

NEWS RELEASE

April 14, 2010

NOTICE IS HEREBY GIVEN THAT the City of Roseburg is accepting applications from individuals interested in serving on the following advisory commissions to the City Council:

Historic Resource Review Commission: The Commission meets at noon on the first and third Thursdays of each month to study and make recommendations relating to regulatory controls and administrative procedures for the preservation, beautification and enhancement of the value of historic districts, buildings and sites. Applicants must either be a City resident or the owner of a business or property within the City and have a demonstrated interest in historic preservation.

Visitors & Convention Commission: The Commission meets at 4:00 p.m. on the third Tuesday of each month to oversee the use of City funds, including hotel/motel taxes, for programs and events designed to promote Roseburg as a tourist destination and promote economic vitality by encouraging participation in local events and community activities. Position must be filled by a representative of a motel located within the Roseburg city limits.

Anyone interested in serving in one of these positions should complete an application form which is available from the City Manager's Office, Roseburg City Hall, 900 SE Douglas Avenue, Roseburg, OR 97470; phone (541) 672-7701 extension 222. Applications may also be downloaded from the City's website: cityofroseburg.org. Applications will be accepted until the positions are filled. Early application is encouraged.



Application for Appointment to _____
(Commission)

PLEASE PRINT

Name _____
Last First

Home Address _____
Street City Zip Home Phone

Occupation _____ / _____
Place of Employment

Business Address _____
Phone

1. Do you reside within the Roseburg city limits? _____
Yes No

2. Do you own property or a business within the City limits? _____
Yes No

3. How did you learn about this vacancy?

Newspaper _____ Word of Mouth _____
Notice in the Mail _____ Other (Specify) _____

4. At least one monthly meeting or more is required plus significant time reading agenda material to prepare for meetings. Please check the times when you would be able to attend meetings.

Morning (7:30 or 8:00 am) _____ Lunch (Noon-1:30 pm) _____
Afternoon (4:00-6:00) _____ Evening (7:00 p.m.) _____

5. The Municipal Code requires a minimum attendance rate of 75% each calendar year. Can you meet this requirement? _____
Yes No

6. What experience/training do you have that qualifies you for this particular appointment and what specific contributions do you hope to make?

7. Please give a brief description of your involvement in community groups and activities.

8. Please list community topics of particular concern to you that relate to this appointment.

9. Please list your reasons for wishing to be appointed.

Note: *City of Roseburg employees may not serve on an elected body.*

Return completed application to the City Manager's Office, 900 SE Douglas, Roseburg, OR 97470. Applications accepted until positions are filled. Immediate application recommended.

If applicable, you will be advised when the City Council will conduct interviews of the applicants. Plan to be present to discuss your application with the Council. The Council will endeavor to make its selection at that meeting; however, it may wish to take more time to deliberate before making the appointment.

Information on this form is public information.
Thank you for your expression of interest in serving the community.

Signature of Applicant

Date

E-Mail Address: _____