

**CITY OF ROSEBURG
LIBRARY COMMISSION MEETING MINUTES
January 21, 2025**

1. CALL TO ORDER

Commissioner Elder called the regular meeting of the Roseburg Library Commission to order at 4:02 p.m. on January 21, 2025, at the Roseburg Public Library, 1409 NE Diamond Lake Blvd., Ste. 100, Roseburg, Oregon and electronically via Zoom.

2. ROLL CALL

Present Commissioners Paige Bentley, Mandy Elder (via Zoom), Francesca Guyer, Shirley Lindell, and Marcy Tassano

Absent Andrea Zielinski and Brady McNulty

Attending Staff Library Director Kris Wiley, Youth Services Librarian Aurora Ropp, and Management Staff Assistant Grace Jelks

Others Present None

3. ELECTION OF VICE CHAIR

Commissioner Tassano moved to elect Mandy Elder as Vice Chair. The motion was seconded by Commissioner Lindell and approved with the following vote: Commissioners Bentley, Elder, Guyer, Lindell, and Tassano voted yes. No Commissioners voted no. The motion passed unanimously.

4. APPROVAL OF MINUTES

Commissioner Guyer moved to approve the December 17, 2024, minutes. The motion was seconded by Commissioner Lindell and approved with the following vote: Commissioners Bentley, Elder, Guyer, Lindell, and Tassano voted yes. No Commissioners voted no. The motion passed unanimously.

5. AUDIENCE PARTICIPATION

None.

6. BUSINESS FROM THE COMMISSION

Commissioner Tassano reported that the Friends of the Library next book sale is scheduled for February 27th thru March 1st, donations and contributions have been steady, and the piano in the Ford Room has been relocated to a new home.

7. NEXT MEETING DATE

Tuesday, February 18, 2025, at 4:00 p.m. This will be a hybrid meeting.

8. INFORMATIONAL

A. Monthly Statistics

Director Wiley reported that library use was down in December compared with the rest of the year, which was expected because of the holidays. The library circulated 8,652 items, 38% of which were digital.

The library logged 79,482 visits in 2024, a 12% increase over 2023.

Commissioner comments and questions included whether annual reminders are sent out to library card holders regarding account renewals.

Director Wiley confirmed that notifications are sent out.

B. Programming

Director Wiley reported 41 youth logged 700 books and 15 adults logged 135 books in the Winter Reading Program. Youth received a free book and small treasures. Adults received a free book.

The Americans and the Holocaust exhibition and programs were successful with 450 people visiting the exhibition and 210 people attending five programs.

The library will host the Letitia Carson exhibition in April and May. Carson was a Black Oregon homesteader who transitioned from enslaved woman to landowner and lived in the Myrtle Creek area.

The library hosted an in-person/Zoom/Facebook Live program with Oregon author Eileen Garvin on January 16. Seventeen people attended in person, two people were on Zoom, and eight people were on Facebook Live. This was the first time the library hosted this type of program, and it was so successful the library will consider repeating it.

The library will host Oregon author Victor Lodato on Thursday, February 13 at 6:30 p.m. Thanks to the Friends of the Roseburg Public Library, the first 20 attendees will receive a copy of Lodato's latest book, "Honey."

Librarian Ropp reported the Winter Reading Program was not as big due to the Holocaust exhibition happening at the same time, December Storytime was well attended, attendance increased to 45 people on Wednesday and 21 on Thursday, and multiple classrooms visited in December. Plans for summer programming includes 6 presenters, Eugene Museum exhibit, comedian, magician, and hula hoops. The Lego program time was moved to 5:30 p.m. based on feedback from the community.

Commissioner comments and questions included whether the play kitchen has been set up and storage space.

Librarian Ropp confirmed the kitchen was purchased with money from a grant by The Ford Family Foundation and is currently set up for use. This week we set out food, next week we will set out little aprons, and it has the ability to switch to a veterinarian clinic, restaurant, or coffee shop.

Director Wiley clarified there is storage in the attic and space is shared with the Douglas Education Service District.

C. Grants Update

Director Wiley reported the library received \$3,687 in Ready to Read grant funds from the State Library of Oregon. This is an annual award, and the library uses it to fund staffing during the Summer Reading Program.

The Douglas County Library Foundation granted the library \$30,000 for digital and physical collection materials.

The library will submit a \$2000 grant to the Douglas County Cultural Coalition for Summer Reading Program special performers.

The library submitted the final report to the C. Giles Hunt Charitable Trust for a \$15,000 grant that funded collection materials and giveaway books during the 2024 Summer Reading Program.

Commissioner comments and questions included appreciation for all the coordination and work by staff and volunteers to plan and set up exhibits, excited about the digital magazine subscription options, and feedback about magazine subscriptions.

Director Wiley clarified the feedback regarding magazines is in the statistics, and the numbers are really good.

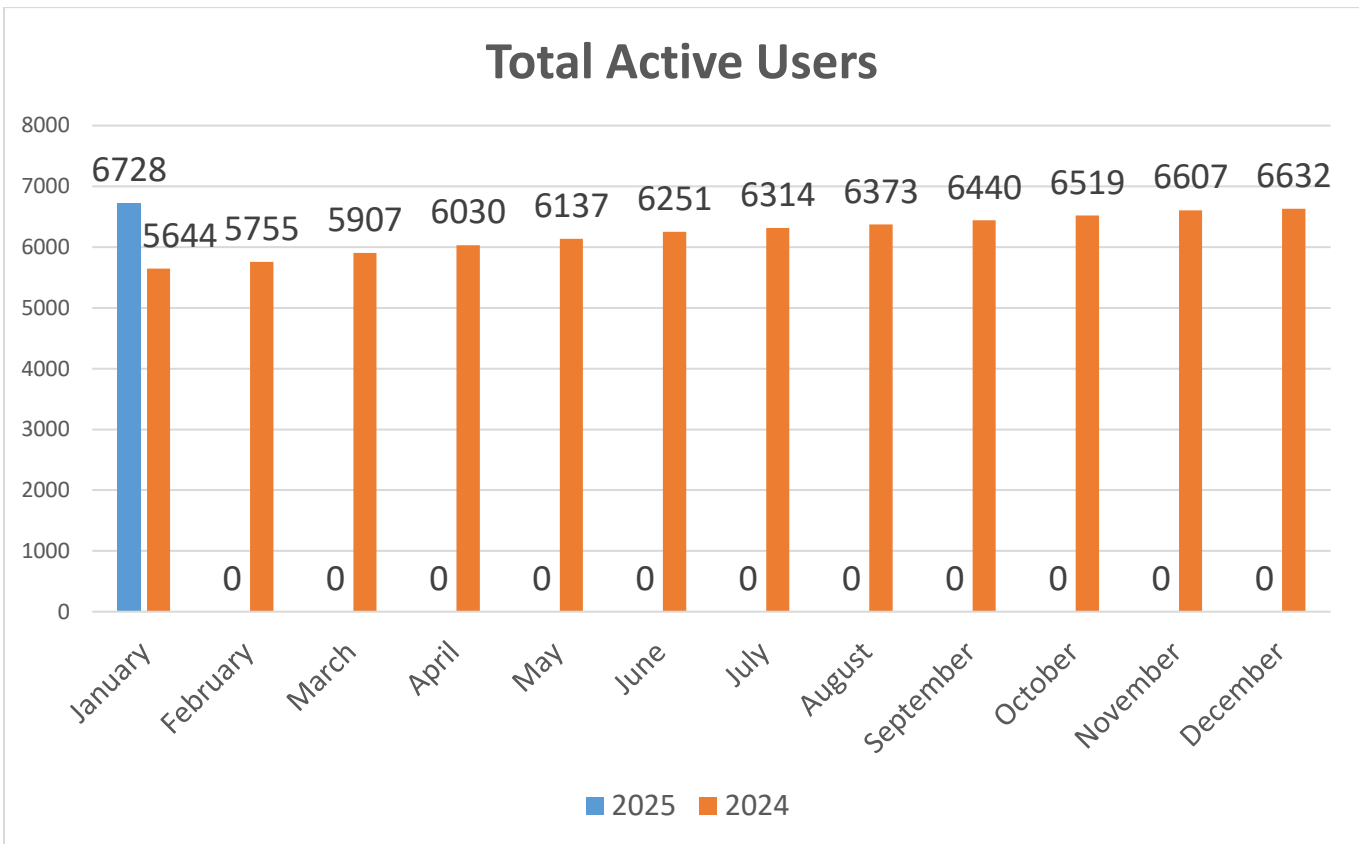
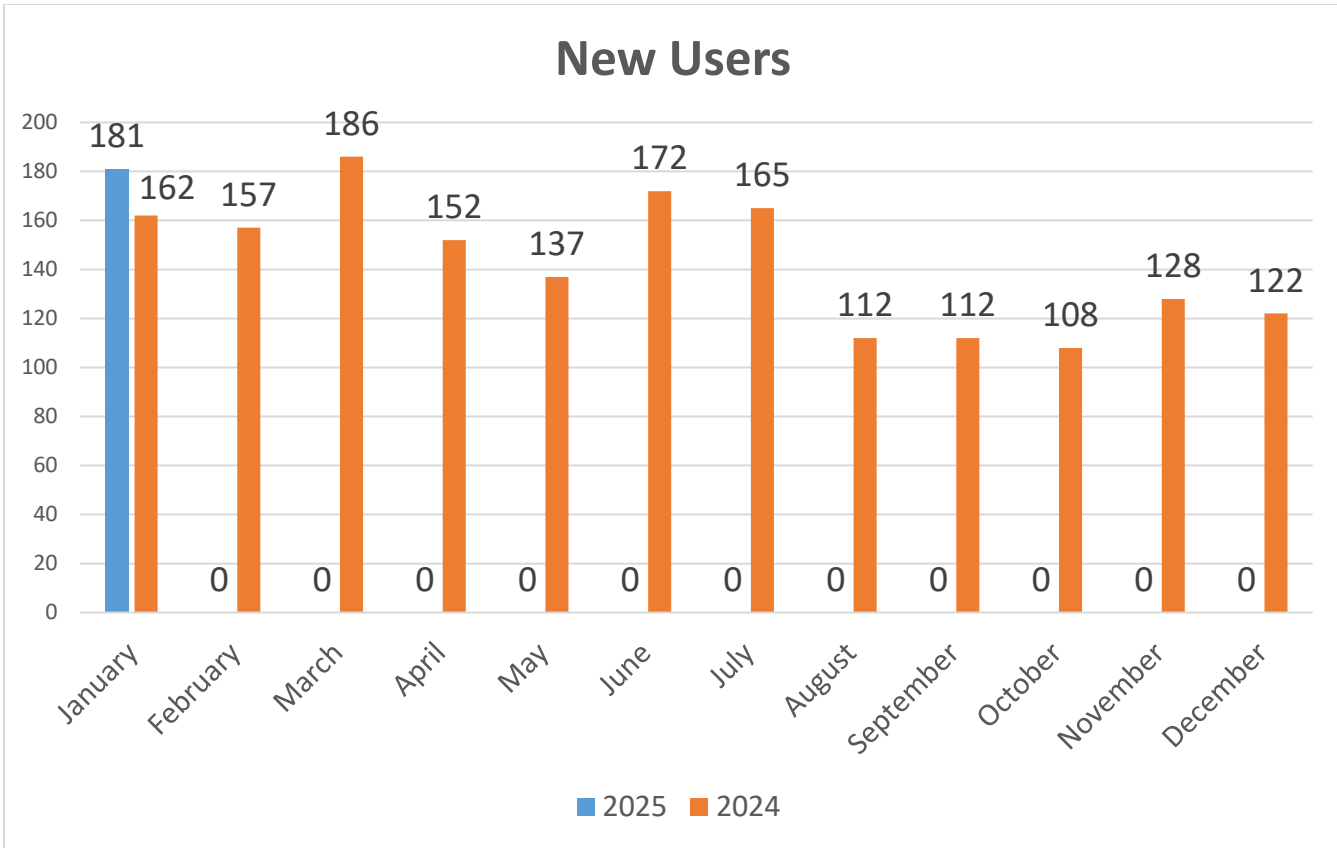
9. ADJOURNMENT

The Roseburg Library Commission meeting adjourned at 4:23 p.m.

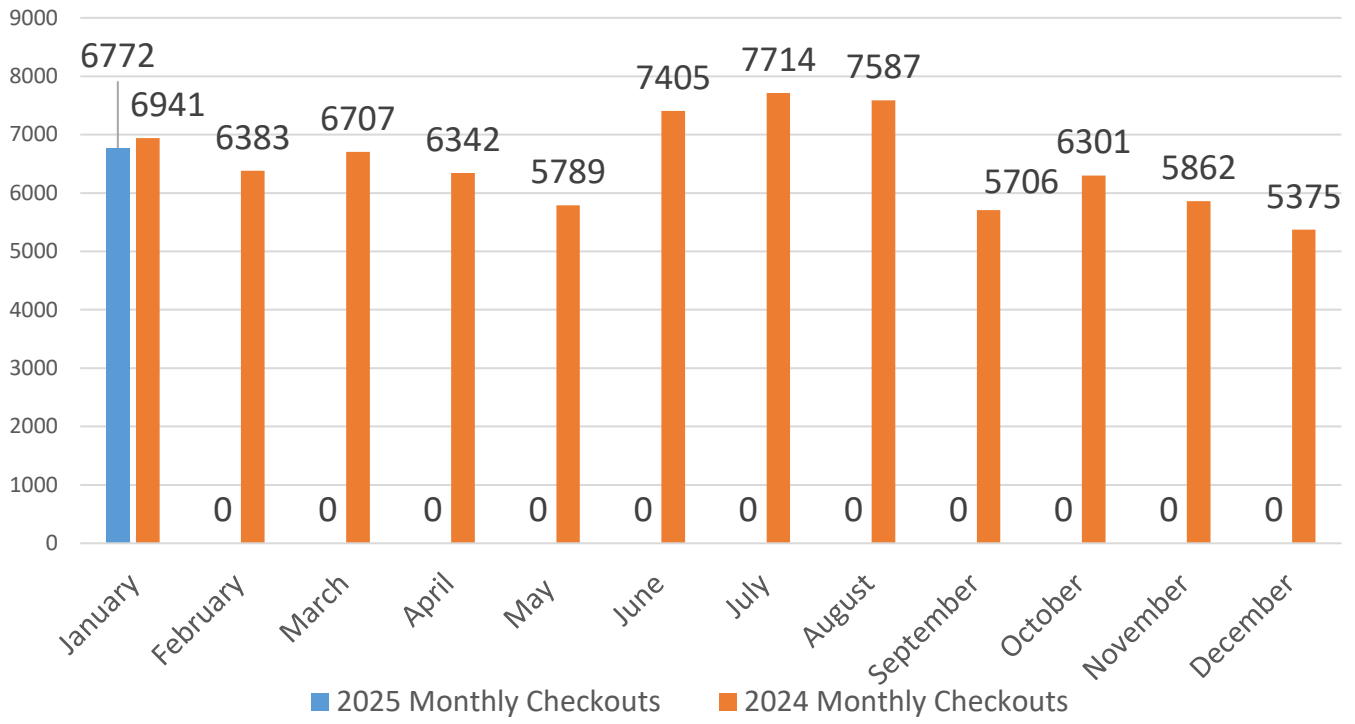
Respectfully submitted,

Grace Jelks

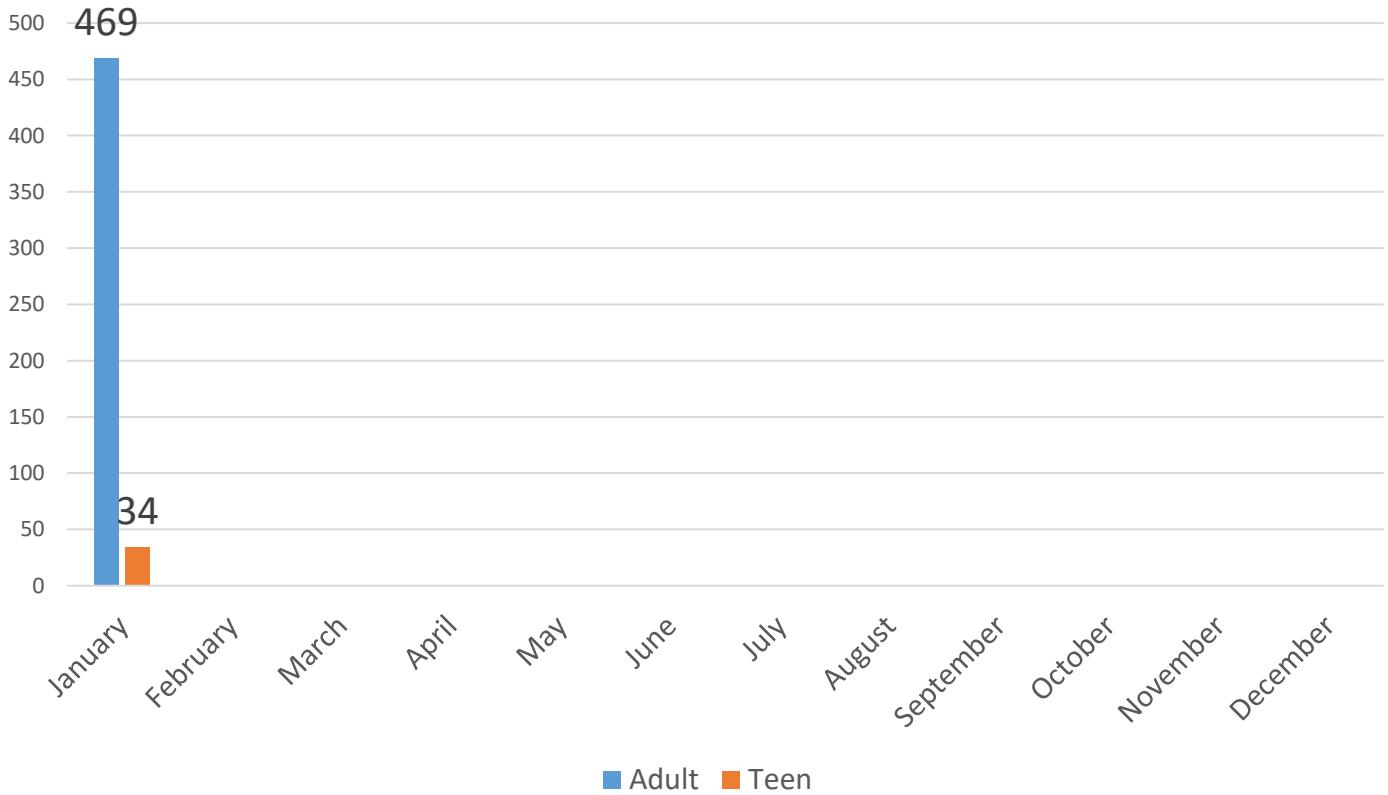
Management Staff Assistant



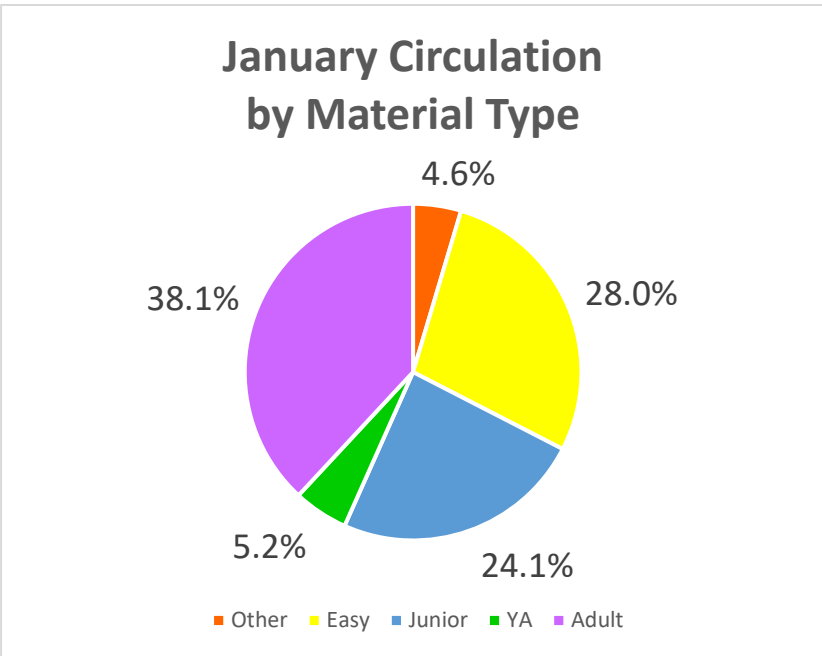
Physical Materials Checkouts



Public Computer Use



		Other	Easy	Junior	YA	Adult
1 - Unassigned	0	4.6%	28.0%	24.1%	5.2%	38.1%
2 - Adult Audiobook	126	312	1893	1633	355	2579
3 - Adult DVDs	347					
4 - Adult Fiction	984					
5 - Adult Graphic Novel	32					
6 - Adult Nonfiction	522					
7 - Board Book	202					
8 - Children's CD Book	9					
9 - Children's Audiobook	38					
10 - Children's DVD	146					
11 - Children's Graphic Novel	1					
12 - Children's Reference	0					
14 - Equipment	2					
16 - Fantasy	41					
17 - Other Language F/NF	17					
19 - Junior Fiction	596					
20 - Junior Graphic Novel	393					
21 - Junior Nonfiction	460					
22 - Large Print	146					
23 - Magazine	34					
25 - Mystery	448					
30 - Oversize	1					
34 - Picture Book	1163					
35 - Prof Collection	43					
36 - Reader	475					
37 - Reference	1					
39 - Science Fiction	49					
42 - Western	29					
44 - Young Adult Audiobook	1					
45 - Young Adult DVD	49					
46 - Young Adult Fiction	89					
47 - Young Adult Graphic Novel	188					
48 - Young Adult Nonfiction	28					
OTAP	14					
Off Site	0					
None/On-the-fly	98					
TOTAL	6772					



NEW Items Snapshot - February 4, 2025

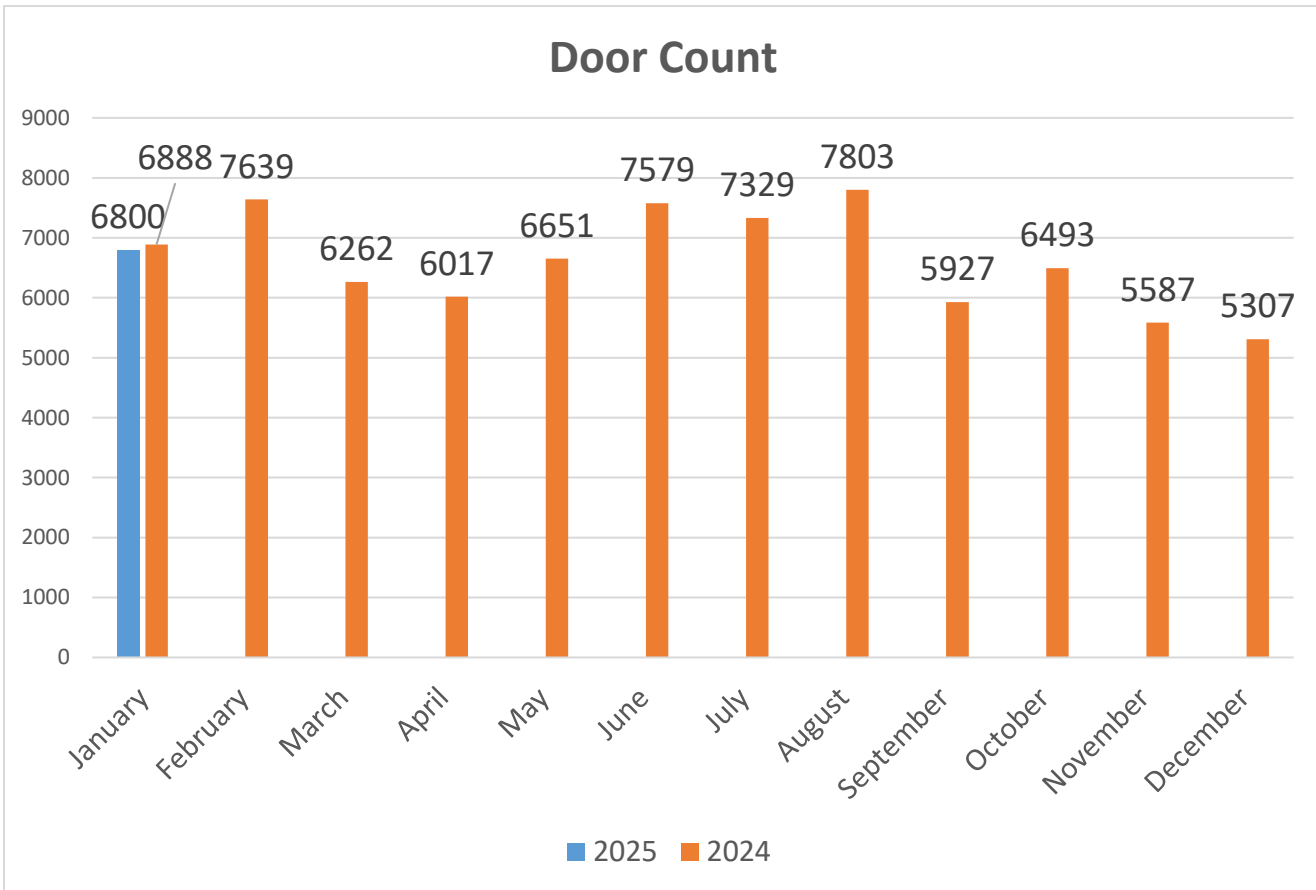
Item Type	Total number	Number Checked Out	Percentage Checked Out
NEW Items	4048	954	23.57%
Picture Books	702	185	26.35%
Adult Fiction	655	253	38.63%
Junior Fiction	400	44	11.00%
YA Fiction	192	9	4.69%

Circulation Snapshot - February 4, 2025

Type	Holdings	% of Holdings	Out	% Out
1 - Unassigned	0	0	0	0
2 - Adult Audiobook	1681	2.1	133	7.9
3 - Adult DVDs	1826	2.3	137	7.5
4 - Adult Fiction	13690	17.2	800	5.8
5 - Adult Graphic Novel	376	0.5	19	5.1
6 - Adult Nonfiction	13626	17.1	633	4.6
7 - Board Book	691	0.9	167	24.2
8 - Children's CD Book	108	0.1	10	9.3
9 - Children's Audiobook	680	0.9	44	6.5
10 - Children's DVD	877	1.1	91	10.4
11 - Children's Graphic Novel	6	0	2	33.3
12 - Children's Reference	177	0.2	0	0
14 - Equipment	12	0	2	16.7
16 - Fantasy	255	0.3	35	13.7
17 - Other Language F/NF	1199	1.5	20	1.7
18 - Govdoc	27	0	0	0
19 - Junior Fiction	5863	7.4	715	12.2
20 - Junior Graphic Novel	1720	2.2	359	20.9
21 - Junior Nonfiction	6744	8.5	509	7.5
22 - Large Print	1541	1.9	119	7.7
23 - Magazine	3696	4.6	28	0.8
25 - Mystery	6139	7.7	317	5.2
27 - Newspaper	7	0	0	0
30 - Oversize	19	0	1	5.3
34 - Picture Book	6276	7.9	1080	17.2
35 - Prof Collection	313	0.4	44	14.1
36 - Reader	2208	2.8	431	19.5
37 - Reference	518	0.7	2	0.4
39 - Science Fiction	1314	1.7	42	3.2
42 - Western	782	1	17	2.2
44 - Young Adult Audiobook	292	0.4	6	2.1
45 - Young Adult DVD	443	0.6	47	10.6
46 - Young Adult Fiction	3365	4.2	179	5.3
47 - Young Adult Graphic Novel	1641	2.1	240	14.6
48 - Young Adult Nonfiction	943	1.2	44	4.7
49 - Young Adult Reference	0	0	0	0
50 - OTAP	442	0.6	36	8.1
51 - Off Site	1	0	0	0
52 - DESD	0	0	0	0
Total	79498		6309	7.9

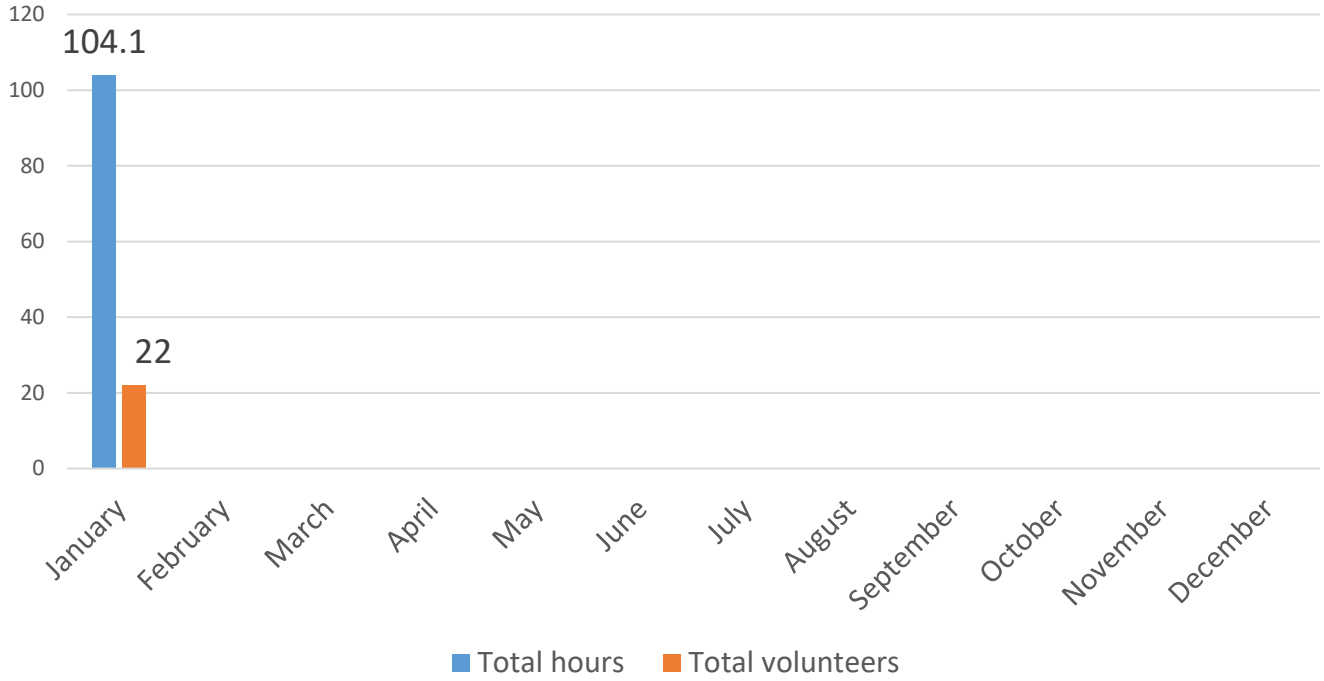


Total value added to collection
January 2025 - \$4919.26

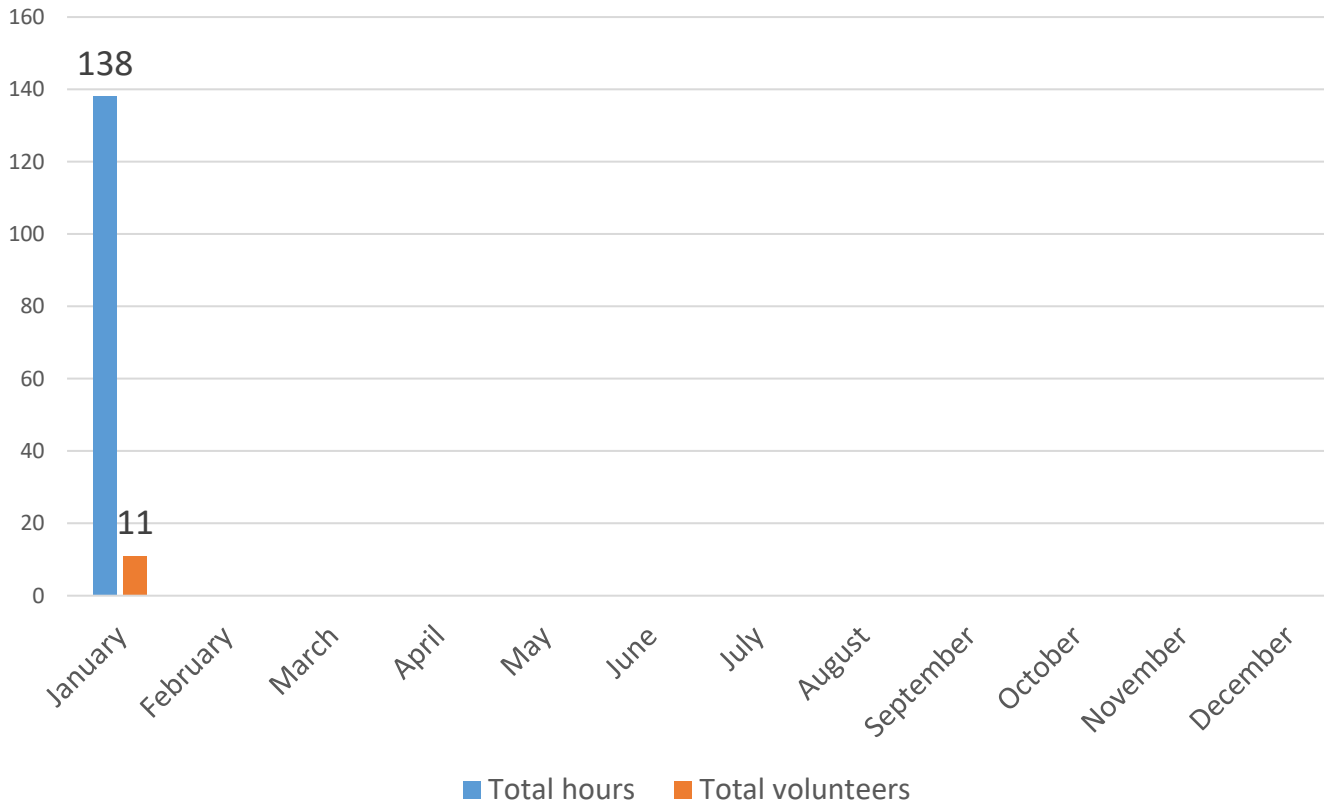


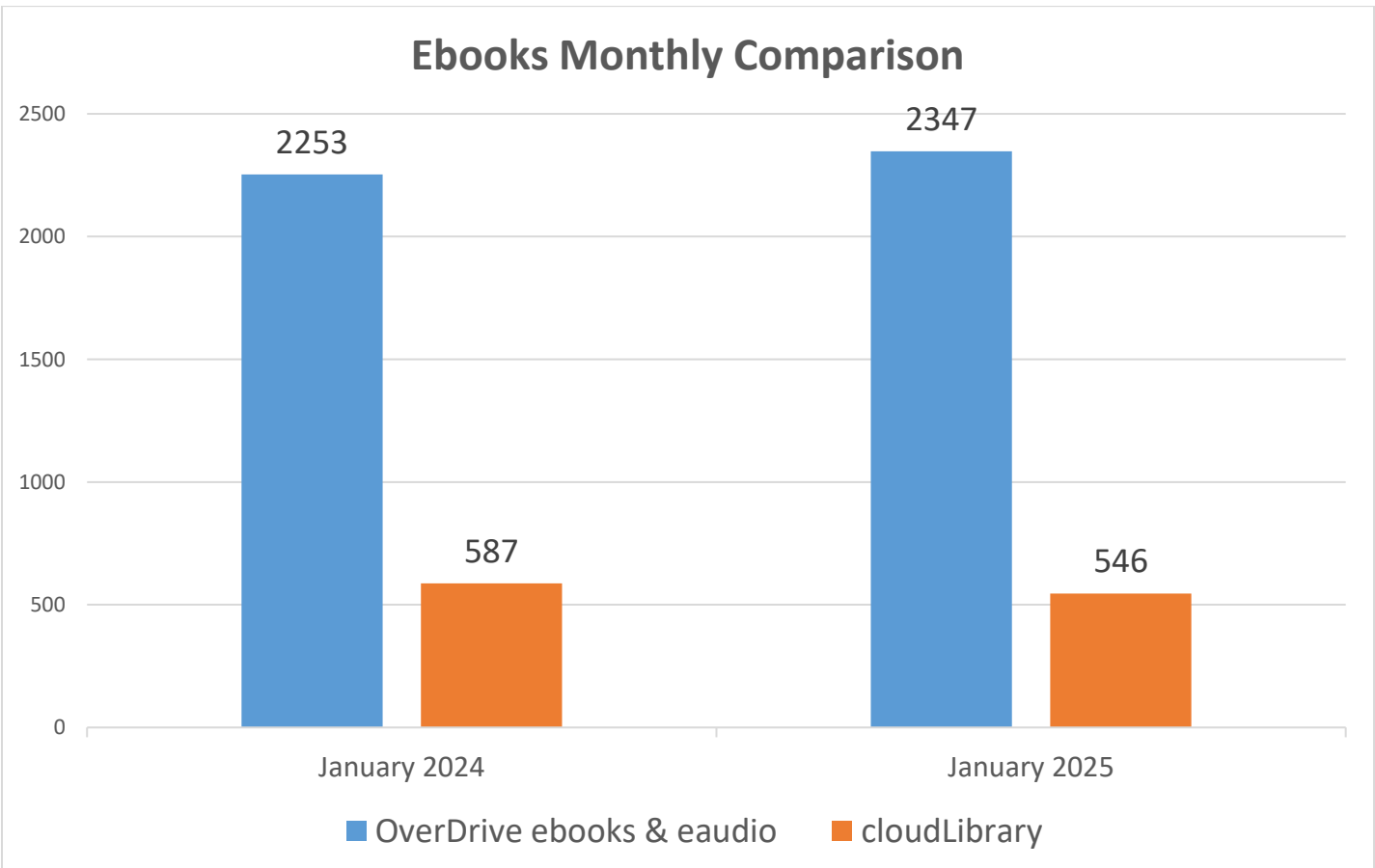
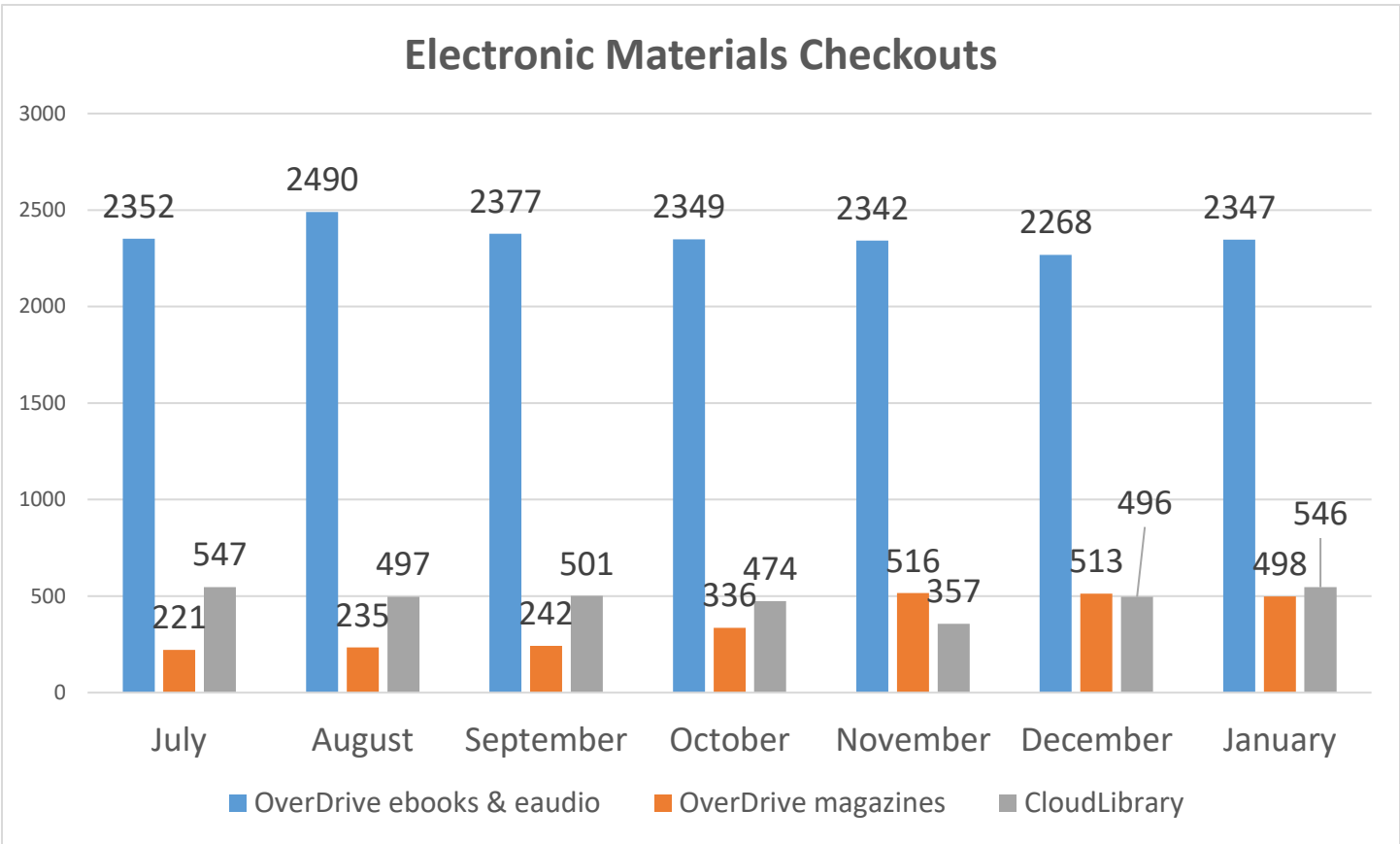
Library Card Sponsorship Program
Number of cards issued FY 2024-25 – 0

Volunteer Contribution - Library



Volunteer Contribution - Friends of the Library





Children's Programs - Live Sessions Ages 0-5					
Date		Attendance	Onsite	Offsite	Virtual (Facebook Live or Zoom)
1/2/2025	storytime	32	x		
1/8/2025	storytime	36	x		
1/9/2025	storytime	18	x		
1/15/2025	storytime	45	x		
1/16/2025	storytime	21	x		
1/22/2025	storytime	27	x		
1/23/2025	storytime	18	x		
1/29/2025	Storytime	47	x		
1/30/2025	storytime	16	x		
	TOTAL	260			

Children's Programs - Live Sessions Ages 6-11					
Date		Attendance	Onsite	Offsite	Virtual (Facebook Live or Zoom)
1/2/2025	Artist - Picasso	14	x		
1/7/2025	Baker Web Academy	16	x		
1/10/2025	Lego	15	x		
1/16/2025	STEAM -3D pens	11	x		
1/23/2025	Calvery Christian Academy 4/5th grade	19	x		
1/23/2025	Craft - Snow & Valentine	7	x		
1/28/2025	Fullerton IV 3rd grade visit	63	x		
	TOTAL	145			

Live Teen Programs					
Date		Attendance	Onsite	Offsite	Virtual (Facebook Live or Zoom)
1/8/2025	Teen-Mini Canvas painting	3	x		
1/14/2025	Horizons - Mini Canvases	19	x		
1/22/2025	Teen Volunteering	1	x		
	TOTAL	23			

Live Adult Programs					
Date		Attendance	Onsite	Offsite	Virtual (Facebook Live or Zoom)
1/14/2025	Online Book Group	5			x
1/16/2025	Author Eileen Garvin	20	x		x
1/30/2025	Silent Book Group	5	x		
	TOTAL	30			

Live All Ages Programs					
Date		Attendance	Onsite	Offsite	Virtual (Facebook Live or Zoom)
1/28/2025	Maker Space	4	x		
	TOTAL	4			

Grab-and-Go Craft Kits					
Date		Attendance	Onsite	Offsite	Virtual (Facebook Live or Zoom)
1/14/2025	Snowmen	80			
1/28/2025	shrinky dink magnet	80			
	TOTAL	160			