



**ROSEBURG PARKS AND RECREATION COMMISSION AGENDA
WEDNESDAY, OCTOBER 6, 2021
8:15 a.m. Regular Meeting**

OK
9-30-2021

Electronic Meeting

Public Access: www.Facebook.com/CityofRoseburg

NOTE: IT IS UP TO EACH OF YOU AS COMMISSIONERS TO CALL 541-492-6730 AND LET STAFF KNOW BEFORE THE DAY OF THE MEETING IF YOU WILL NOT BE ATTENDING. THANK YOU.

I. CALL TO ORDER

II. ROLL CALL:

Chair: Alison Eggers
Commissioners: Kyle Bailey Ryan Finlay Diana Wales
Bob Grubbs Marsha La Verne Tobiah Mogavero

III. APPROVAL OF MINUTES

A. May 5, 2021

IV. DISCUSSION ITEMS

A. U.S. Economic Development Administration – ARPA Travel, Tourism and Outdoor Recreation Grant Application

AUDIENCE PARTICIPATION – Comments can be provided via email to the Commission at pwd@cityofroseburg.org or hand delivered to City Hall, 900 SE Douglas Avenue in Roseburg **prior to 12:00 pm on Tuesday, October 5, 2021.** Comments must include the person's name and address for the record. The Commission reserves the right to delay any action requested until they are fully informed on the matter.

V. INFORMATIONAL

A. Maintenance Report

VI. BUSINESS FROM THE COMMISSION

VII. NEXT MEETING DATE: November 3, 2021

VIII. ADJOURNMENT

***** AMERICANS WITH DISABILITIES ACT NOTICE *****

Please contact the Office of the City Recorder, Roseburg City Hall, 900 SE Douglas Avenue, Roseburg, OR 97470 (Phone 541-492-6700) at least 48 hours prior to the scheduled meeting time if you need an accommodation. TDD users please call Oregon Telecommunications Relay Service at 1-800-735-2900.

**CITY OF ROSEBURG
PARKS AND RECREATION COMMISSION
MAY 5, 2021**

MINUTES

CALL TO ORDER: The meeting of the City of Roseburg Parks and Recreation Commission was called to order at 8:27 a.m. Wednesday, May 5, 2021, electronically via Zoom in Roseburg Oregon.

ROLL CALL: Present: Chair Alison Eggers Commissioners Ryan Finlay, Diana Wales, Kyle Bailey, Marsha La Verne, Bob Grubbs, and Tobiah Mogavero

Absent: None

Attending Staff: City Manager Nikki Messenger, Public Works Director Brice Perkins, Parks and Recreation Program Manager Kris Ammerman, Public Works Staff Assistant Kandi Leroue, and Department Technician Chanelle Rogers

Others Present: None

APPROVAL OF MINUTES: Commissioner Diana moved to approve the minutes of the April 7, 2021 Parks and Recreation Commission meeting. Motion was seconded by Commissioner Grubbs and approved with the following vote: Chair Eggers, Commissioners Finlay, Wales, Bailey, La Verne, Grubbs and Mogavero voted yes. No one voted no.

DISCUSSION ITEMS:

Recreational Trails Program Grant Application: Ammerman informed the City would like to apply for the Recreational Trails Grant for a project that will include the creation of a small but attractive family friendly hiking, trail running, and mountain biking destination at Sunshine Park. Perkins stated that staff had previously applied for this grant in 2020 but was unsuccessful. Ammerman said Sunshine Park is approximately 93 acres of land, about 50 of which is currently undeveloped. Ammerman informed the program changed some this year, the maximum grant award will only be \$150,000. Last year we applied for \$184,574.21. Staff anticipates the bulk of the difference will be made up with volunteer labor. The preliminary cost for the entire project is \$230,717.81 with a minimum 20% match coming from a combination of volunteer labor and Bike Trail Fund. Commissioner Wales questioned what the status was of the property line issue on the east end. Ammerman replied that the boundary line adjustment had just been finished. Commissioner Grubbs inquired if the parking area would be expanded. Ammerman said there isn't really any space for additional parking.

MOTION: Commissioner Grubbs moved to recommend to the City Council the adoption of the Resolution in support of the grant application seeking RTP funding. Motion was seconded by Commissioner Bailey and approved with the following vote: Chair Eggers, Commissioners Finlay, Wales, Bailey, La Verne, Grubbs and Mogavero voted yes. No one voted no.

AUDIENCE PARTICIPATION: None

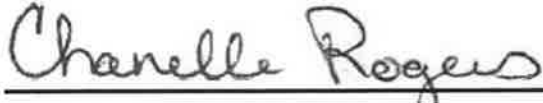
INFORMATIONAL: Zenya Ledermann the Community Garden coordinator for Blue Zones Project and UCVEG. Ledermann gave brief update on the 3 community gardens in Roseburg. She also informed about upcoming Garden Workshops they will be hosting.

Messenger informed Beulah Park renovation wasn't done yet but it is coming along and looks a lot different than it did couple months ago.

Maintenance report for March/April was provided in the agenda packet.

BUSINESS FROM THE COMMISSION: Commissioner Wales informed the Swifts are migrating, she also gave kudos for the Osprey sign and Butterfly Garden signs.

ADJOURNMENT: Meeting adjourned at 8:51 a.m.

A handwritten signature in cursive script that reads "Chanelle Rogers". The signature is written in black ink and is positioned above a horizontal line.

Chanelle Rogers, Public Works Department Technician

**CITY OF ROSEBURG
MEMORANDUM**



DATE: October 6, 2021

TO: Parks & Recreation Commission

FROM: Brice Perkins, PW Director

SUBJECT: **U.S. Economic Development Administration – ARPA Travel, Tourism and Outdoor Recreation Grant Application**

ISSUE STATEMENT AND SUMMARY

The U.S. Economic Development Administration (EDA) has developed a competitive grant program to help communities that have been hardest hit by challenges facing the travel, tourism and outdoor recreation sectors to invest in infrastructure, workforce or other projects to support the recovery of the industry and economic resilience of the community in the future. The issue for the Parks Commission is whether to recommend that the City Council authorize the City Manager to submit an EDA grant application.

BACKGROUND/ANALYSIS

Commission Background

- On October 3, 2018, the Commission reviewed conceptual expansion plans brought forth by the Umpqua Valley Tennis Center. The expansion plans included reconstructing the outdoor tennis courts, relocating the basketball courts, rehabbing or replacing the Hoffman Tennis Center, and adding two indoor tennis/pickleball courts and an outdoor storage area. The Commission recommended Council give preliminary approval to the conceptual expansion plan, which would allow UVTC an opportunity to begin fundraising efforts.
- At the August 5, 2020 meeting, the Commission heard a request from Umpqua United Soccer Club to make major field improvements at the Fir Grove section of Stewart Park and to update and extend their current user agreement to twenty years to allow them to seek grant funding for the proposed improvements, which included converting one or more fields to synthetic turf.

The EDA has established a competitive grant program funded by \$240 million dollars of American Rescue Plan Act funding. Staff is working with Sequoia Consulting, a professional grant-writing firm, to prepare the grant application. The intent is to seek funds to redevelop portions of Stewart Park into modern regional complex that will facilitate tournaments encouraging tourism, supporting hospitality based local businesses and make Roseburg a more attractive place for professionals and families to call home.

Currently, Stewart Park provides recreational opportunities and sports fields for local youth recreation programs, Roseburg School District teams (baseball, softball, soccer, cross-country,

lacrosse), Umpqua Community College teams, UVC teams, YMCA and Church leagues, and others.

The proposed improvements have not fully been identified, and staff is working with stakeholder groups to refine the initial concepts. The conceptual improvements could include converting existing soccer and softball facilities from grass to turf, adding lighting and spectator facilities (shaded where possible), reconstructing the outdoor tennis facilities with improved lighting, spectator and concession/restroom facilities, constructing new basketball courts and potentially additional sand volleyball and pickle ball courts. Other improvements may include adding electric vehicle charging stations, restroom improvements and/or expansions, backup power at the tennis center so that it may serve as an emergency response site, and additional parks amenities such as benches, shade, etc. Again, the list of improvements is still changing based on input from various user groups and information the consultant has learned from the granting agencies.

FINANCIAL/RESOURCE ISSUES

The maximum grant application amount is \$10 million; with a minimum 20% match of \$2 million. Preliminary estimates for the project are currently in development. Staff anticipates applying for the maximum amount of \$10 million, which would procure a \$12 million project. Matching funds would come from a combination of sources. Potential sources include the Park Improvement Fund, Stewart Park Trust Fund, Economic Development Fund, Hotel/Motel Tax Fund, General Fund, and fundraising by invested community partners. If successful and the grant is awarded, staff fully expects to recommend the Commission and Council consider a program to sell advertising rights within the new improved facilities to help cover the costs of the match and to establish funding for future replacement costs.

In order to prepare a competitive grant application, staff is working with paid consultants; Sequoia Consulting, i.e. Engineering, and Land & Water.

TIMING ISSUES

EDA encourages eligible applicants to submit their applications as soon as possible, and strongly advises eligible applicants to submit complete applications no later than January 31, 2022 so that EDA can review and process the application in time to get a potential award in place prior to deadline imposed by Congress, which is September 30, 2022. Staff's ambitious goal is to submit a grant application by the end of October if possible.

STAFF RECOMMENDATION

Staff recommends the Commission forward a recommendation to City Council to authorize the City Manager to submit the grant application.

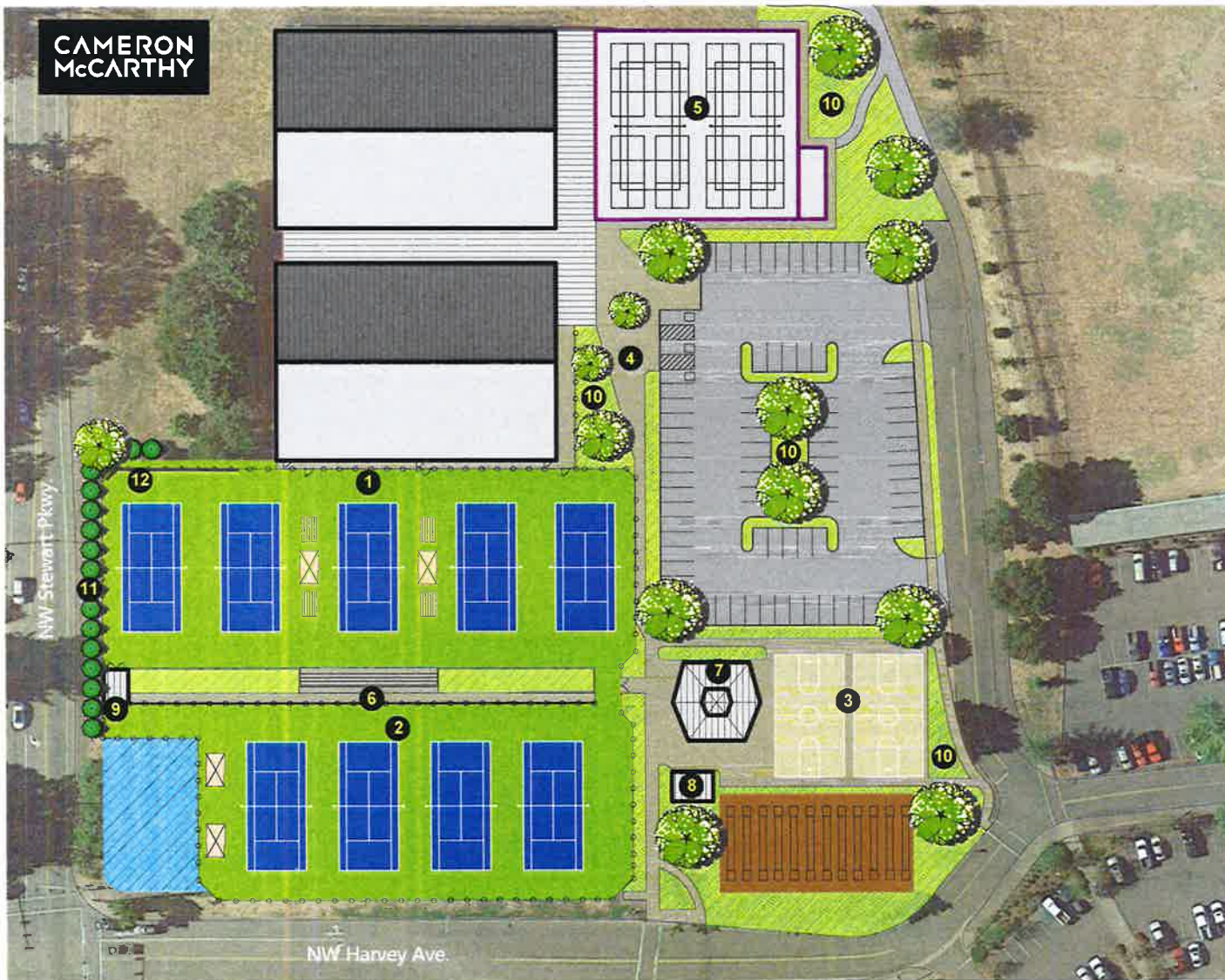
SUGGESTED MOTION

I move to recommend the City Council authorize the City Manager to submit the EDA ARPA Travel, Tourism and Outdoor Recreation Grant application for improvements throughout Stewart Park.

ATTACHMENTS

UVTC Conceptual Master Plan Schematic (2018)
UUSC Presentation (2020)

**CAMERON
McCARTHY**



KEYNOTES

- 1 RECONFIGURE NORTH COURT AREA (MAIN COURT WITH STADIUM SEATING)
- 2 RECONFIGURE SOUTH COURTS (PRACTICE COURTS)
- 3 RELOCATE BASKETBALL COURTS
- 4 ENTRY/FACILITY ACCESS IMPROVEMENTS
- 5 INDOOR FACILITY EXPANSION (2) TENNIS COURTS; (8) PICKLEBALL COURTS
- 6 LANDSCAPE BERM BISECTING NORTH AND SOUTH COURTS (ADDITIONAL SEATING AND VISUAL BARRIER BETWEEN COURT BATTERIES)
- 7 REMODEL EXISTING CONCESSIONS BUILDING TO PROVIDE RESTROOM AND HOSPITALITY FACILITIES
- 8 INSTALL PREFABRICATED RESTROOMS FOR BASKETBALL AND HORSESHOE PIT USERS
- 9 STORAGE FOR MAINTENANCE EQUIPMENT
- 10 GENERAL LANDSCAPE
- 11 LANDSCAPING/VEGETATIVE BARRIER BETWEEN COURTS AND STREETS
- 12 HITTING WALL

- PROPOSED BUILDING OUTLINE
- CHAINLINK FENCE
- GENERAL COURT AREA SURFACE
- COURT PLAYING SURFACE
- BLEACHER SEATING
- SHADE CABANA
- CONCRETE WALKS
- ASPHALT PARKING
- PLANT BED/LANDSCAPE BERM
- EXISTING STORMWATER AREA
- BASKETBALL COURT
- HORSESHOE PIT

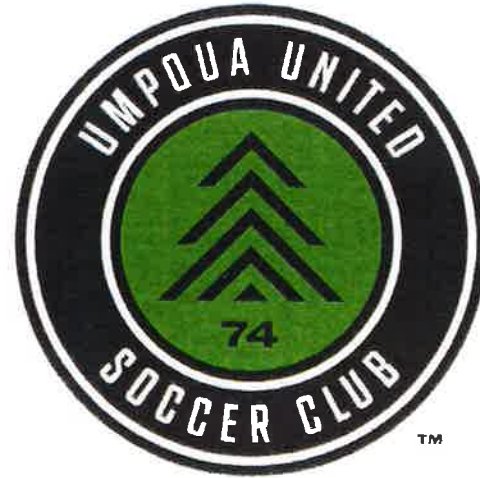
DATE 06/12/2018

SCALE 1" = 30'-0"



MASTER PLAN

**UMPQUA VALLEY TENNIS CENTER
FACILITY IMPROVEMENTS**



FIR GROVE PARK

Park Enhancement Proposal

Agenda

- Umpqua United Soccer Club
 - Who we serve
- Problem Statement
- Project Overview/Goals
- Benefits of Synthetic Turf and Lights
- Drawbacks of not having Turf/Lights
- Benefits of playing sports
- Required changes
- Estimated Costs
- Estimated Timeline
- Conclusion

What is Umpqua United Soccer Club?

Non-profit 503 (C), Youth sports organization.

Mission:

- Develop outstanding individuals through quality programs, and to foster a life-long passion for soccer.

Vision:

- To create a united, all-inclusive soccer club and to establish a safe and fun environment to empower each player to their full potential.

WHO WE SERVE

Youth Participants:

- Recreational Soccer Program
 - Ages 5 to 14, 300–500 participants per season (Spring and Fall).
 - Host a League – Glide, North Douglas, South Douglas, Roseburg, Sutherlin. (1000 + participants)
 - Support disadvantaged players.
- Competitive Soccer Program
 - Ages 9-18, 70-170 participants per year.
 - Players participate in state-wide competition.
 - Provide opportunities for players to showcase their talents.
 - Support disadvantaged players.
- Provide Summer camps for youth/competitive and special needs players

Estimated annual participation

- 850– 1000 participants per year.

Problem Statement

In order for Umpqua United Soccer Club to continue to provide opportunities to our youth within our community, we need adequate facilities to meet the demand.

- Current Fir Grove Park current master plan does not meet the demand.
- Shortfalls - Field space and quality, year around access, lighting.
- Fall Season - 52 rec teams, 9-12 competitive teams, 5-high school teams, 1 college team.
- Limited access to the Synthetic turf fields, no access to any school grass fields.

Project Overview

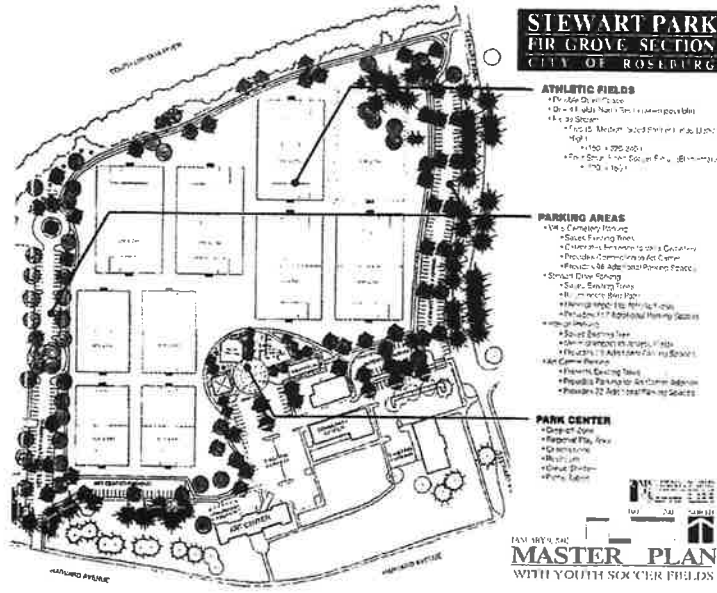
Goals for this Project:

- Provide a **multi-sport** facility located at Fir Grove Park to host youth and adult sporting events.
- Provide year-around access to our youth and local players.
- Provide opportunities to host future sporting events.
- Generate income for our local community.

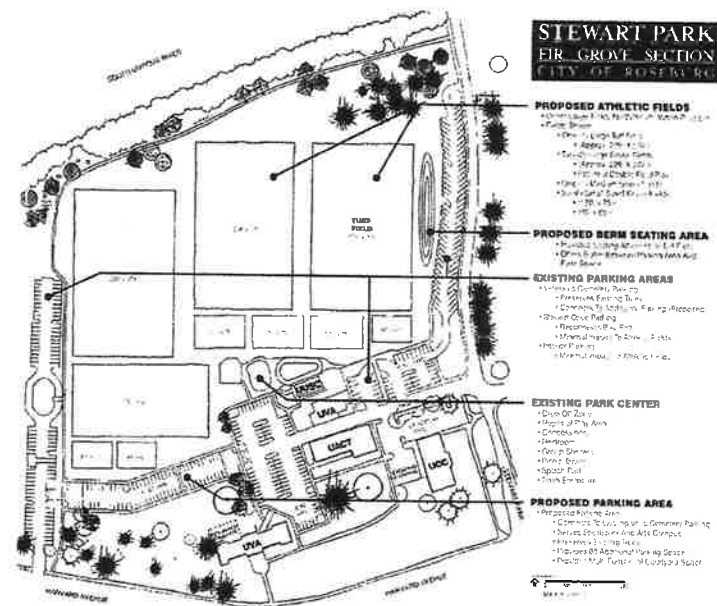
- Sports: soccer, lacrosse, flag football, tackle football, baseball/softball and or large-scale concerts or events.

Fir Grove Section

Proposed Updates to Master Plan



Existing Master Plan



Proposed Master Plan Updates to Athletic Fields

Current Campus Organizations:

- ① Umpqua Valley Arts Association Main Building (UVA)
- ② Umpqua Valley Arts Association Clay Studio and Imagination Station (UVA)
- ③ Umpqua Actors Community Theatre (UACT)
- ④ Umpqua Community College - Woolley Center
- ⑤ Umpqua United Soccer Club (UUSC)

Benefits of Synthetic Turf Fields & Lighting

- All weather, year around access.
- Create a safe environment for practices and games.
- Provide local opportunities to host tournaments.
- Reduces labor and annual expenses required to maintain the park.
- Provide local youth access to world-class facilities.
- Enhances Umpqua United Soccer Club ability to provide additional programs to our community.
- Increase opportunities – Adult leagues, winter camps, high school camps, field availability.

Why Multi-Sport?

Youth Sports Industry - \$17.2 billion dollar industry.

- Sustainability
- Opportunities (OYSA State Competition, college tournaments, Club tournaments).

U.S Cellular Sports Park (Medford):

- 5 Soccer/3 Football fields - 10 Baseball/Softball Fields
- Economic Impact since 2008 – estimated \$114 million (Medford Parks and Rec).
- Economic Impact 2019 – \$12.2 million generated locally (25%) generated from soccer.

Drawbacks of not having Synthetic Turf/Lights

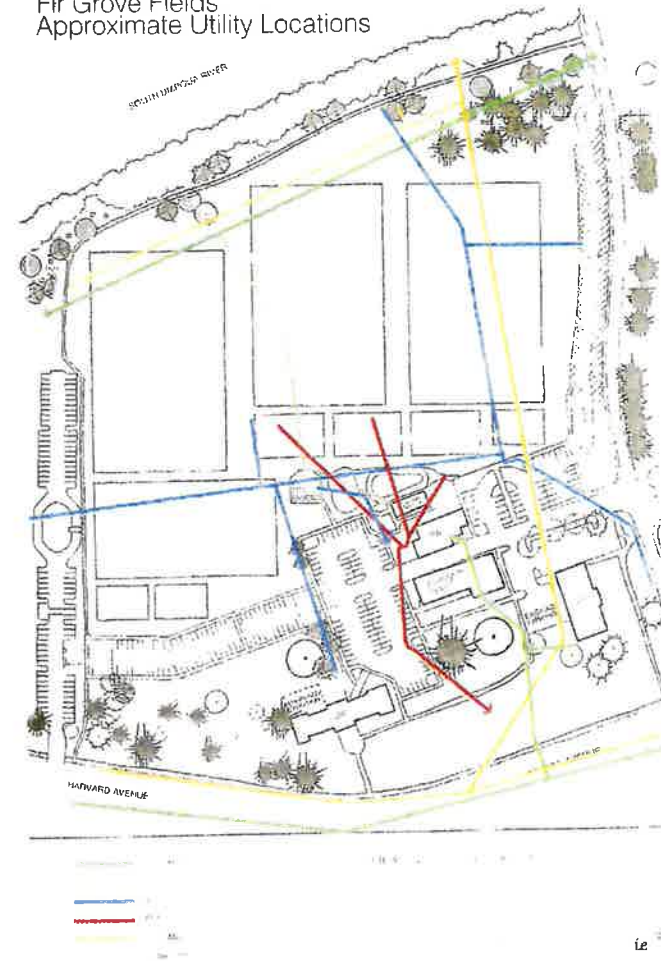
- High maintenance upkeep and costs at Fir Grove Park.
- Seasons limited to weather.
- Adequate field space.
- Year around access to facilities.
- Limited opportunities to host local sporting events.

Benefits of Playing Sports

- Learning how to be part of a team.
- Working with others.
- Physical education.
- Role-models outside of the home.
- Discipline.
- Perseverance.
- How to compete in a competitive society.
- Motor skills development.

Changes to be Made

Fir Grove Fields
Approximate Utility Locations



Estimated Costs

Description	Cost
Engineering and Design	\$60,000
Excavation/Curbs	\$325,000
Turf/Pad	\$730,000
Netting and Fencing	\$85,000
MUSCO LED Lights – (2) Field Lights	\$290,000
Estimated Cost	\$1,490,000

*Estimate is based on 2 synthetic fields



Estimated Timeline

- AUG/2020 – City Approval.
- SEP/OCT – Develop project committee, begin the planning.
- SEP-NOV/2020 – Land lease user agreement negotiations.
- JAN-JUN 2021 – Project budget/collect bids/Identify contractors
- JUN/2021 – Apply for the US Soccer Foundation Grant.
- MAY/2022 – Break Ground on Field #1 and Lights.
- JUN/2023 - Break Ground on Field #2.
- Project complete by December 2023.

Conclusion

- Synthetic Turf has become the preferred surface for communities around the world and for all levels of play.
- Turf will allow our community to be active year around.
- Lights will extend our ability to provide field space to all participants.
- Synthetic turf will provide us the opportunity to host various sporting events to boost our local economy.

“Our goal is to enrich people's lives through providing park and recreation programs and facilities that benefit the quality of life for all Umpqua Valley residents”.

Park Maintenance Report – Summer 2021

As fall gets off to a great start with nice cool mornings and sun filled afternoons they are a great time and get out for a walk, bike or run on our path system! We have been a little short staffed this year so it's been tough but we really have enjoyed seeing everyone! We hope you enjoy spending these nice fall days in our parks system. This is a wonderful time to get out and enjoy watching the leaves turn!! We are thankful and appreciate the support of our great community!

A Big congratulations to Val Ligon on the promotion to Parks and Rec Manager! It has been great working with Val over the years and look forward to continuing that with her in this new role!

Here is a few of the things we have been working on:

- Volunteer group trash pickups, weed removal and shrub plantings - THANK YOU!
- Beulah park renovation – What an improvement!
- Vandalism repair
- Graffiti removal
- Irrigation repairs
- Equipment Maintenance
- Painting
- Pressure washing
- New signage
- Fence repairs
- River trash cleanup

