

CITY COUNCIL SYNOPSIS – JANUARY 11, 2011

1. Mayor Rich shared the “State of the City Address.”
2. Commended Human Resources Director Barbara Gershon on her retirement after 23 years.
3. Commission Chair Appointments:
Airport Commission – Tom Ryan
Economic Development Commission – Rick Coen
Historic Resources Review Commission – Bob Cotterell
Parks & Recreation Commission – Mike Baker
Public Works Commission – Steve Kaser
Visitors and Convention Commission – Ken Averett
Medcom Board – Mike Baker and Tom Ryan
4. Accepted Jack Earl’s resignation from Historic Resources Review Commission.
5. Accepted Steve Skenzick’s resignation from Airport Commission.
6. Elected Rick Coen to serve as Council President for 2011.
7. Discussed proposed ordinance to allow excused absences for Commission members. Staff directed to review ordinance to include references to Planning Commission and Budget Committee.
8. Decided to waive meeting attendance requirements for 2010 for all Commission.
9. Made the following Commission/Committee appointments.
Visitors & Convention – Kat Wise
Parks & Recreation – Kyle Bailey, Robert Grubbs, Leila Heislein. Chuck Dana also appointed. This will need to be corrected as Commission exceeded allowed number of non-resident members.
Public Works – Nathan Reed, Noel Groshong, Dell Gray
Economic Development – John Amoroso, Alex Palm, Mickey Beach, Virginia Elandt
Historic Resources – Stephen Dickinson, James Peterson, Marilyn Aller
Budget Committee – Susan Onikama, Richard Weckerle
10. Staff directed to conduct research on amending residency requirements for Airport Commission. No appointments made.
11. Approved minutes of December 13, 2010 regular meeting.
12. Consensus to not consider adoption of a resolution regarding plastic bag ban.
13. Introduced and welcomed new Human Resources Director John VanWinkle.
14. As Urban Renewal Board, directed staff to proceed with demolition of the Jackson Building to prepare the property for future sale.
15. As Urban Renewal Board, directed staff to proceed with drafting a request for proposals or similar document advertising the sale of the former downtown fire station and outlining minimum requirements as conditions of any sale.

CITY COUNCIL SYNOPSIS – JANUARY 24, 2011

1. Rescheduled next meeting to February 15, 2011.
2. Appointed Angela Brown to the Visitors and Convention Commission.

3. Reappointed Gary Crowe to the Airport Commission.
4. Approved minutes of January 11, 2011 regular meeting.
5. Approved backhoe purchase from Peterson Machinery for \$110,300.
6. Approved compact track loader with asphalt grinder purchase from Peterson Machinery for \$86,624.
7. Awarded contract for pavement management engineering services to Pace Engineering.
8. Requested amendment to proposed ordinance regarding alcohol on public property.
9. First reading Ordinance No. 3365 regarding Commission Attendance Requirements.
10. Adopted 2012-2016 Airport Capital Improvement Plan.
11. Authorized execution of the first amendment to ground lease and settlement agreement on Corporate Hangar #12 at the Airport and directed Staff to forward the same to the FAA for final approval.

CITY COUNCIL SYNOPSIS – FEBRUARY 15, 2011

1. Proclaimed February as “Kiwanis Children’s Cancer Cure Month.”
2. Staff to prepare Resolution regarding VA Medical Center.
3. Appointed Clint Newell and Dan Sprague to the Airport Commission.
4. Appointed Marty Verberkmoes to the Parks and Recreation Commission.
5. Approved minutes of January 24 and 31, 2011 meetings.
6. Endorsed OLCC change of ownership for buy2@DiamondLake, 1859 NE Diamond Lake.
7. Adopted Ordinance No. 3365 re: Commission Attendance.
8. First reading Ordinance No. 3366 re: Alcohol on City Property.
9. Authorized execution of a Memorandum of Understanding for the Coordination of Cooperative Planning for the Rogue-Umpqua National Scenic Byway.
10. Denied Douglas County Fire District No. 2 request to waive the transfer of assets for properties annexed to the City. Staff directed to negotiate with the District regarding the assets to be transferred.
11. Adopted Resolution No. 2011-1 – Park Ball Field Signage Policy.
12. Adopted Resolution No. 2011-2 – 2011-2016 Strategic Plan.

CITY COUNCIL SYNOPSIS – February 28, 2011

1. Urban Renewal meeting presentation by Murray, Smith & Associates regarding the Downtown Underground Utility Feasibility Study.
2. Proclamation of March 8, 2011 as Women’s Day
3. Accepted Karen McClish resignation from Parks & Recreation Commission
4. Proclamation supporting UCAN

5. Motion approved excusing Nick Marshall from Council meetings until approval of requested waiver by the Secretary of Defense
6. Adopted Resolution 2011-03 supporting restoration of the VA Medical Center to a full level II hospital
7. Approved minutes of February 15, 2011 meeting.
8. Awarded Main Replacement Project 11WA10 (West/College/Bradford/Carroll/Water Main Replacement) to Rogue Valley Construction in the amount of \$144,974.
9. Held second reading of Ordinance No. 3366, Amending RMC re: Alcohol on City property
10. Adopted the Findings of Fact approved by the Planning Commission for File Nos. CPA-10-3/AN-10-1/ZC-10-2 by a vote of 6-1. Held first reading of Ordinance No. 3367, Umpqua Village UGB Amendment, Zone Change and Annexation
11. During audience participation, an update was provided on the status of the parking lot improvements at the National Cemetery.
12. Held Public Hearing regarding annexation of Umpqua Village property and withdrawal of from Fire District No. 2. Approved withdrawal of the 4.45-acre parcel of land known as the "Umpqua Village Property" from Fire District No. 2 at the time of annexation and zone change with a 4-3 vote. Held first reading of Ordinance No. 3368, Withdrawal from Fire District No. and annexation of subject property.
13. Adopted the Findings of Fact approved by the Planning Commission for File No. CPA-10-4, Interchange 129 Area Management Plan. Held first reading of Ordinance No. 3369 supporting the plan.
14. Adopted Resolution 2011-4. A Resolution Dedicating 15% (Fifteen Percent) of All Franchise Fees to the Transportation Fund for Pavement Maintenance.
15. Swanson stated that the \$800,000 Stewart Park Nature Grant is moving forward
16. Swanson noted the City has the potential to receive requested grant monies of \$1.6 million for Washington Street bridge.

CITY COUNCIL SYNOPSIS – MARCH 14, 2011

1. Scheduled Planning Commission interviews for April 11, 2011.
2. Approved minutes of February 28, 2011 meeting.
3. Adopted Resolution No. 2011-5 supporting Oregon Parks and Recreation Department Local Government Grant application for Fir Grove Park area improvements.
4. Adopted Ordinance No. 3367, UGB and Comprehensive Plan Amendment for Umpqua Village, 1058 NW Troost.
5. Adopted Ordinance No. 3369, Comprehensive Plan Amendment, Interchange 129 Area Management Plan.
6. Ordinance No. 3370, Added Value Communications Telecommunications Franchise.

7. Authorized letter of intent to enter into a purchase power agreement with SolarCity.
8. Reviewed results of downtown grocery market study.
9. Received annual report from Visitors and Convention Bureau Director Jean Kurtz.
10. Tabled decision on proposed renegotiation of visitors services agreement with Chamber of Commerce.

CITY COUNCIL SYNOPSIS – MARCH 28, 2011

1. Heard comments from Bruce Krimmel regarding a parking citation; requested veterans not be subject to violation.
2. Approved minutes of March 14, 2011 meeting.
3. Awarded contract for Wanell, Kline and Luth Streets storm drainage improvements engineering services and authorized City Manager to negotiate a contract with i.e. Engineering.
4. Awarded contract for Edenbower Boulevard and Stewart Parkway intersection improvements engineering services and authorized City Manager to negotiate a contract with i.e. engineering.
5. Adopted Resolution No. 2011-6 adjusting golf course fees.
6. Authorized City Manager to negotiate the amount the City may contribute towards the drilling and blasting necessary to remove the material required to meet safety standards at the north end of the future runway extension at the Roseburg Regional Airport subject to required notice, hearing and Council approval.
7. Approved tax exemption for the proposed Eagle Landing Apartment complex.
8. Authorized the City Manager to enter into a cooperative agreement with Umpqua Community Development Corporation to establish payment for City services in lieu of property taxes for Eagle Landing in accordance with HUD guidelines.
9. Approved continuing with the current agreement with the Chamber of Commerce for visitor services with the proviso that the Chamber shall not be granted more funds than are realized through hotel/motel tax revenues.
10. Directed that the Chamber contract be revisited in one year with a request that additional information be provided regarding the success of Visitor Bureau advertising.
11. As Urban Renewal Agency Board, approved request for proposals for sale/development of the former downtown fire station.

CITY COUNCIL SYNOPSIS – APRIL 11, 2011

1. Learned the neighborhood speed hump program was eliminated as part of budget reductions.
2. Heard comments from Bruce Krimmel regarding a parking citation and revitalization of downtown.

3. Received a report from U-Trans Director Toby Notenboom regarding system operations and appreciation for the City's contribution to the system.
4. Approved minutes of the March 28, 2011 Council meeting.
5. Endorsed OLCC change of ownership for El Patio Mexican Restaurant (former Los Dos Amigos), 1444 NW Garden Valley Suite 390.
6. Authorized execution of intergovernmental agreement for duck pond bike path construction grant.
7. First reading Ordinance No. 3371, regarding electronic advertising of invitations to bid and requests for proposals.
8. Affirmed that the intent of a motion at the previous Council meeting was to have Staff renegotiate the visitor service contract with the Chamber of Commerce to provide 90% of tourism funds to the Chamber and 10% of the funds to the City, with the City reinstating the \$28,000± central services allocation to the General Fund.
9. Directed Staff to prepare an ordinance providing for quarterly meetings of the Visitors and Convention Commission.
10. Discussed a presentation to the made to the Chamber Executive Board regarding tourism measurability.
11. Noted that Staff is working with owners of the former Douglas Community Hospital site for rezoning the property. Development obstacles related to the adjacent freeway interchange no longer exist.

CITY COUNCIL SYNOPSIS – APRIL 25, 2011

1. Appointed Crystal Theesfeld to the Parks and Recreation Commission.
2. Appointed Dwayne Bershaw to the Visitors and Convention Commission.
3. Heard comments from Bruce Rebel regarding Veterans Service Office parking and downtown development. Staff to check on possibility of increasing time limit parking on 300 block of Main Street to two hours.
4. Approved minutes of April 11, 2011, Council meeting.
5. Recommended 2011 renewal of all OLCC licensees.
6. Endorsed new OLCC location, Waldron's Tom Tom Restaurant, 1370 NW Garden Valley Boulevard.
7. Adopted Ordinance No. 3371 re: electronic advertising for requests for proposals and invitations to bid.
8. First reading Ordinance No. 3372 re: Commission meetings.
9. First reading Ordinance No. 3373 re: quarterly meetings for Visitors and Convention Commission.
10. Received report on 2011-2012 budget.
11. Adopted 2011-16 Capital Improvement Plan.
12. Discussed status of the Ward I City Council vacancy.

13. Requested Staff provide a report on volunteer projects and potential of waiving building fees for public projects built by volunteers.
14. Requested orientation session regarding urban renewal.
15. Directed the City Manager and City's consultant to proceed with negotiations for the potential purchase by the City of the Anton West property (Tax Lot 201 on Map 27-06-12B) for a purchase price not to exceed \$520,000 contingent upon final Council approval and upon financing approval by the Urban Renewal Agency.
16. As Urban Renewal Board, directed the City Manager to draft an intergovernmental loan agreement to facilitate the purchase of Anton West property.

CITY COUNCIL SYNOPSIS – MAY 9, 2011

1. Proclaimed May 15-21 as "Public Works Week."
2. Tabled action on City Council Ward I vacancy until May 23, 2011. Councilor-Elect Nick Marshall invited to attend to discuss status of his National Guard waiver which is required for him to serve on the Council.
3. Consensus to conduct goal setting in December. Staff to distribute current Strategic Plan in November for Council to use as a basis for establishing goals.
4. Heard request from Bruce Rebel that the City assist the Veterans Services Office in finding larger office space; referred to Douglas County.
5. Approved minutes of April 25, 2011.
6. Approved \$37,457 amendment to Mead & Hunt contract for Airport Runway Extension Project.
7. Approved intergovernmental agreement with Oregon Department of Aviation to implement the 2011 Statewide Airport Pavement Maintenance Program using non-primary entitlement funds for local match.
8. Endorsed OLCC change of ownership, Kodiak Bar & Grill, 929 SE Stephens (former Beaver Dam).
9. Endorsed new OLCC outlet, Madre's Mexican Cuisine, 2060 NW Stewart Parkway.
10. Adopted Ordinance No. 3372 – amending RMC regarding commission meetings.
11. Adopted Ordinance No. 3373 – amending RMC 2.27 regarding Visitors and Convention Commission quarterly meetings.
12. Staff working to schedule a meeting with Acting VA Medical Center Director regarding his recent correspondence overturning support of the duck pond bike path project.
13. Tuchscherer shared amendments he will propose prior to budget adoption regarding recycling bins and economic development financial support, questioned the appraisal on airport property the City is proposing to purchase and requested that the City's website be redesigned.

CITY COUNCIL SYNOPSIS – MAY 26 2011

1. Approved minutes of May 9, 2011 regular meeting.
2. Endorsed OLCC change of privilege for Dino's Ristorante Italiano, 404 SE Jackson.
3. Adopted Resolution No. 2011-07 regarding fee adjustments.
4. Adopted Resolution No. 2011-08 regarding water service fee adjustments.
5. Approved amendment to Douglas County Building Services intergovernmental agreement to waive City portion of fees.
6. Adopted Resolution No. 2011-09, Airport Rules and Regulations.
7. Met in executive session under ORS 192.660(2)(h).

CITY COUNCIL SYNOPSIS – JUNE 13, 2011

1. Approved intergovernmental agreement for Umpqua Economic Development Partnership with modifications regarding audit review and annual reporting to City Council.
2. Recommended modifications to The Partnership Bylaws in regard to City representation on the Board of Directors and County Commission appointment of at-large members.
3. Proclaimed June 20, 2011 as "Ride to Work Day."
4. Proclaimed June 29-16, 2011 as "Camp Millennium Week."
5. Requested Councilor-Elect Nick Marshall established a deadline date for either taking his seat on the Council or resigning.
6. Heard comments from Bruce Rebel regarding Veterans Service Office.
7. Approved minutes of May 26, 2011 special meeting.
8. Endorsed OLCC change of owner for Colony Market, 1612 NW Keasey.
9. Endorsed OLCC privilege increase for Dino's 404 SE Jackson.
10. Endorsed OLCC change of owner for Zen Mongolian Grill, 1969 SE Stephens.
11. Approved ODOT cooperative improvement agreement for Rowe Street Bike Path.
12. Endorsed OLCC new location for Joe Monkey, 500 SE Cass #120.
13. Adopted Resolution No. 2011-10 adopting 2011-12 budget.
14. Supported change of use for the former Shalimar property from blight elimination to parking for low/moderate income residents.
15. First reading, Ordinance No. 3374 re: Tampering With Evidence and Felon in Possession of a Weapon.
16. Adopted Ordinance No. 3375, IBM Global Network Services Telecom franchise.
17. Authorized purchase of Airport property from Anton and Rhonda West for \$520,000.

18. Approved intergovernmental agreement with Urban Renewal Agency to finance acquisition of airport property.
19. As Urban Renewal Board, adopted Resolution No. UR-11-01 adopting 2011-12 budget.
20. As Urban Renewal Board, adopted Resolution No. UR-11-02 authorizing a \$520,000 interagency loan to the City to purchase airport property.

CITY COUNCIL SYNOPSIS – JUNE 27, 2011

1. Established August 8th as the deadline for Ward I Councilor-Elect Nick Marshall to take the oath of office or resign the position.
2. Approved minutes of June 13th special and regular meetings.
3. Awarded bid for Lincoln Street Main Replacement Project 11WA14 to Rogue Valley Construction for \$171,051.
4. Adopted Ordinance No. 3374 amending RMC 7.02.10 re: Tampering With Evidence and Felon in Possession of a Weapon.
5. First reading Ordinance No. 3376 amending RMC 10.02 regarding Oregon Fire Code.
6. Adopted Storm Water Master Plan.
7. Granted a request from Family Development Center to waive the required appraisal and assessment of cost for the proposed vacation of a portion of Jerry's Drive which consists of the Center's parking lot.
8. Adopted Resolution No. 2011-11, transfer of budget appropriations within various funds for fiscal year 2010-11.
9. Received informational report regarding planning efforts to redevelop the former downtown switchyard.

CITY COUNCIL SYNOPSIS – JULY 11, 2011

1. Heard report from Representative Tim Freeman regarding Oregon State Veterans' Home project.
2. Directed Staff to schedule interviews for Planning Commission applicants.
3. Heard request from Kohlhagen Apartment Manager Michael Horton to intervene in his request to require Pacific Power to relocate power lines located in the vicinity of the apartment building.
4. Approved minutes of June 27th regular and special meetings.
5. Ratified IBEW collective bargaining agreement.
6. Awarded bid for Slurry Seal Project No. 11PW02 to Blackline, Inc. in the amount of \$76,700.
7. Awarded bid for Overlay Project No. 22PW01 to LTM, Inc. in the amount of \$448,148.65.
8. Awarded bid for 100LL Airport Refueling System Repair Project No. 11PW06 to Mascott Equipment in the amount of \$80,290.99.

9. Endorsed new OLCC outlet application for Downtown Market, 711 SE Oak.
10. Adopted Ordinance No. 3376 regarding Oregon Fire Code.

CITY COUNCIL SYNOPSIS – JULY 25, 2011

1. Appointed Rick Coen to serve on The Partnership Board.
2. Approved minutes of the July 11, 2011 regular meeting.
3. Approved U-Trans Agreement for 2011/2012 in the amount of \$60,000.
4. Ratified three year contract with Roseburg Police Employees Association.
5. First reading Ordinance No. 3378 vacating a portion of Jerry's Drive.
6. First reading Ordinance No. 3377, Sprint Telecommunications Franchise.
7. Authorized purchase of 3.75± acres of wetland mitigation credits from Roseburg Forest Products at a cost not to exceed \$320,000 as part of the runway extension/taxiway relocation project.
8. Authorized task order with Mead & Hunt for taxiway relocation design services in an amount not to exceed \$509,206.
9. Directed Staff to pursue Alternative 1 in the Alternatives Analysis Report for the intersection of Edenbower Boulevard and Aviation Drive.
10. Directed Staff to prepare an ordinance clarifying responsibilities for Municipal Court supervision.
11. Sheila Cox and Mike Baker volunteered to serve on the Douglas County Housing and Homeless Coalition.
12. Approved Eric Swanson's appointment to the Umpqua Business and Data Center Board.
13. Requested a report on use of Facilities Fund monies for the past 10-12 years.
14. Renewed contract with Municipal Judge Ken Madison and granted 2% wage adjustment.

CITY COUNCIL SYNOPSIS – AUGUST 8, 2011

1. Accepted Nick Marshall's resignation from City Council Ward I Position 1 and declared the position vacant. Staff to solicit applications.
2. Heard complaint from Councilor Cotterell regarding parking control customer service.
3. Heard comments from Jim Little regarding the VA Hospital.
4. Accepted Crystal Theesfeld's resignation from the Parks and Recreation Commission.
5. Accepted Dwayne Bershaw's resignation from the Visitors and Convention Commission.
6. Appointed John Boyd and Scotty Ingeman to the Planning Commission.
7. Approved minutes of July 25, 2011 regular meeting.
8. Endorsed OLCC new outlet, Walgreen's #13819, 1236 NW Garden Valley.

9. Adopted Ordinance No. 3377 – Sprint Telecommunications Franchise.
10. Adopted Ordinance No. 3378 – Vacation of a Portion of Jerry’s Drive.
11. First reading Ordinance No. 3379 – Northstar Telecom Franchise.
12. First reading Ordinance No. 3380 – Cordia Communications Telecom Franchise.
13. First reading Ordinance No. 3381 – Municipal Court Operations.
14. Directed the next agenda include discussion regarding Facilities Fund expenditures.
15. Requested update on implementation and funding of the Waterfront Plan.

CITY COUNCIL SYNOPSIS – AUGUST 22, 2011

1. Proclaimed September as “Look Me In the Eye Month.”
2. Accepted Harvey Lopez’s resignation from the Planning Commission.
3. Received appreciation from Patty Wilfong and Dick Dolgonas for improvements to the Rowe Street bike path.
4. Approved minutes of August 8, 2011 meeting.
5. Approved pavement management change order in an amount not to exceed \$85,000 to add Broad Street and Highland Street to the overlay project.
6. Authorized purchase of Dell Equallogic data storage system from Dell Marketing for \$52,621.36.
7. First reading, Ordinance No. 3382, vacation of a portion of right-of-way in front of McMenamain’s, 700 SE Sheridan.
8. Adopted Ordinance No. 3379, Northstar Telecom Franchise.
9. Adopted Ordinance No. 3380, Cordia Communications Corp Franchise.
10. Adopted Ordinance No. 3381, Municipal Court Operations.
11. Adopted Ordinance No. 3382, Avista Gas Franchise.
12. Adopted Resolution No. 2011-12, FAA grant acceptance for taxiway relocation design.
13. Authorized purchase of valve exercise/excavation cleanout trailer to E.H. Wachs for \$51,750.
14. Awarded bid for Art Center Renovation Project to Arciform LLC for \$241,751.
15. Awarded base bid and alternate #2 of the Runway Extension Project to LTM (Knife River) for \$957,685.10.

CITY COUNCIL SYNOPSIS – SEPTEMBER 12, 2011

1. Heard status report from Nick Marshall regarding a waiver for him to serve on City Council. Postponed Ward 1 Council interviews to September 26, 2011.
2. Approved minutes of August 22, 2011.

3. Adopted Resolution No. 2011-13 exempting electronic ticketing system purchase from public bidding, accepted an ODOT grant for the system and authorized the purchase of the system.
4. Adopted Resolution No. 2011-14 accepting SAFER grant to allow the hiring of four firefighters for three years. Quarterly reports to be provided outlining overtime cost savings as a result of the additional staff.
5. Resolution No. 2011-15 accepting future FAA grant for obstruction removal at the Airport.
6. Awarded Alternate #1 for the Runway Extension Project to LTM for \$1,652,010 contingent upon receipt of an FAA grant.
7. Adopted Resolution No. 2011-16 appropriating funds to accept the ODOT electronic ticketing system grant.
8. Adopted Ordinance No. 3382, vacating right-of-way at 700 SE Sheridan.
9. First reading Ordinance No. 3384, Trans National Communication Telecom Franchise.
10. Endorsed new OLCC outlet for Burrito Vaquero Mexican Restaurant, 850 NW Garden Valley.
11. Directed Staff to move forward with design and construction of a southbound right turn lane and other required signal improvements at the Edenbower Boulevard/Stewart Parkway intersection.
12. Consensus to consider an interfund loan and project downsizing in order to accomplish the Wanell, Kline and Luth Storm Improvements.

CITY COUNCIL SYNOPSIS – SEPTEMBER 26, 2011

1. Appointed Melissa Smith to the Ward I City Council position.
2. Proclaimed October 5, 2011 as “Walk + Bike to School Day.”
3. Proclaimed October as “Pink Light Day” in recognition of Breast Cancer Awareness and Energy Efficiency Awareness.
4. Announced Brian O’Dell’s selection as “Officer of the Year.”
5. Appointed Smith to serve as Co-Chair of the Parks & Recreation Commission.
6. Scheduled executive session for October 24th to meet with the City Manager.
7. Discussed use of Facilities Funds. Staff to make language amendment to the budget document indicating funds may be used for non-enterprise funds.
8. Approved minutes of September 12, 2011 meeting.
9. Endorsed new OLCC outlet for Shanti’s Indian Cuisine, 780 NW Garden Valley.
10. Adopted Ordinance No. 3384, Trans National Communication Telecom Franchise.
11. Authorized execution of intergovernmental agreement with ODOT regarding Highway 138.
12. Received update on Waterfront Plan implementation.

13. Awarded bid for Fire Station 2 parking lot improvements to Beckley Excavation for \$74,999.
14. Rejected all bids for the Wanell, Kline and Luth Storm Improvements and directed Staff to rebid the project with a new alignment.
15. Declined to move forward with installation of red light traffic enforcement, and therefore, terminated contract with RedFlex.
16. Requested impact information on proposal to form a Douglas County Library System District.

CITY COUNCIL SYNOPSIS – OCTOBER 10, 2011

1. Received presentation and gifts from Sister City Aranda De Duero contingent.
2. Accepted Melissa Smith's resignation from the Visitors and Convention Commission.
3. Established 6 minute limitation for citizen participation on agenda items (with the exception of land use hearings) with the stipulation that the Mayor and/or a majority of Council may extend the limit as appropriate.
4. Heard comments from Bill Mull regarding LUBA decision on Charter Oaks annexation issue and population estimates.
5. Staff to review video from September 26th meeting to determine conclusion of discussion regarding the Facilities Fund.
6. First reading, Ordinance No. 3385, Airport District Zone Text Amendment.
7. Heard explanation of "recreational immunity" which Staff will be exploring for potential adoption.
8. Awarded bid for Harvard Avenue repairs to Knife River in the amount of \$89,994.26.
9. Authorized application to become a Blue Sky Champion Partner for all City Pacific Power accounts.
10. Directed Staff to investigate the use of the Housing Rehabilitation Fund for incentives for energy-efficient developments and a reduction in permit fees and expedited review for projects that use a pre-determined level of energy-efficient measures.
11. Received goal accomplishment report from City Manager.
12. Affirmed use of the previously adopted procedure for City Manager evaluation.
13. Noted that the Planning Commission and Historic Resources Review Commission will begin meeting monthly rather than twice monthly.
14. Introduced new Community Planner Paul Hintz.

CITY COUNCIL SYNOPSIS – OCTOBER 24, 2011

1. Conducted a special meeting to review the financial reports for quarters ended June 30 and September 30, 2011.
2. Appointed Robert Walker to the Parks and Recreation Commission.

3. Appointed Janelle Brown to the Visitors and Convention Commission.
4. After presentation from the Futures Committee-Douglas County Library, scheduled work session for 4:00 p.m. on November 17th to review the proposed Library Service District tax.
5. Heard comments from Nancy Dittman supporting the library district.
6. Approved minutes of the September 26 and October 10, 2011 meetings.
7. Cancelled the December 26th Council meeting.
8. Endorsed OLCC change of ownership for Western Beverage, 2249 NE Fleser.
9. Adopted Ordinance No. 3385 – Airport District Zone.
10. First reading, Ordinance No. 3386 Recreational Immunity.
11. Adopted Resolution No. 2011-17 supporting application for *ConnectOregon* IV grant for runway extension completion.
12. Directed Staff to prepare a business plan in connection with Aviation Suites for presentation to the Airport Commission. To return to Council on November 14th for consideration of applying for a *ConnectOregon* IV grant to purchase the building.
13. Approved services agreement with Downtown Roseburg Association.
14. Directed Staff to prepare required documentation to continue the 75% reduction in Transportation System Development charges for one additional year.
15. Directed Staff to issue a request for proposals for services related to developing a new Transportation System Development charge methodology.
16. Approved budget document language which states the Facilities Replacement Fund will provide for future renovation and replacement of City-owned facilities. Such use for enterprise type activities will require Council action and will occur only if insufficient enterprise funds are available and action is necessary to protect and preserve the City's capital investment.
17. Directed Staff to proceed with review of financial policies for future consideration by Council.

CITY COUNCIL SYNOPSIS – NOVEMBER 14, 2011

1. Staff to work on alternate dates for a goal setting session in early January.
2. Declined to pursue a *ConnectOregon* IV grant for purchase of the Aviation Suites building.
3. Approved minutes of the October 24th special and regular meetings.
4. Approved YMCA community swim schedule and fee schedule.
5. Adopted Ordinance No. 3386, Recreational Immunity.
6. First reading, Ordinance No. 3387, Amending False Alarms.
7. Adopted Resolution No. 2011-18, Amending False Alarm Penalty Fees.
8. Affirmed City Manager denial of protest by Gresham Ford in regard to police vehicle purchase.

9. Authorized purchase of four 2013 full-size fully equipped and set-up police sedans from Auto Additions in the amount of \$134,761.56.
10. Next meeting to include discussion of City Councilor meeting attendance and excused absence policy.
11. Following executive session, directed City Manager to send 30-day notice of default letter to the President and legal counsel of the Major General Marion Carl Foundation.

CITY COUNCIL SYNOPSIS – NOVEMBER 28, 2011

1. Approved minutes of the November 14 and 17, 2011 Council meetings.
2. Endorsed new OLCC location for Asia Garden, 2405 NE Diamond Lake Blvd.
3. Adopted Ordinance No. 3387, Amending False Alarms.
4. Adopted Resolution No. 2011-19, extending the temporary reduction of the Transportation System Development Charges.
5. Adopted Resolution No. 2011-20, approving Douglas County order to initiate formation of County Library System Service District.
6. Adopted Resolution No. 2011-21, establishing fund balance authority in accordance with GASB 54.
7. Staff to determine how to proceed with an issue regarding private development on public right-of-way.
8. Met in executive session to conduct City Manager performance appraisal.

CITY COUNCIL SYNOPSIS – DECEMBER 12, 2011

1. Dale Roark reported on citizens' efforts to obtain a new Roseburg Senior Center as they have outgrown the Douglas County facility they currently use.
2. Approved minutes of November 28 and December 7 Council meetings.
3. Approved lease for airport office space with Western Oregon Aviation.
4. Adopted Resolution No. 2011-23, supplemental budget incorporating receipt and expenditure of SAFER grant funds and FAA grant funds and a transfer for potential aviation fuel purchases.
5. Adopted Resolution No. 2011-24, amending the fee schedule to provide for aviation fuel sales.
6. Adopted Resolution No. 2011-25, authorizing application for an Oregon Parks and Recreation Department Recreational Trails program grant for a trail from Templin Beach Park to Micelli Park.
7. Adopted Resolution No. 2011-26, amending the Parks and Recreation Rules and Regulations to provide for recycling requirements for large groups using Stewart Park.
8. Adopted Resolution No. 2011-27, with modifications, declaring support for Rose Elementary School to remain open.

9. Awarded transmission main replacement project design and construction management contract to Murray, Smith and Associates in an amount not to exceed \$425,000.
10. Directed Staff to prepare an ordinance repealing Ordinance No. 3323 regarding City Council attendance.