



Community Development

City of Roseburg: Community Development Department
900 SE Douglas Avenue – 3rd Floor, Roseburg, OR 97470
Phone: 541-492-6750; Email: cdd@cityofroseburg.org
Website: CityofRoseburg.org

SITE PLAN REVIEW APPLICATION

Category of Development:

- One or Two Family Dwelling
- Multi-Family
- Commercial/Industrial
- Other: _____

Type of Work: (Check all that apply)

- New Construction
- Addition/Alteration/Change of Use
- Demolition
- Other: _____

Project Site Information:

Site Address: _____ Suite/Apt. No: _____
 City/State/Zip: _____ Parcel I.D. No: _____
 Previous uses at this Site (Last 10 years): _____

Project Description:

Building Area

Existing (sq. ft.): _____
 New (sq. ft.): _____

Impervious Area (parking, driveways, etc.)

Existing (sq. ft.): _____
 New (sq. ft.): _____

****Sign Permits only****

Existing Signs

Type/Amount _____

Total Sign Area _____ sq. ft.

Proposed Signs

Type/Amount _____

Total Sign Area _____ sq. ft.

Applicant(s) Information: Owner Tenant Contractor/Agent

Name: _____ Company Name: _____
 Address: _____ Phone: _____
 City/State/Zip: _____ Email: _____

Property Owner(s) Information: (If Different from Applicant)

Name: _____ Phone: _____
 Address: _____ Email: _____
 City/State/Zip: _____

****Office Use****

Application Number: _____

Date Received: _____

Route to:

- Fire Dept.
- RUSA
- Public Works
- ODOT

Courtesy Copy:

- Pacific Power
- Avista Utilities

Required Plans:

- Site Plan
- Floor Plan(s)
- Building Elevations
- Parking Plan/Counts
- Landscape Plan
- Grading Plan
- Elevation Certificate
- Geo-technical Report
- Improvement Plan(s)
- Fire Dept. Checklist
- Other: _____

Additional Review:

- Floodplain
 - Historic
 - Hillside Development
- Land Use File: _____