



**ROSEBURG LIBRARY COMMISSION AGENDA
TUESDAY, NOVEMBER 15, 2022**

Handwritten initials in blue ink, possibly "AK".

4:00 P.M. Regular Meeting
Hybrid Meeting – In Person at Roseburg Public Library and Electronic
Public Access: Facebook Live at www.Facebook.com/CityofRoseburg

NOTE: IT IS UP TO EACH OF YOU AS COMMISSIONERS TO CALL 541-492-7051 AND LET STAFF KNOW BEFORE THE DAY OF THE MEETING IF YOU WILL NOT BE ATTENDING. THANK YOU.

I. CALL TO ORDER

II. ROLL CALL:

<u>Chair:</u>	Andrea Zielinski		
<u>Commissioners:</u>	Marcy Tassano	Mandy Elder	Francesca Guyer
	Theresa Lundy	Kelly Peter	Juliet Rutter

III. APPROVAL OF MINUTES

A. October 18, 2022

AUDIENCE PARTICIPATION – At this time, anyone wishing to address the Commission concerning items of interest not included in the agenda may do so. The person addressing the Commission shall, when recognized, give his/her name for the record. All remarks shall be directed to the whole Commission.

Comments also can be provided via email to the Commission at kwiley@cityofroseburg.org or hand delivered to City Hall, 900 SE Douglas Avenue in Roseburg, prior to **1:00 p.m. on Tuesday, November 15, 2022**. Comments must include the person's name and address for the record. The Commission reserves the right to delay any action requested until they are fully informed on the matter.

IV. BUSINESS FROM THE COMMISSION

V. NEXT MEETING DATE: December 20, 2022

VI. INFORMATIONAL

- A. Monthly Statistics
- B. Programming
- C. Winter Reading Program
- D. Grants Update

VII. ADJOURNMENT

Please contact the City Administration Office at least 48 hours prior to the scheduled meeting date if you need accommodations in accordance with the Americans with Disabilities Act.

TDD users, please call Oregon Telecommunications Relay Service at 800-735-2900.

**CITY OF ROSEBURG
LIBRARY COMMISSION MEETING MINUTES
October 18, 2022**

CALL TO ORDER:

Commissioner Elder called the regular meeting of the Roseburg Library Commission to order at 4:02 p.m. on October 18, 2022, in the Ford Room at Roseburg Public Library, 1409 NE Diamond Lake Blvd., Ste. 100, Roseburg, Oregon and electronically via Zoom.

ROLL CALL:

Present: Chair Andrea Zielinski (4:03 p.m.) and Commissioners Mandy Elder, Marcy Tassano, Theresa Lundy, Kelly Peter, and Francesca Guyer

Absent: Commissioner Juliet Rutter

Attending Staff: Library Director Kris Wiley, Assistant City Manager/City Recorder Amy Sowa, and Management Staff Assistant Autumn David

Others Present: None

APPROVAL OF MINUTES:

Commissioner Lundy moved to approve the September 20, 2022, minutes. The motion was seconded by Commissioner Peter and approved with the following vote: Chair Zielinski and Commissioners Elder, Tassano, Lundy, Peter, and Guyer voted yes. No one voted no.

BUSINESS FROM THE COMMISSION:

Commissioner Tassano announced the Friends of the Library book sale is scheduled for the first weekend in December. This will be a better book sale with books priced at \$1.00. The library will host an author's showcase on Saturday, December 3, the last day of the book sale. This is an opportunity for local authors to sell their books and meet community members. Authors will have tables set up inside the library, and patrons can meet the authors and purchase their books directly.

NEXT MEETING DATE:

Tuesday, November 15, 2022, at 4:00 p.m. This will be a hybrid meeting.

INFORMATIONAL:

Monthly Statistics

Director Wiley presented the monthly statistics. She reported that circulation and new cards declined as is typical when school resumes. The door count remained above 5,000, and Director Wiley stated that number should remain steady or increase because the Douglas Education Service District hosts many workshops and meetings during the school year. Director Wiley added she is pleased with the percent of new books that are checked out at any point in time.

Programming

Director Wiley reported 156 Facebook users attended the Mushrooms of Oregon program on September 22, presented by mycologist expert Jordan Weiss. She added it was the best-attended program for adults since the library opened. The library will welcome Pulitzer Prize finalist and Oregon author Sierra Crane Murdoch on November 17 for a virtual discussion of "Yellow Bird: Oil, Murder, and a Woman's Search for Justice in Indian Country."

Director Wiley reported that youth programs are popular this fall. A total of 76 people have attended two sessions of Storytime with Youth Services Librarian Aurora Ropp. Five students are registered for the coding cohort, and 17 people attended the first Lego drop-in session. Programs are scheduled through December; check the events calendar on the library's website at www.roseburgpubliclibrary.org. Director Wiley added that staff distributes grab-and-go craft kits every other week.

Staffing Update

Director Wiley reported Hallie Bilbrey will join the staff as a Library Aide on November 1.

In response to Commissioner Tassano, Director Wiley explained the recruitment for a United Communities AmeriCorps member has been unsuccessful. The position will close at the end of October, and staff will revisit the program next year.

Grants Update

Director Wiley reported the library submitted a \$15,000 request to Roundhouse Foundation to help fund the Summer Reading Program. She is preparing an application to the Douglas County Library Foundation for collection development and an application to Umpqua Health Alliance for Dolly Parton's Imagination Library.

Final reports for grants from the American Library Association to fund the Chicax Literature Series and the Oregon Association of Education Service Districts to help fund the Summer Reading Program were submitted.

Other

Director Wiley stated there likely will be a bill introduced in the State Legislature next session to provide some state funding for Dolly Parton's Imagination Library affiliates. The initiative, which has bipartisan support, could support 50 percent of funding for each affiliate. The Friends of the Roseburg Public Library currently must fundraise nearly \$30,000 each year to support our service area. Director Wiley is monitoring the situation and will keep the Commission informed.

ADJOURNMENT:

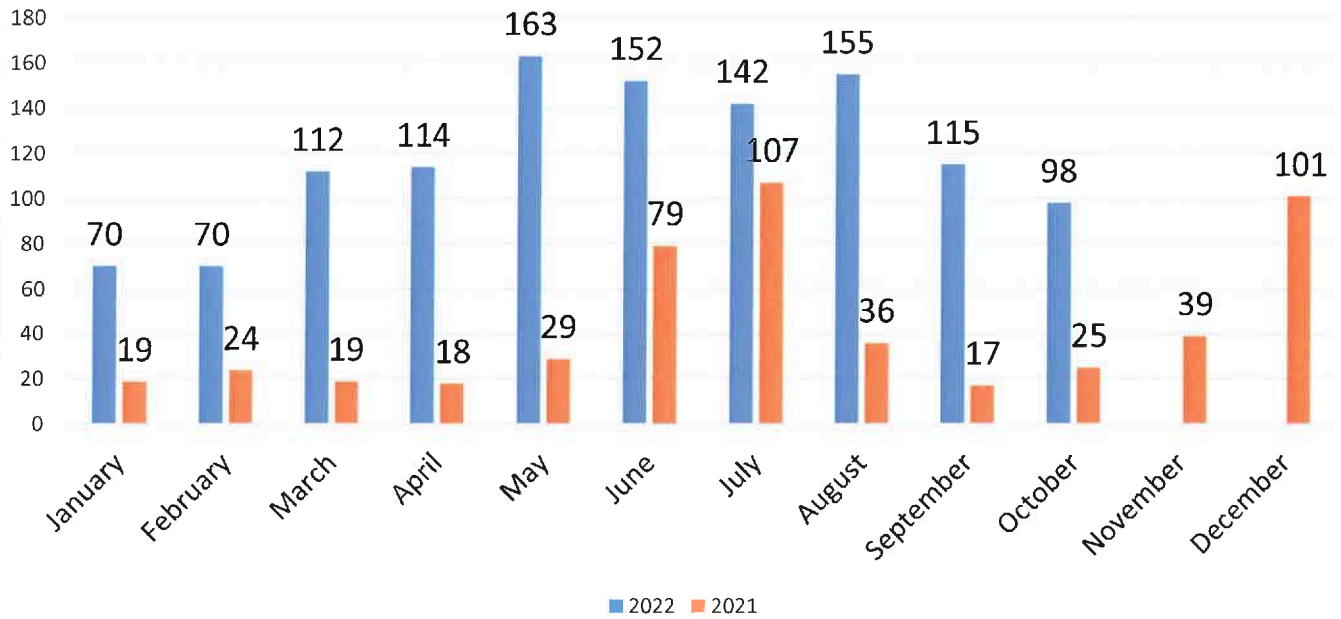
The meeting adjourned at 4:15 p.m. The next meeting is scheduled for Tuesday, November 15, 2022, at 4:00 p.m.

Respectfully submitted,

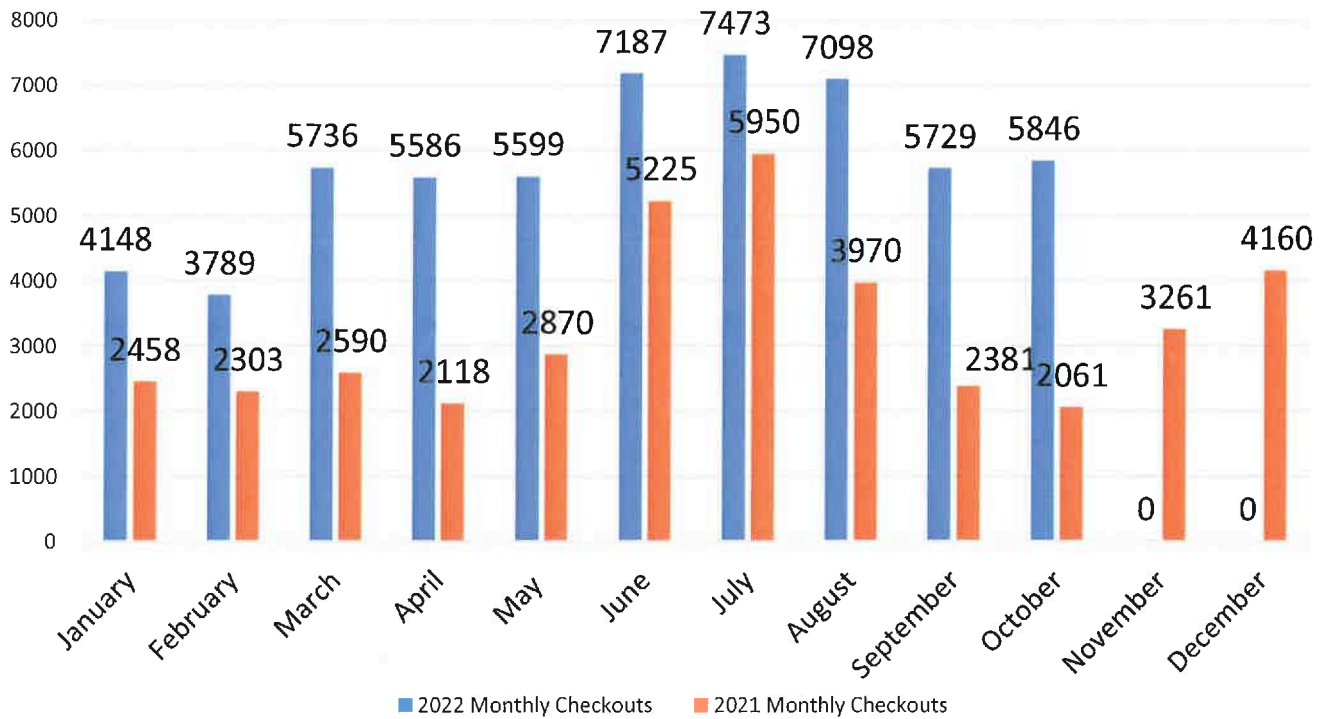
Autumn David

Autumn David, Management Staff Assistant

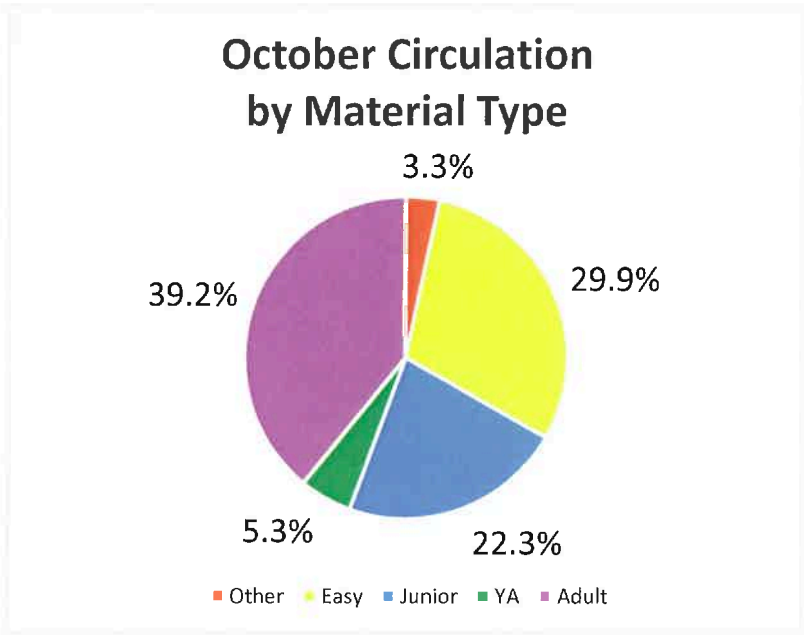
New Users Monthly Comparison



Physical Materials Checkouts



	Other	Easy	Junior	YA	Adult	
1 - Unassigned	0	3.3%	29.9%	22.3%	5.3%	39.2%
2 - Adult Audiobook	141	195	1748	1306	308	2289
3 - Adult DVDs	242					
4 - Adult Fiction	880					
5 - Adult Graphic Novel	8					
6 - Adult Nonfiction	472					
7 - Board Book	236					
8 - Children's CD Book	23					
9 - Children's Audiobook	32					
10 - Children's DVD	135					
11 - Children's Graphic Novel	0					
12 - Children's Reference	1					
14 - Equipment	0					
16 - Fantasy	21					
17 - Other Language F/NF	17					
19 - Junior Fiction	520					
20 - Junior Graphic Novel	232					
21 - Junior Nonfiction	387					
22 - Large Print	135					
23 - Magazine	16					
25 - Mystery	482					
30 - Oversize	0					
34 - Picture Book	1040					
35 - Prof Collection	44					
36 - Reader	404					
37 - Reference	0					
39 - Science Fiction	25					
42 - Western	18					
44 - Young Adult Audiobook	2					
45 - Young Adult DVD	47					
46 - Young Adult Fiction	125					
47 - Young Adult Graphic Novel	101					
48 - Young Adult Nonfiction	33					
OTAP	6					
Off Site	0					
None/On-the-fly	21					
TOTAL	5846					



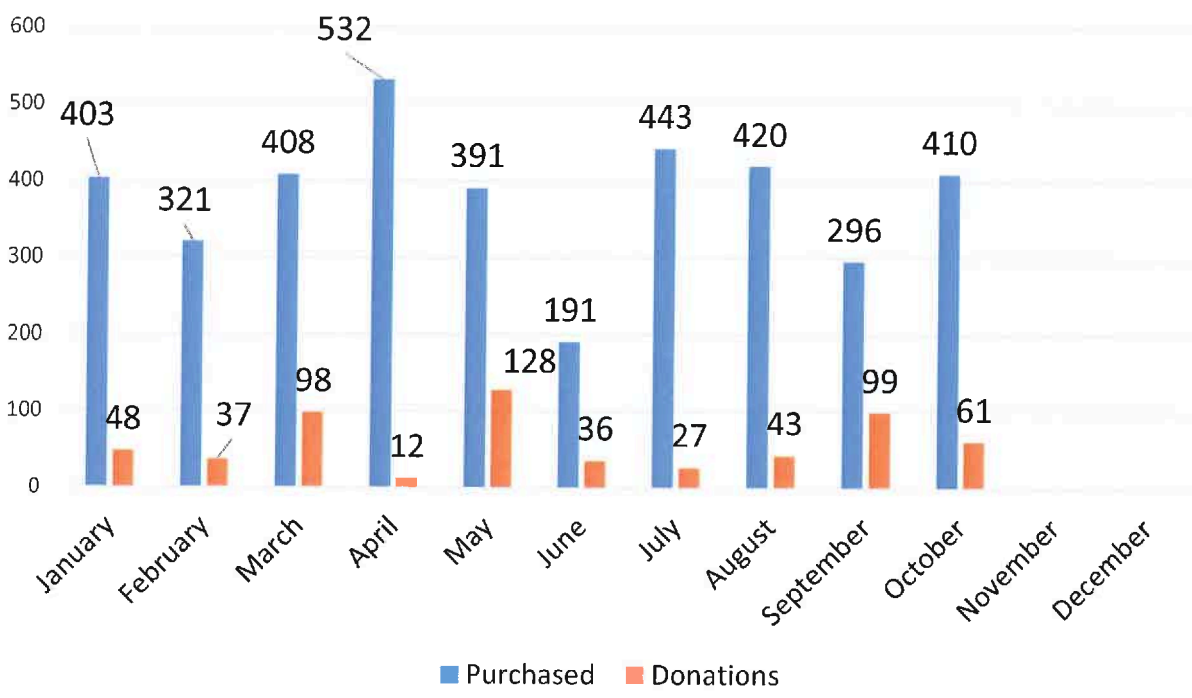
NEW Items Snapshot - November 4, 2022

Item Type	Total number	Number Checked Out	Percentage Checked Out
NEW Items	4199	890	21.20%
Picture Books	616	128	20.78%
Adult Fiction	807	268	33.21%
Junior Fiction	358	36	10.06%
YA Fiction	250	36	14.40%

Circulation Snapshot - November 4, 2022

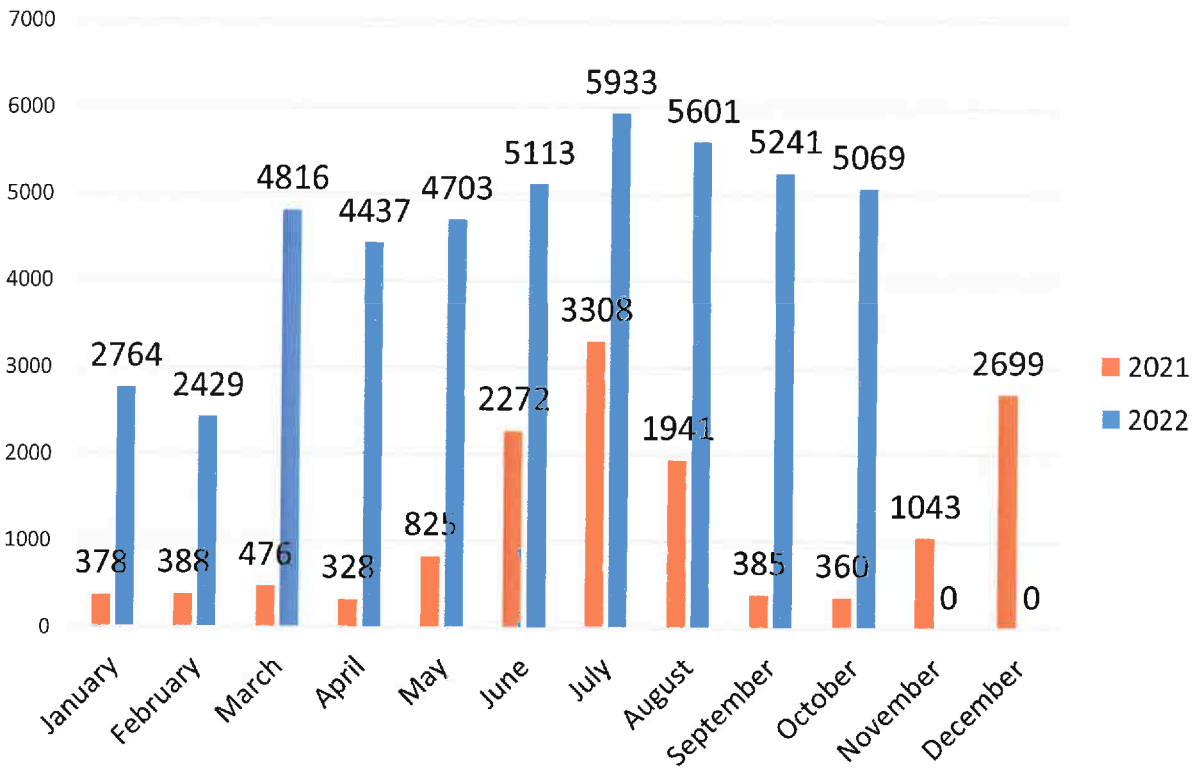
Type	Holdings	% of Holdings	Out	% Out
1 - Unassigned	159	0.2	0	0
2 - Adult Audiobook	1635	2	101	6.2
3 - Adult DVDs	1700	2.1	91	5.4
4 - Adult Fiction	14115	17.5	735	5.2
5 - Adult Graphic Novel	371	0.5	13	3.5
6 - Adult Nonfiction	15606	19.4	633	4.1
7 - Board Book	597	0.7	210	35.2
8 - Children's CD Book	119	0.1	21	17.6
9 - Children's Audiobook	643	0.8	31	4.8
10 - Children's DVD	875	1.1	55	6.3
11 - Children's Graphic Novel	5	0	1	20
12 - Children's Reference	176	0.2	2	1.1
14 - Equipment	9	0	0	0
16 - Fantasy	197	0.2	24	12.2
17 - Other Language F/NF	817	1	22	2.7
18 - Govdoc	27	0	0	0
19 - Junior Fiction	5088	6.3	633	12.4
20 - Junior Graphic Novel	1247	1.5	196	15.7
21 - Junior Nonfiction	8745	10.9	401	4.6
22 - Large Print	1863	2.3	109	5.9
23 - Magazine	3383	4.2	17	0.5
25 - Mystery	5901	7.3	371	6.3
27 - Newspaper	6	0	0	0
30 - Oversize	20	0	1	5
34 - Picture Book	5639	7	784	13.9
35 - Prof Collection	321	0.4	26	8.1
36 - Reader	2172	2.7	374	17.2
37 - Reference	513	0.6	0	0
39 - Science Fiction	1320	1.6	51	3.9
42 - Western	831	1	14	1.7
44 - Young Adult Audiobook	282	0.4	2	0.7
45 - Young Adult DVD	427	0.5	31	7.3
46 - Young Adult Fiction	3162	3.9	176	5.6
47 - Young Adult Graphic Novel	1295	1.6	111	8.6
48 - Young Adult Nonfiction	903	1.1	35	3.9
49 - Young Adult Reference	0	0	0	0
50 - OTAP	287	0.4	12	4.2
51 - Off Site	1	0	0	0
Total	80457		5283	6.6

Items Added

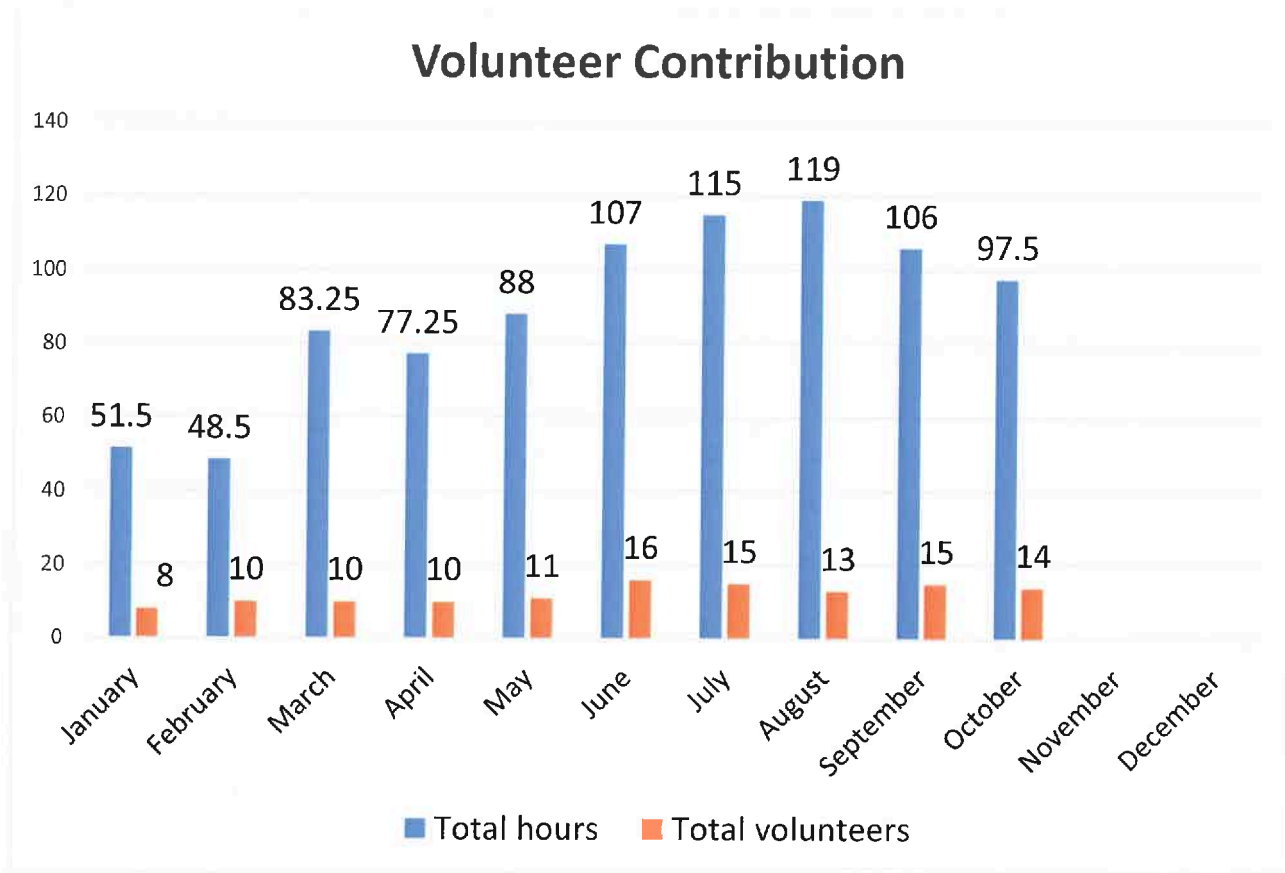


Total value added to collection
October 2022 - \$9489.68

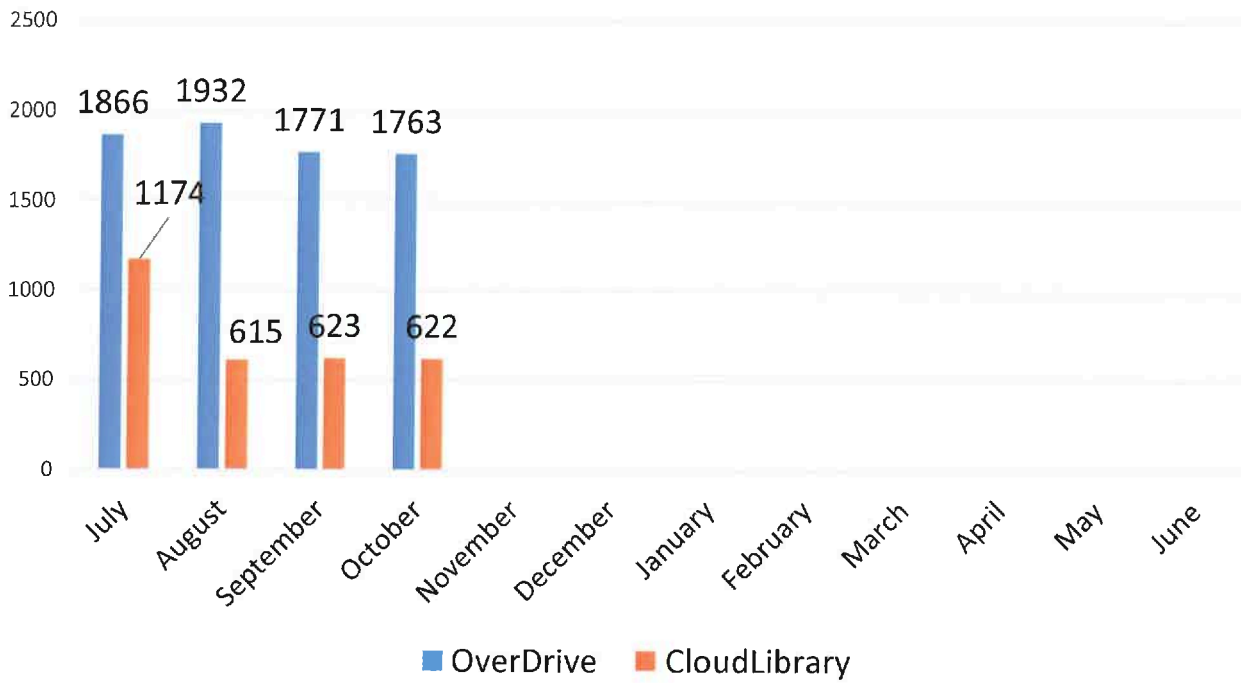
2021 VS 2022 Monthly Door Count Comparison



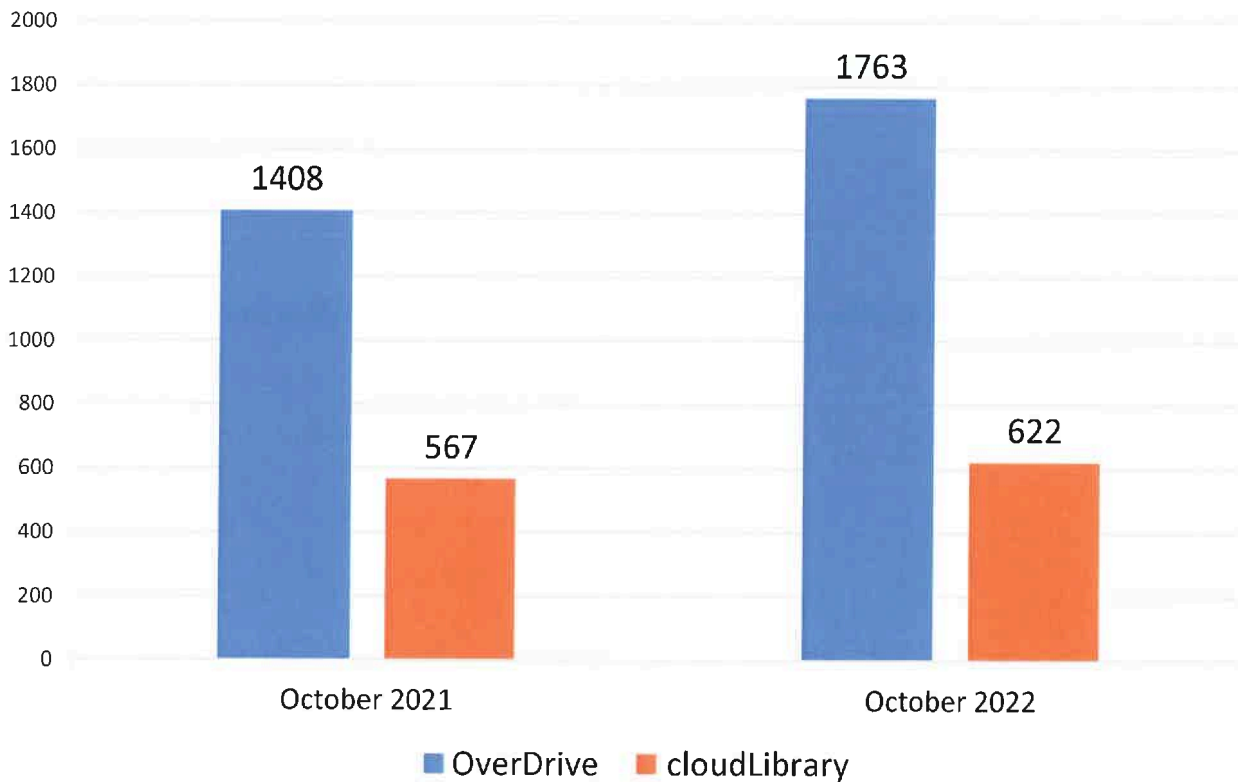
Library Card Sponsorship Program
Number of cards issued FY 2022-2023 – 48

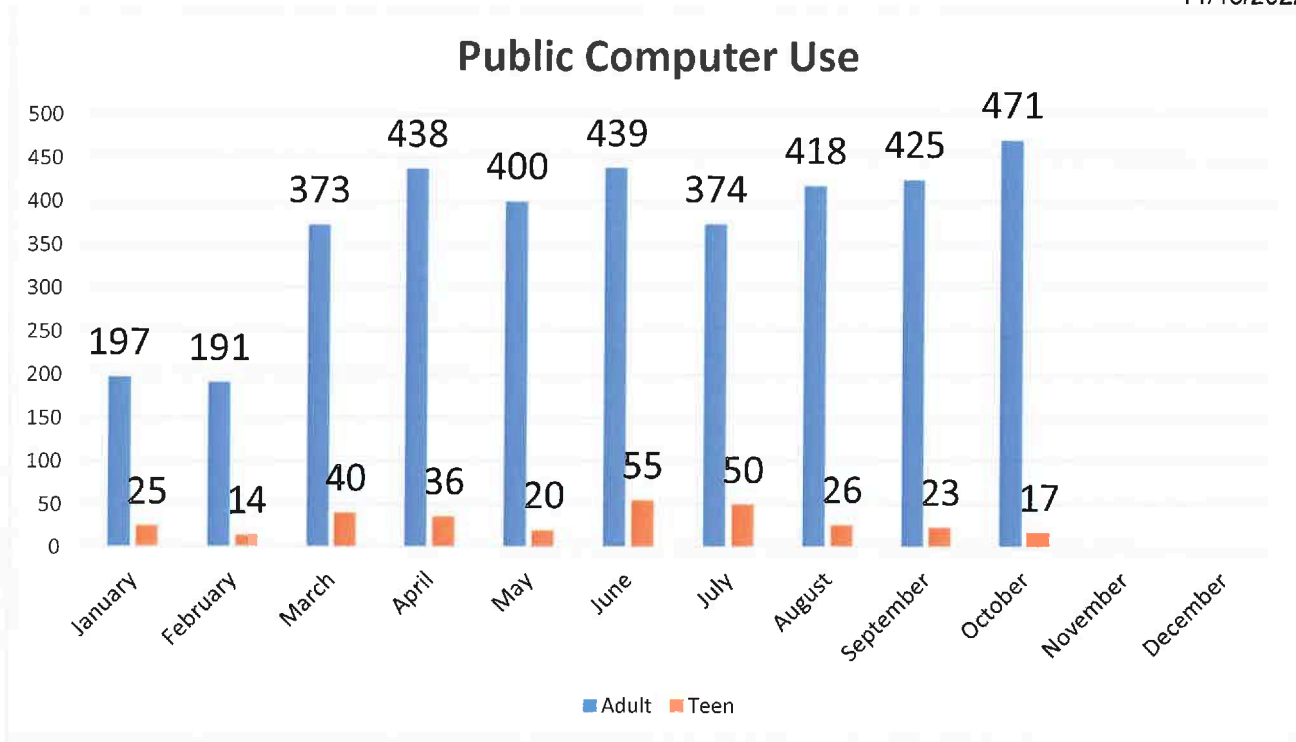


FY 2022-2023 OverDrive & cloudLibrary Circulation



Ebooks Monthly Comparison





Children's Programs - Live Sessions Ages 0-5

Date	Attendance	Onsite	Offsite	Virtual (Facebook Live or Zoom)
10/5/2022 Storytime	42	x		
10/12/2022 storytime	34	x		
10/19/2022 storytime	38	x		
10/26/2022 storytime	21	x		
TOTAL	135			

Children's Programs - Live Sessions Ages 6-11

Date	Attendance	Onsite	Offsite	Virtual (Facebook Live or Zoom)
10/4/2022 Coding GWC	5	x		
10/11/2022 Coding GWC	4	x		
10/18/2022 Coding GWC	3	x		
10/20/2022 Children's Activity	21	x		
10/25/2022 Coding GWC	4	x		
TOTAL	37			

Live Teen Programs

Date		Attendance	Onsite	Offsite	Virtual (Facebook Live or Zoom)
10/13/2022	Teen Drop-in	4	x		
	TOTAL	4			

Live Adult Programs

Date		Attendance	Onsite	Offsite	Virtual (Facebook Live or Zoom)
10/6/2022	Author Glen Erik Hamilton	8			x
10/11/2022	Online Book Group	8			x
10/20/2022	Silent Book Group	3	x		
	TOTAL	19			

Live Programs for All Ages

Date		Attendance	Onsite	Offsite	Virtual (Facebook Live or Zoom)
10/6/2022	Lego Drop in	17	x		
	TOTAL	17			

Grab-and-Go Craft Kits

Date		Number distributed
10/4/2022	Squishy Circuits	92
10/18/2022	Fall Shrinky Dinks magnet	112
	TOTAL	204