



**ROSEBURG LIBRARY COMMISSION AGENDA
TUESDAY, MARCH 15, 2022**

Handwritten initials in blue ink.

**4:00 P.M. Regular Meeting
Electronic Meeting**

Public Access: Facebook Live at www.Facebook.com/CityofRoseburg

NOTE: IT IS UP TO EACH OF YOU AS COMMISSIONERS TO CALL 541-492-7051 AND LET STAFF KNOW BEFORE THE DAY OF THE MEETING IF YOU WILL NOT BE ATTENDING. THANK YOU.

I. CALL TO ORDER

II. ROLL CALL:

Chair: Andrea Zielinski

Commissioners: Marcy Tassano
Theresa Lundy

Mandy Elder
Kelly Peter

Francesca Guyer
Juliet Rutter

III. APPROVAL OF MINUTES

A. February 15, 2022

AUDIENCE PARTICIPATION – Comments can be provided via email to the Commission at kwiley@cityofroseburg.org or hand delivered to City Hall, 900 SE Douglas Avenue in Roseburg, prior to **1:00 p.m. on Tuesday, March 15, 2022**. Comments must include the person's name and address for the record. The Commission reserves the right to delay any action requested until they are fully informed on the matter.

IV. BUSINESS FROM THE COMMISSION

V. NEXT MEETING DATE: April 19, 2022

VI. INFORMATIONAL

- A. Monthly Statistics
- B. Programming
- C. Staffing Update
- D. Grants Update

VII. ADJOURNMENT

***** AMERICANS WITH DISABILITIES ACT NOTICE *****

Please contact the Office of the City Recorder, Roseburg City Hall, 900 SE Douglas Avenue, Roseburg, OR 97470-3397 (Phone 541-492-6700) at least 48 hours prior to the scheduled meeting time if you need an accommodation. TDD users please call Oregon Telecommunications Relay Service at 1-800-735-2900.

**CITY OF ROSEBURG
LIBRARY COMMISSION MEETING MINUTES
February 15, 2022**

CALL TO ORDER:

Chair Andrea Zielinski called the regular meeting of the Roseburg Library Commission to order at 4:01 p.m. on February 15, 2022, electronically via Zoom in Roseburg, Oregon.

ROLL CALL:

Present: Chair Andrea Zielinski and Commissioners Mandy Elder, Marcy Tassano, Theresa Lundy, Francesca Guyer, Kelly Peter and Juliet Rutter (4:09 p.m.)

Absent: None

Attending Staff: Library Director Kris Wiley, Youth Services Librarian Aurora Ropp, UCAN AmeriCorps Member Lydia Rathe, Assistant City Manager/City Recorder Amy Sowa and Management Staff Assistant Autumn David

Others Present: None

APPROVAL OF MINUTES:

Commissioner Tassano moved to approve the January 18, 2022, minutes. The motion was seconded by Commissioner Guyer and approved with the following vote: Chair Zielinski and Commissioners Elder, Tassano, Lundy, Guyer and Peter voted yes. No one voted no.

BUSINESS FROM THE COMMISSION:

Commissioner Tassano announced the Friends of Library spring book sale will be held Thursday, March 3 through Saturday, March 5, 2022. She added this will be a bargain book sale. Books are lower quality; however, each book is fully examined and in one piece.

NEXT MEETING DATE:

Tuesday, March 15, 2022, at 4:00 p.m.

INFORMATIONAL:

Strategic Plan Report

Director Wiley presented an overview of the first year of the library's five-year strategic plan. She noted progress toward the four goals set in the plan, specifically related to posts on social media and News-Review articles that highlight the collection and outreach initiatives that were increased after receiving the Oregon Community Foundation's K-12 Summer Learning grant.

Director Wiley noted some adjustments staff made over the past year. The basic computer classes for adults are ready to go when the library returns to in-person programs. Work with the Cow Creek Band of Umpqua Tribe of Indians has focused on delivering craft kits for youth. Staff has inquired about how to help recognize their celebration of 40 years of tribal recognition. The collection policy was updated last year to include electronic resources; the policy will be reviewed annually at a Library Commission meeting.

Finally, Director Wiley highlighted some activities planned for 2022 that further the goals in the strategic plan, including hosting a bilingual Spanish-English children's program at the Parks and Recreation Department's Movie in the Park in June. In addition, Librarian Ropp will add a Spanish-English storywalk in the park, and staff will continue to communicate with community partners about ways to collaborate.

Monthly Statistics

Director Wiley presented the monthly statistics and noted that the numbers have remained fairly consistent from month to month. The circulation snapshot on February 1 indicated 4.9 percent of the collection was checked out. Before the pandemic, we were closer to 8 percent.

The library has issued 42 library card sponsorships this fiscal year. A donation of \$5,000 was received from Jane Ratzlaff to continue the program. Ms. Ratzlaff's donation in 2018 has provided the bulk of the financial support for the program. Director Wiley stated she plans to write a News-Review article about the program and ask for community donations. In response to Chair Zielinski, Director Wiley explained that library cards expire yearly; this is common among libraries.

Programming

Ms. Rathe reported the Rajneesh program, hosted by Les Zaitz, had a great turnout with 33 live views and 95 additional views after the live event ended. The author discussion with Michael Baughman was canceled.

Upcoming programming includes a discussion with Kirk Blaine from the Native Fish Society, a presentation on the history of Umpqua Dairy, and a sustainability program.

Ms. Rathe stated she has started to work on fall programming. The library will host a presentation by Oregon author Sierra Crane Murdoch, a finalist for the Pulitzer Prize for her novel "Yellow Bird." Additional author presentations and a program on foraging are in the works. Director Wiley commended Ms. Rathe for her hard work and determination in getting programs scheduled.

Director Wiley reported 16 people read 133 books for the Winter Reading Program for adults. This is about the same level of participation as the Summer Reading Program. The group discussed ideas for additional incentives to increase participation.

Librarian Ropp reported 46 children submitted 220 individual book reviews for the Winter Reading Program for youth. This was an increase in participation from the program last year.

Librarian Ropp reported online storytimes continue weekly. She continues to work on plans for the Summer Reading Program. Plans include at least one live performance, storytimes in the park, and more. Staff continues to deliver craft kits to the Boys and Girls Club and the YMCA. She added that it was Altrusa Celebration of Literacy day, and children could receive a free book from the library.

Staffing Update

Director Wiley reported that Kesna Wells will start as a part-time Library Aide this week. Ms. Wells has library experience, including experience with our library software program. The library now is fully staffed.

Director Wiley reported the City of Roseburg will apply for another United Communities AmeriCorps participant for the 2022-23 service term. Chair Zielinski stated she is excited to see the program continue to be successful.

Grants Update

Director Wiley reported the library received a \$30,000 grant from the Douglas County Library Foundation for collection materials and a \$1,000 grant from the Douglas County Cultural Coalition for the Summer Reading Program.

The library was awarded \$10,000 from the American Library Association and National Endowment for the Humanities through the American Rescue Plan: Humanities Grants for Libraries. The library will host a three-part series focused on Chicana literature with project scholar Dr. Alma Rosa Alvarez, Professor of English at Southern Oregon University. Each 90-minute session will focus on one book and additional reading material. Dr. Alvarez will deliver a mini-lecture to contextualize the content, and she will facilitate class discussion. The goal is to use literature to help participants learn about the Mexican American experience in order to create community. The sessions are scheduled for the first Thursday in June, July and August 2022. Director Wiley stated she will write a News-Review article announcing the project, and Ms. Rathe will manage the project details. The series will be free and open to the public with all three sessions on Zoom.

The Friends of the Library received a third year of support from Umpqua Health Alliance for Dolly Parton's Imagination Library. The grant is \$5,000.

ADJOURNMENT:

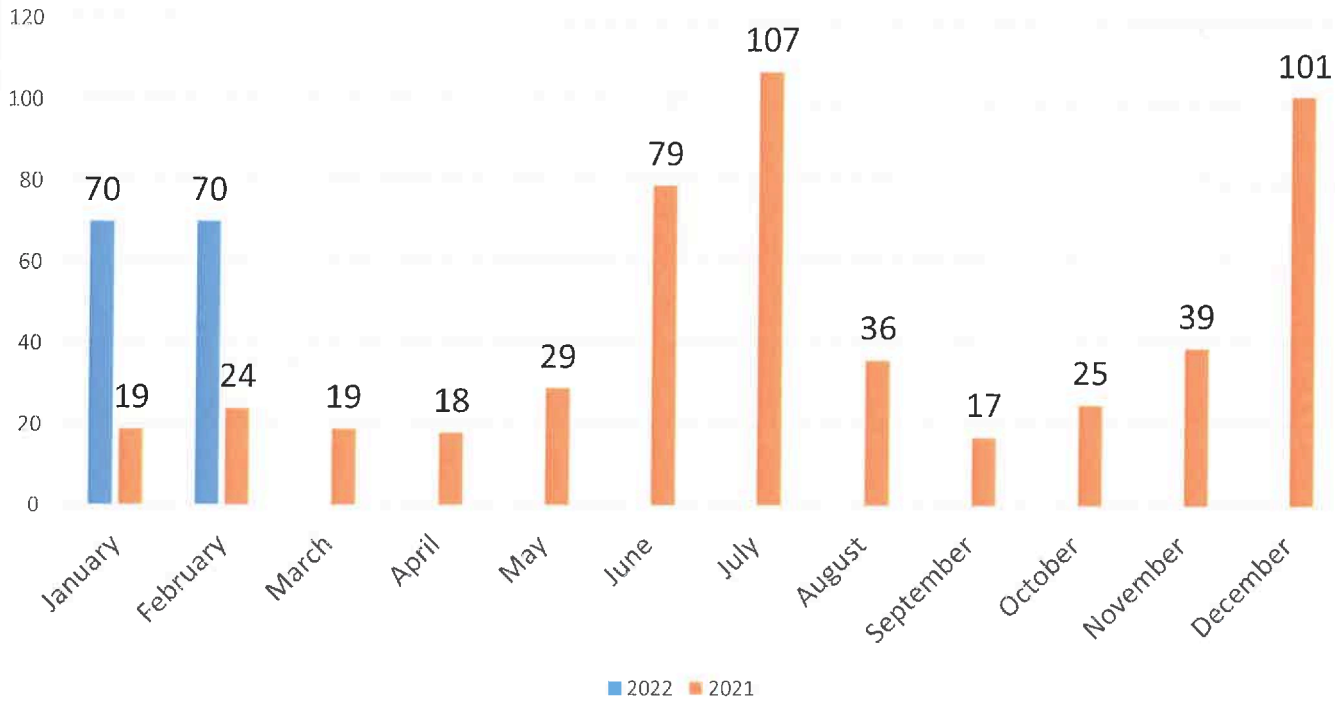
The meeting adjourned at 4:27 p.m. The next meeting is scheduled for Tuesday, March 15, 2022, at 4:00 p.m.

Respectfully submitted,

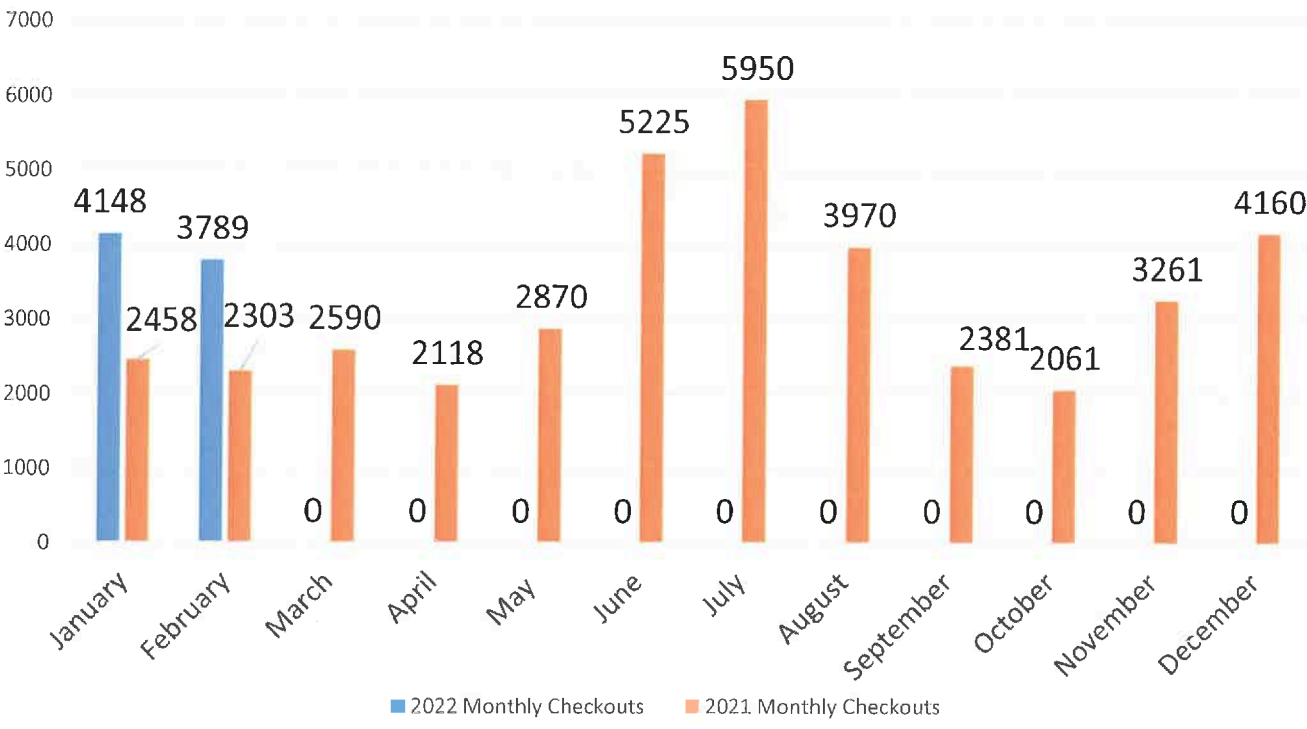
Autumn David

Autumn David, Management Staff Assistant

New Users Monthly Comparison

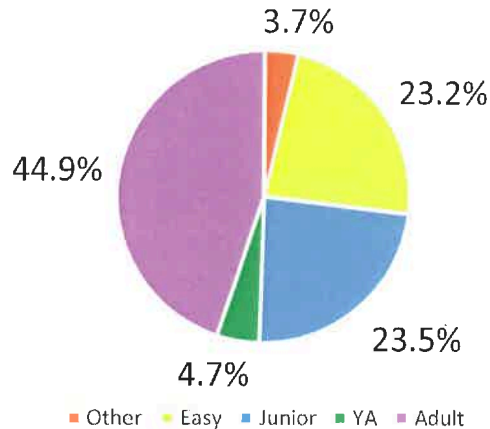


Physical Materials Checkouts



		Other	Easy	Junior	YA	Adult
1 - Unassigned	0	3.7%	23.2%	23.5%	4.7%	44.9%
2 - Adult Audiobook	72	139	879	892	179	1700
3 - Adult DVDs	109					
4 - Adult Fiction	632					
5 - Adult Graphic Novel	10					
6 - Adult Nonfiction	382					
7 - Board Book	89					
8 - Children's CD Book	7					
9 - Children's Audiobook	45					
10 - Children's DVD	81					
11 - Children's Graphic Novel	0					
12 - Children's Reference	0					
16 - Fantasy	14					
17 - Foreign Language F/NF	4					
19 - Junior Fiction	322					
20 - Junior Graphic Novel	120					
21 - Junior Nonfiction	324					
22 - Large Print	113					
23 - Magazine	3					
25 - Mystery	458					
30 - Oversize	2					
34 - Picture Book	492					
35 - Prof Collection	16					
36 - Reader	275					
37 - Reference	0					
39 - Science Fiction	16					
42 - Western	7					
44 - Young Adult Audiobook	1					
45 - Young Adult DVD	21					
46 - Young Adult Fiction	97					
47 - Young Adult Graphic Novel	41					
48 - Young Adult Nonfiction	19					
OTAP	0					
Off Site	0					
None/On-the-fly	17					
TOTAL	3789					

February Circulation
by Material Type



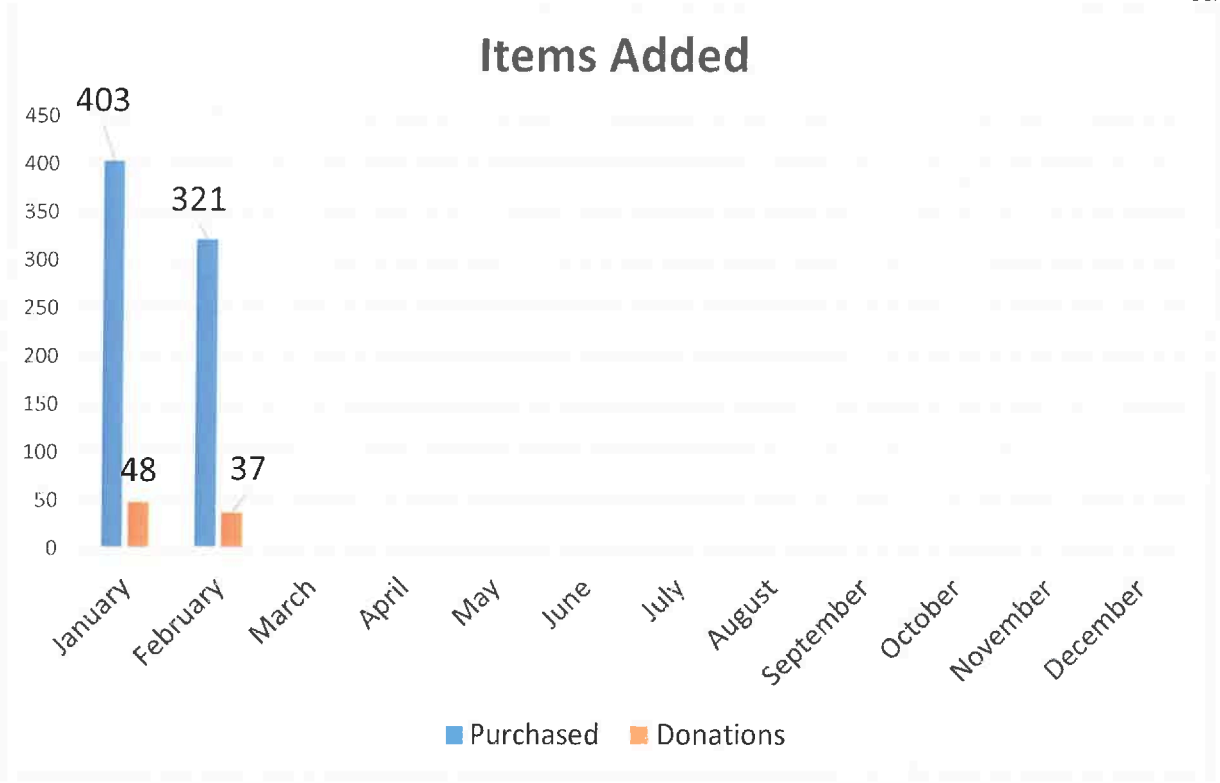
NEW Items Snapshot - March 3, 2022

Item Type	Total number	Number Checked Out	Percentage Checked Out
NEW Items	3817	775	20.30%
Picture Books	544	103	18.93%
Adult Fiction	730	234	32.05%
Junior Fiction	352	28	7.95%
YA Fiction	178	8	4.49%

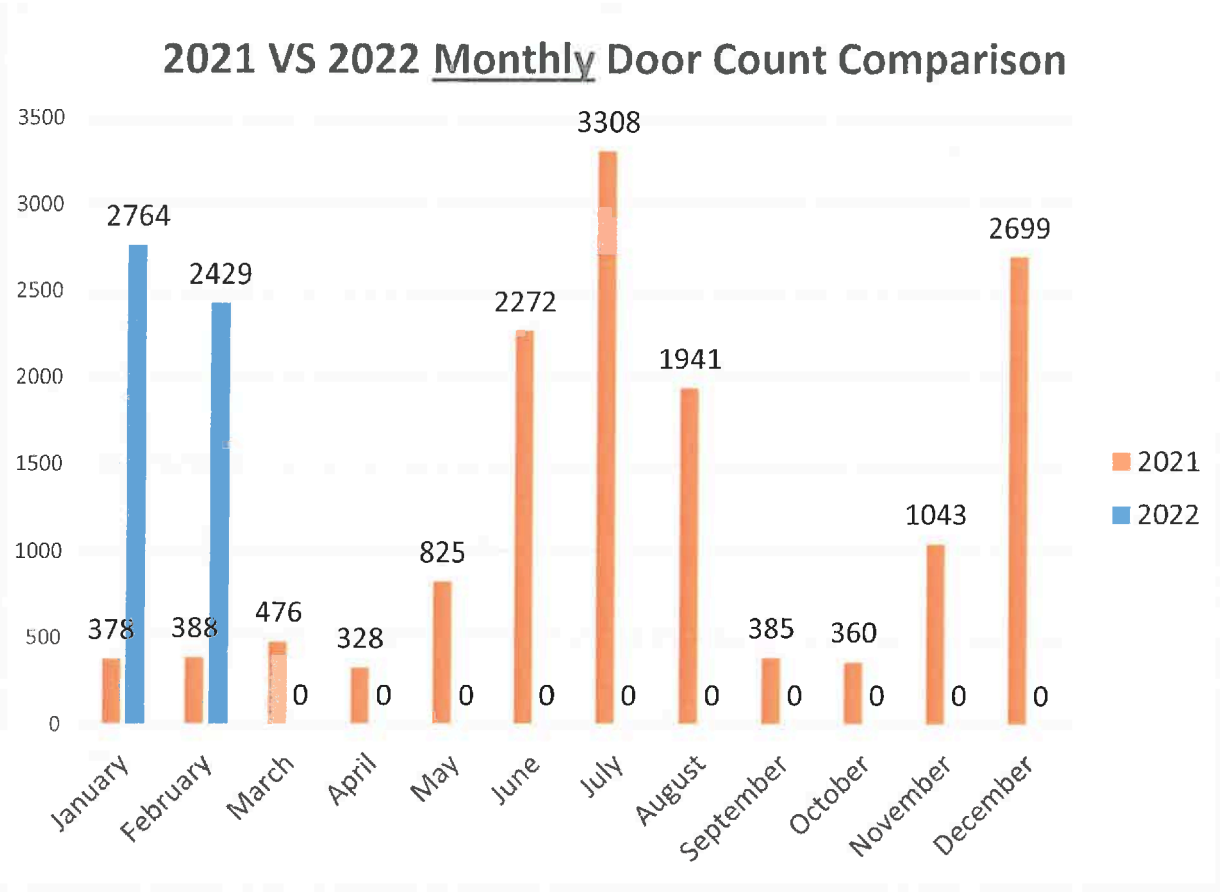
Circulation Snapshot - March 3,
2022

Type	Holdings	% of Holdings	Out	% Out
1 - Unassigned	0	0	0	0
2 - Adult Audiobook	1737	2.2	70	4
3 - Adult DVDs	2086	2.6	91	4.4
4 - Adult Fiction	14526	18.2	565	3.9
5 - Adult Graphic Novel	369	0.5	11	3
6 - Adult Nonfiction	15896	19.9	455	2.9
7 - Board Book	542	0.7	107	19.7
8 - Children's CD Book	114	0.1	5	4.4
9 - Children's Audiobook	645	0.8	34	5.3
10 - Children's DVD	759	1	57	7.5
11 - Children's Graphic Novel	6	0	2	33.3
12 - Children's Reference	178	0.2	0	0
14 - Equipment	9	0	0	0
16 - Fantasy	183	0.2	16	8.7
17 - Foreign Language F/NF	787	1	15	1.9
18 - Govdoc	27	0	0	0
19 - Junior Fiction	4824	6	468	9.7
20 - Junior Graphic Novel	1120	1.4	121	10.8
21 - Junior Nonfiction	8625	10.8	352	4.1
22 - Large Print	1802	2.3	148	8.2
23 - Magazine	3181	4	3	0.1
25 - Mystery	6157	7.7	377	6.1
27 - Newspaper	6	0	0	0
30 - Oversize	52	0.1	1	1.9
34 - Picture Book	5153	6.4	513	10
35 - Prof Collection	321	0.4	22	6.9
36 - Reader	2057	2.6	276	13.4
37 - Reference	510	0.6	0	0
39 - Science Fiction	1311	1.6	31	2.4
42 - Western	808	1	7	0.9
44 - Young Adult Audiobook	282	0.4	0	0
45 - Young Adult DVD	389	0.5	25	6.4
46 - Young Adult Fiction	3030	3.8	163	5.4
47 - Young Adult Graphic Novel	1219	1.5	94	7.7
48 - Young Adult Nonfiction	882	1.1	30	3.4
49 - Young Adult Reference	0	0	0	0
50 - OTAP	298	0.4	23	7.7
51 - Off Site	1	0	0	0
Total	79892		4082	5.1

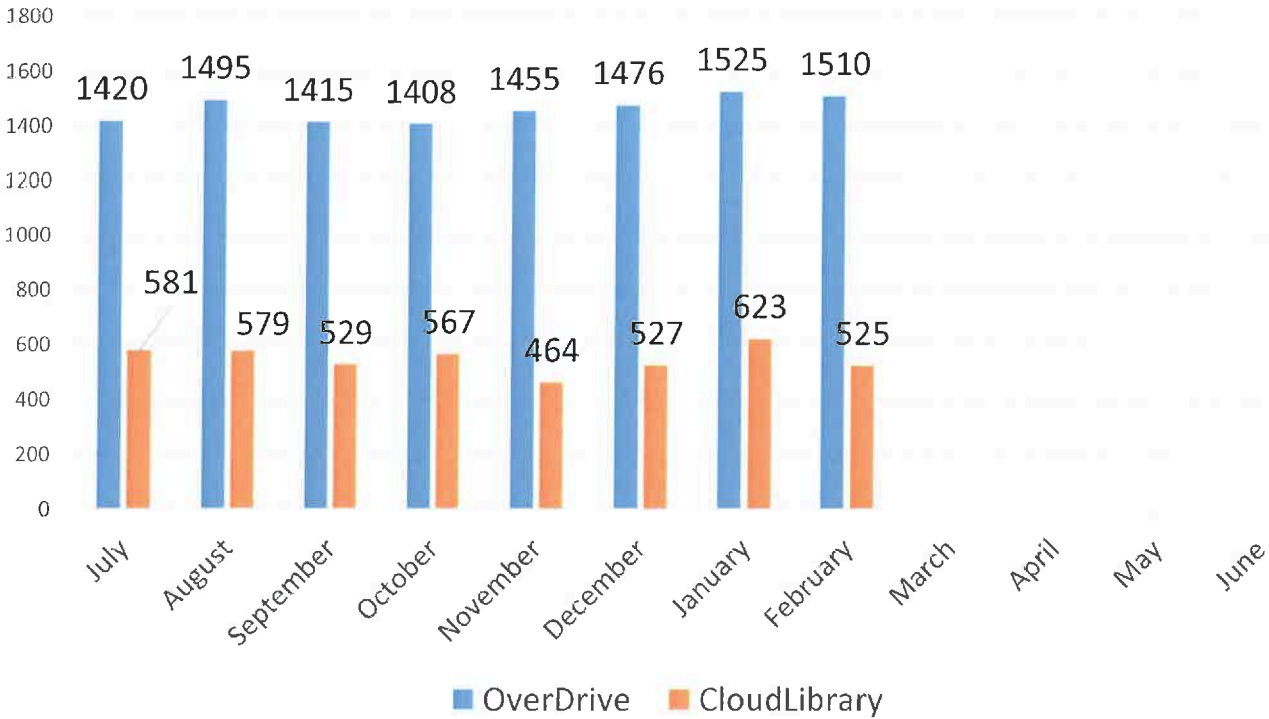
Library Card Sponsorship Program
Number of cards issued FY 2021-2022 – 54



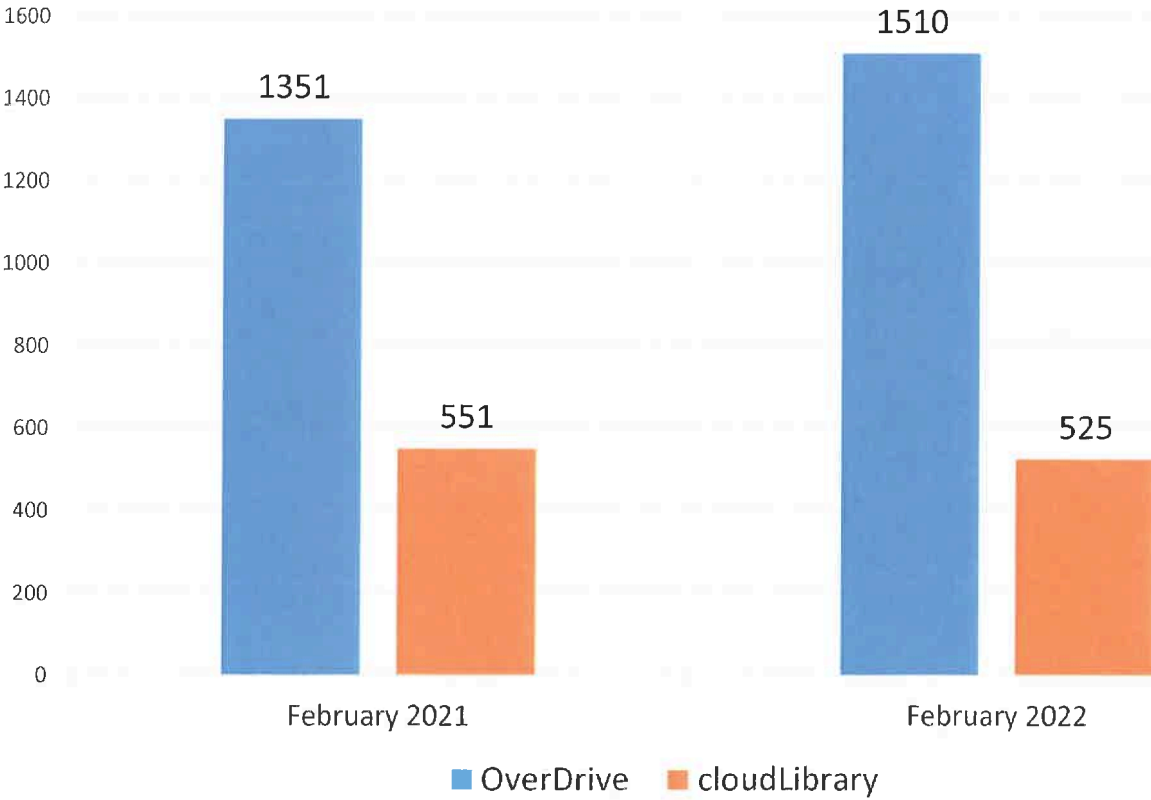
Total value added to collection
February 2022 - \$7819.96



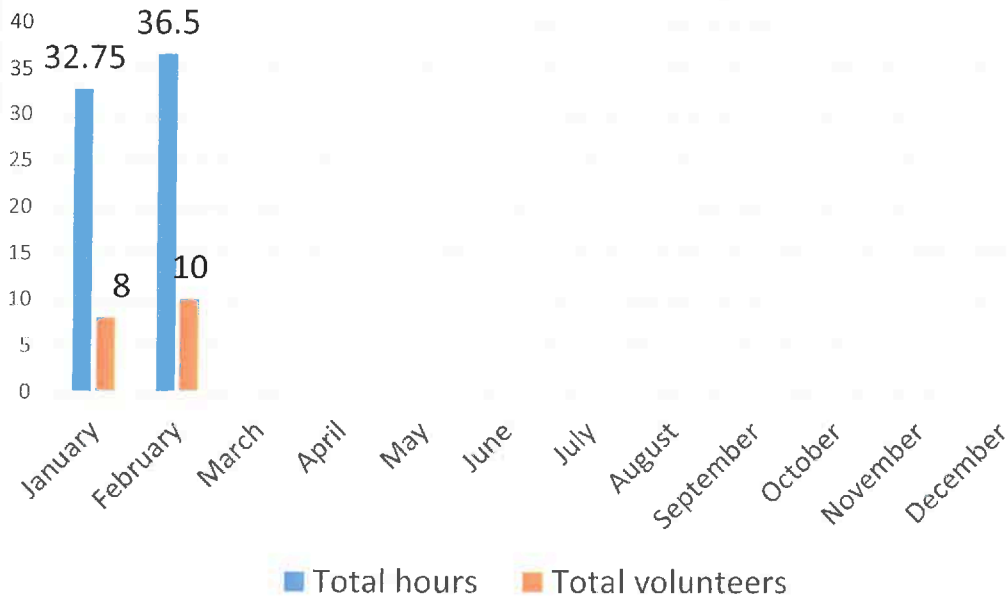
FY 2021-2022 OverDrive & cloudLibrary Circulation



Ebooks Monthly Comparison



Volunteer Contribution



Live Adult Programs

Date	Program Name	Attendance	Onsite	Offsite	Virtual (Facebook Live or Zoom)
2/3/2022	Journalist Les Zaitz	33			x
2/10/2022	Author Discussion Group	4			x
2/22/2022	Online Book Group	5			x
TOTAL		42			

All recorded programs; includes all ages. This includes livestreamed events that remain on Facebook for future viewing. Attendance is 1-minute views after 7 days.

Date	Program Name	Attendance; 1-minute views after 7 days
2/2/2022	Storytime	4
2/3/2022	Journalist Les Zaitz	92
2/9/2022	Storytime	2
2/10/2022	Spanish Storytime	8
2/16/2022	Storytime	14
2/23/2022	Storytime	2
2/24/2022	Spanish Storytime	9
2/26/2022	Musical Storytime	36
TOTAL		167