Permittee shall provide the City with proof of General Liability Insurance as outlined in Section 6.
- 2.6** The sales, dispensing and/or consumption of alcoholic beverages during special events is prohibited without a special occasion liquor license obtained from the Oregon Liquor Control Commission and approved by the City Manager. The license shall be presented to the City *thirty* days prior to the event to allow sufficient processing time.
- 2.7** Permittee must pay a permit deposit at least two weeks prior to the date of the event to cover the cost of City services such as police, parks and public works crews if these services are required. The amount of the deposit will be determined on an event by event basis. A final accounting for these services will be done by the City within 10 days following the event, at which time the Permittee will be reimbursed for any over payment or billed for costs in excess of the amount deposited.
- 2.8** Permittee must provide, at its own expense, all traffic control and security needed throughout the duration of the event. The minimum traffic control and security will be determined by the City on an event by event basis. Vehicles parked in/around the Legion Field area must keep out of the fire lanes and not be double parked.

- 2.9** For crowds over 1,000 Permittee must:
- Provide additional trash containers at a general rate of one (1) trash can per every 50 people.
  - Utilize recycling stations.
  - Provide an adequate number of portable toilets to meet crowd demands.
- 2.10** The decibel level of any sound produced as part of or as a result of the event shall be limited to 95 decibels.
- 2.11** Permittee shall be held liable and responsible for any damage beyond normal wear and tear upon the facilities used during the event. Climbing on the band shell structure for any reason is strictly prohibited.
- 2.12** Due to limited availability of parking space, if Permittee anticipates an extra-large crowd, Permittee is encouraged to provide shuttle bus service to the park.
- 2.13** All events must conclude no later than 9:30 PM unless approved by the Public Works Director.

**3. RULES SPECIFIC TO CITY SKATEBOARD PARK FACILITY.** In addition to the Park Rules & Regulations, the following rules apply to the City Skateboard Park:

- 3.1** No motorized vehicles shall be operated in the skateboard park.
- 3.2** No pets shall be allowed in the skateboard park.
- 3.3** Bicycles are allowed from dawn until noon on Sunday, Tuesday, and Thursday only. This time is for bicycles exclusively. Skateboards shall not be used in the park during the bicycle time.

**4. RULES SPECIFIC TO INFLATABLE STRUCTURES IN CITY PARKS.**

- 4.1** Persons planning to have an inflatable must first obtain a Park Permit for the use of the park.
- 4.2** Permittee shall provide the City with proof of ~~liability insurance listing the City~~General Liability Insurance as ~~an additional insured outlined in Section 6.~~
- 4.3** Inflatables must be freestanding and weighted. Stakes are prohibited.
- 4.4** Inflatables may not be tied to trees, tables or other park amenities.

- 4.5 Inflatables must be under adult supervision at all times.
- 4.6 Between June 1<sup>st</sup> and August 31<sup>st</sup>, inflatables are limited to a maximum of 2 hours ~~on an area of turf. Inflatables may be relocated once for total maximum of 4 hours.~~ For the remainder of the year, inflatables are limited to a maximum of 4 hours.
- 4.7 Permittee shall pay a permit deposit and shall be held liable and responsible for any damage beyond normal wear and tear upon the facility used.

## **5. RULES SPECIFIC TO MOBILE VENDORS/FOOD TRUCKS IN CITY PARKS**

- 5.1 Mobile vendors/food trucks are generally prohibited in City Parks except that Mobile vendors/Food trucks may be allowed in conjunction with permitted special events only. Mobile Vendors/Food Trucks must be approved by the Public Works Director.
- 5.2 Mobile vendors/food trucks must have a valid City Business Registration/License.
- 5.3 Mobile vendors/food trucks must comply with the General Liability Insurance requirements as outlined in Section 6.
- 5.4 Vendor shall park in designated area only. Obstructing or parking in a public travel lane, fire lane, bike lane, or blocking access to any driveway access, walkway, fire hydrants, parking facilities, or loading zone is prohibited.
- 5.5 Drive-up windows are prohibited.
- 5.6 All tables, chairs, trash bins, wash stations, etc. shall be removed from the site when the vendor vacates the site.
- 5.7 The vendor shall not place any signage in the park or adjacent right-of-way except which is directly affixed to the vending unit.
- 5.8 No vendor permitted under this section shall sell, consume, or distribute alcoholic beverages.

**6. INSURANCE REQUIREMENTS** General Liability Insurance. Permittee shall maintain a broad form general liability insurance policy with coverage of not less than \$2,000,000 combined single limit per occurrence, with aggregate of \$4,000,000, for bodily injury, personal injury, or property damage with an insurance carrier licensed to do business in the State of Oregon. Such policy shall contain a contractual liability endorsement to cover indemnification obligations under any agreement or permit subject to this rule and shall entitle the City to not less than thirty (30) days written notice of any material change, non-renewal, or cancellation.

The policy shall also contain an endorsement naming the City as an additional insured, in a form satisfactory to the City, and expressly provide that the interest of the City shall not be affected by the Permittee's breach of policy provision. Such policy must be maintained in full force and effect for the duration of this permit. Failure to do so shall be cause for immediate termination of this permit by the City. Claims made policies will not be accepted. Evidence of this coverage may be requested by the City, however, not requesting the proof does not eliminate the requirement that the coverage be in force.

**7. PENALTY FOR VIOLATION** A violation of these rules and regulations constitutes a violation under Roseburg Municipal Code Chapter 1.06 and may also constitute an offense under Roseburg Municipal Code Chapter 7.02. Penalties for such violations are set forth in Roseburg Municipal Code Chapter 1.06. The City reserves the right to exclude and/or ban, from any and all park facilities, any person who has been found guilty of violating any of these rules and regulations or who has vandalized, damaged or taken park property or facilities, or attempted to do so.

# Park Maintenance Report – January 2022

With the dryer weather we have had over the last couple of weeks we have noticed an increase in use in our parks system and it gets us excited for spring. We have been busy over the past month. Here are a few of the items we have been working on.

- MLK day volunteer cleanup
- Irrigation pump maintenance
- Equipment servicing
- Restroom repairs and painting
- Vehicle services
- Removal of hazard trees
- Graffiti cleanup
- Vandalism repairs
- Building repairs

