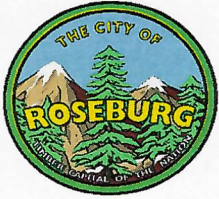


LA
1-27-2022



**ROSEBURG CITY COUNCIL
WORK STUDY AGENDA
JANUARY 31, 2022**

**Electronic Meeting
Public Access:**

City website at <https://www.cityofroseburg.org/your-government/mayor-council/council-videos>

Facebook Live at www.Facebook.com/CityofRoseburg

6:00 p.m.

CALL TO ORDER – Mayor Larry Rich

City Councilors

Shelley Briggs Loosley
Sheri Moothart

Beverly Cole
Brian Prawitz

Bob Cotterell
Patrice Sipos

Alison Eggers
Andrea Zielinski

COUNCIL MATTERS

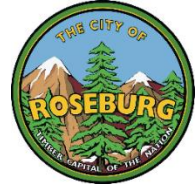
- A. Possible Amendments to Vehicle Camping Program Requirements
- B. RV's and Vehicles in Public Places – Verbal Update

ADJOURNMENT

***** AMERICANS WITH DISABILITIES ACT NOTICE *****

Please contact the City Recorder's Office, Roseburg City Hall, 900 SE Douglas, Roseburg, OR 97470-3397 (Phone 541-492-6866) at least 48 hours prior to the scheduled meeting time if you need an accommodation. TDD users please call Oregon Telecommunications Relay Service at 1-800-735-2900.

ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY



POSSIBLE AMENDMENTS TO VEHICLE CAMPING PROGRAM REQUIREMENTS

Meeting Date: January 31, 2022
Department: Community Development
www.cityofroseburg.org

Agenda Section: Council Matters
Staff Contact: Stuart Cowie
Contact Telephone Number: 541-492-6750

ISSUE STATEMENT AND SUMMARY

At the December 13, 2021 Council meeting, the Council adopted a resolution re-authorizing the City's vehicle camping pilot program. At that meeting, council members expressed a desire to revisit the requirements of the program prior to the new expiration date of March 31, 2021. This agenda item is intended to facilitate that discussion.

BACKGROUND

A. Council Action History.

On January 13, 2020, Council adopted Resolution 2020-01, prioritizing the need to explore strategies to address issues related to unhoused individuals within the community as one of six goals the City should focus on through 2022. On August 31, 2020, Council directed staff to begin working on code updates related to vehicle camping. On October 12, 2020, Council was asked specific questions about rules involving vehicle camping and was advised of progress being made toward a future vehicle camping pilot program. On November 9, 2020, Council adopted Resolution 2020-20, establishing a vehicle camping pilot program that would operate until November 30, 2021.

On December 13, 2021, Council adopted Resolution 2021-27 to expire March 31, 2022, with the intention of revisiting the policy requirements prior to the expiration date.

B. Analysis.

The Roseburg Municipal Code Section 7.02.100 prohibits vehicle camping. In 2020, staff researched what other cities were doing to allow vehicle camping in limited situations to temporarily assist the City's homeless population. Policy surrounding vehicle camping was created and patterned after the City of Salem's program.

The purpose of the work-study session is to determine whether certain requirements of the vehicle camping program should be modified or removed in order to better facilitate and limit challenges with opening an approved vehicle camping location.

See Attachment A (City of Roseburg Vehicle Camping Rules) and Attachment B (Vehicle Camping Registration Form) for staff's suggested amendments to the rules.

These changes include the following:

- Eliminating time frames for operation, meaning a vehicle could stay parked at the location without having to move on a daily basis.
- Removing language prohibiting vehicle camping adjacent to a residential zone and allowing vehicle camping locations on church properties that exist within a residential zone.
- Enabling more than three possible locations to exist within the City limits at a given time.
- Requiring access to only one restroom/portable toilet per location, rather than two; enabling more than six vehicles to be located per site.
- Removing language indicating the vehicles must be licensed and registered.

C. Financial/Resource Considerations.

Costs associated with hosting vehicle camping are the responsibility of the property owner. However, the City has offered to provide financial assistance utilizing American Rescue Plan Act (ARPA) funding to those operating facilities designed to assist our community's homeless population. Funding assistance will be evaluated on a case-by-case basis.

D. Timing Considerations.

No organization is actively requesting this program in order to operate a vehicle campsite location, although it has been discussed often as a tool private property owners, religious entities, or non-profit organizations may utilize to assist the community's homeless population.

COUNCIL OPTIONS

Council can provide direction to staff to make changes to the vehicle camping rules and registration as proposed or as Council sees fit.

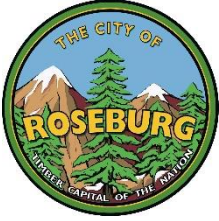
SUGGESTED MOTION

No motion required, just direction to staff on how to proceed with revising requirements involving the vehicle camping program. Any proposed action would be brought back for consideration at a regular Council meeting.

ATTACHMENTS:

Attachment #1 City of Roseburg Revised Draft Vehicle Camping Rules

Attachment #2 Revised Draft Vehicle Camping Registration Form



CITY OF ROSEBURG VEHICLE CAMPING RULES:

COUNCIL MATTERS A
ATTACHMENT #1
COMMUNITY DEVELOPMENT
DEPARTMENT
900 SE DOUGLAS AVENUE,
ROSEBURG, OR 97470
(541) 492-6750

- a) Vehicle-camping is limited to properties operated by a non-profit, public, or commercial entity, and not located within ~~or adjacent to~~ a residential zone, ~~or property currently used for residential use~~; except for church owned properties already existing within a residential zone;
- ~~b) Daily hours of operation are limited to 9:00pm to 7:00am. Vehicles used for camping outside these time frames are required to vacate the property;~~
- cb) The property owner must register the location with the Roseburg Community Development Department;
- ~~d) No more than three locations may be registered with the City at any time;~~
- ec) The property owner shall require a staff member or volunteer to be present overnight on-site while vehicle camping is occurring on the property to ensure rules for vehicle camping are being followed;
- fd) The property owner shall provide on-premises access to a minimum of ~~two~~ one restroom/~~portable~~ toilet per location;
- ge) The property owner shall provide ~~the equivalent of one 32-gallon~~ garbage receptacle(s) for ~~each vehicles~~ on the premises, ~~in addition to any unless~~ garbage receptacle(s) ~~otherwise required already exist~~ for the property;
- hf) Camping is limited to vehicles, and not tents or other improvised camps;
- ig) Vehicles possessing holding tanks (e.g. recreational vehicles) must be emptied and free of leaks prior to admittance to a site;
- ~~j) No more than six vehicles are allowed per location;~~
- ~~k) All vehicles used for camping must be licensed and registered;~~
- lh) All personal property must be stored within each vehicle and properties must be maintained as to not create a "Nuisance" as per Roseburg Municipal Code (RMC) Chapter 7.04;
- mi) All activities shall comply with RMC Section 7.02.140 – Noise disturbances;
- nj) No open flames will be allowed at the location, including within vehicles;
- ek) All vehicle camping sites must be located within an established parking lot.
- pl) The owner-operator of a location may not charge a fee for the use of the property for camping, and;
- qm) The owner-operator has the right to refuse entry or discontinue use for any individual.
- ~~r) No person may camp at a registered location for more than 29 consecutive days, and;~~
- ~~s) The pilot program will terminate on December 31, 2022.~~



COMMUNITY DEVELOPMENT DEPARTMENT
900 SE DOUGLAS AVENUE, ROSEBURG, OR 97470
(541) 492-6750

VEHICLE CAMPING REGISTRATION FORM

- 1. Person registering the Vehicle Campsite: _____
Phone number: _____ Email address: _____
- 2. Location of the Vehicle Campsite: _____

- 3. Property Zone: _____ (Please include Plot Plan with this Registration Form).
- 4. This location is inside Roseburg City Limits? (y/n) _____
- 5. ~~This location is not located in or next to a residential zone, or property currently used as a residence? (y/n) _____~~
- 6. Is the person registering the campsite the owner of the property? (y/n) _____
If not, you need to provide a copy of the written permission from the owner.
- 7. Is this location the parking lot for a non-profit, public, or commercial entity?
(y/n) _____
- 8. Have you read and do you understand the attached rules and vehicle camping notice? (y/n) _____

Emergency contact if the City Responders have to contact you:

I certify that I have answered the above questions correctly and honestly.

Signature

Date

City Stamp: _____
(Form is void without stamp)