



2023 CITY OF ROSEBURG ELECTION INFORMATION
CANDIDATE PARTICIPATION
(02/22/2023)

CANDIDATES

Candidates for board positions for Roseburg School District 4, Roseburg Urban Sanitary Authority (RUSA), Umpqua Community College (UCC), and Douglas Education Service District (ESD) have the opportunity to participate in an online *City of Roseburg Election Information* for the May 16, 2023 Special District Election. This communication details the steps to follow in order to submit a statement for publication. Please review it carefully.

CITY OF ROSEBURG ELECTION INFORMATION

For a fee of \$25.00, candidates for Roseburg School District 4 Director Positions 1, 4, 5 and 6; Roseburg Urban Sanitary Authority Director Positions 3 and 4; Umpqua Community College Director Zones 1, 2, 3 and 6; and Douglas Education Service District Director Zones 1 and 3 and at-large, may submit a statement and a photograph to be included in the *City of Roseburg Election Information*. Statements, photographs, and fees must be received by the City Recorder's Office no later than 5:00 p.m. on Tuesday, April 7, 2023 (see attached form).

Candidate Statement

The statement may be submitted electronically or in hardcopy and, when printed, must be in a large enough font to ensure legibility. If a photograph is to be included, it must be submitted electronically. The combined total word count for required and optional information must not exceed 325 words.

The statement must begin with the following required information: "Current Occupation"; "Occupational Background"; and "Educational Background". The statement may also include any additional information the candidate may deem relevant to the election. The six words in quotations must be part of the statement and count toward the 325 maximum words.

Required information can include paid or unpaid experience. You do not need to indicate in your information whether the experience was "paid" or "unpaid."

The word "None" must be used in any section which does not contain information. The word "None" will count as part of the total word count.

The statement shall consist of words and numbers only; charts or graphics will not be accepted.

The statement must not contain any obscene, profane, or defamatory language; incite or advocate hatred, abuse, or violence toward any person or group; or contain any language which may not be circulated through the mail.

Statements of Endorsement For or Against a Candidate

If the name of a person or organization is used in your statement as supporting or endorsing the statement, you must either:

File a Statement of Endorsement signed by the person, or by an authorized person on behalf of an organization, stating that he or she consents to the use of the name of the person or organization in your statement (see attached form);

OR

Use the name of the person or organization with a quotation made by the person on behalf of the person or by an authorized person on behalf of an organization. The quotation must have been disseminated to the public prior to its inclusion in the argument or statement and must be identified by its source (such as the name of the newspaper in which it appeared) and date of dissemination/publication. Examples for identifying the source of a quote follow:

Charles Dickens, *The London Times*, January 31, 1975

George Bush, *Time Magazine*, July 4, 1999

John F. Kennedy, *Profiles in Courage*, 1960

Photographs:

- ✓ Submit electronically one black and white photograph no smaller than 1.5 inches by 1.75 inches.
- ✓ Photograph must be less than four years old.
- ✓ Background of photo must be plain (untextured, light gray background is recommended).
- ✓ The photograph must show only the face and shoulders of the candidate; it cannot show hands or anything below the shoulders.
- ✓ In the photograph, the candidate must not be wearing a judicial robe, uniform, hat, lapel pin or other clothing or jewelry which may be construed as showing membership in any organization.

The deadline for submitting statements, photos, and fees is Tuesday, April 7, 2023, 5:00 p.m., at the City Recorder's Office, 900 SE Douglas Avenue, Roseburg, Oregon or by email to phitt@cityofroseburg.org.

Appointments are encouraged and can be made by calling 541-492-6866. Please make checks payable to the City of Roseburg, or call our office to pay over the phone with a credit card.

If you have any questions, please call Amy Sowa, City Recorder at 541-492-6866.