

ROSEBURG CITY COUNCIL AGENDA – FEBRUARY 27, 2023

City Council Chambers, City Hall

900 SE Douglas Avenue, Roseburg, Oregon 97470

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2-23-2023

Comments on Agenda Items and Audience Participation can be provided in person or electronically via Zoom. See next page for instructions on how to participate in meetings.

7:00 p.m. Regular Meeting

- 1. Call to Order – Mayor Larry Rich**
- 2. Pledge of Allegiance**
- 3. Roll Call**

Shelley Briggs Loosley	David Mohr	Ellen Porter	Brian Prawitz
Kylee Rummel	Patrice Sipos	Ruth Smith	Andrea Zielinski
- 4. Mayor Reports**
 - A. Letter of Support – Legislative Bill
- 5. Commission Reports/Council Ward Reports**
- 6. Audience Participation – In Person or via Zoom/See Information on the Reverse**
- 7. Consent Agenda**
 - A. February 13, 2023 Meeting Minutes
 - B. OLCC Change of Ownership – Little Brothers Pub located at 428 SE Main Street
 - C. OLCC Change of Ownership – Colvin Oil I, LLC dba Pinnacle 365 located at 2625 NE Diamond Lake Boulevard
 - D. Municipal Judge Pro Tem List
- 8. Resolutions**
 - A. Resolution No. 2023-07 – CDBG Grant Closeout Fair Housing Activity NWU Debt Forgiveness
- 9. Items from Mayor, City Council and City Manager**
- 10. Adjourn**
- 11. Executive Session ORS 192.660(2)**

Informational

- A. City Manager Activity Report

AUDIENCE PARTICIPATION INFORMATION

The Roseburg City Council welcomes and encourages participation by citizens at all our meetings, with the exception of Executive Sessions, which, by state law, are closed to the public. To allow Council to deal with business on the agenda in a timely fashion, we ask that anyone wishing to address the Council follow these simple guidelines:

Comments may be provided in one of three ways:

- **In person during the meeting in the Council Chambers, Roseburg City Hall, 900 SE Douglas Ave.**
- **Email by sending an email by 12:00 p.m. the day of the meeting to info@cityofroseburg.org**
- **Virtually during the meeting. Contact the City Recorder by phone (541) 492-6866 or email (info@cityofroseburg.org) by 12:00 p.m. the day of the meeting to get a link to the meeting.**

When providing comments in person, each speaker must provide their name, address, phone number and which item on the agenda they wish to speak on the Audience Participation Sign-in Sheet.

When providing comments virtually or by email, each speaker must provide their name, address, phone number and which item on the agenda they wish to speak in an email to info@cityofroseburg.org.

When participating virtually, log or call in prior to the start of the meeting using the link or phone number provided.

- When accessing the meeting through the **ZOOM link**, click "Join Webinar" to join the meeting as an attendee.
- When accessing the meeting through the **phone**, call the number provided.
- All attendees will be held in a "waiting room" until called on to speak.

Persons addressing the Council must state their name and city of residence for the record. All remarks shall be directed to the entire City Council. The Council reserves the right to delay any action requested until they are fully informed on the matter.

TIME LIMITATIONS

With the exception of public hearings, each speaker will be allotted a total of 6 minutes. At the 4-minute mark, a warning bell will sound at which point the Mayor will remind the speaker there are only 2 minutes left. All testimony given shall be new and not have been previously presented to Council.

A total of 30 minutes shall be allocated for the "Audience Participation" portion of the meeting.

CITIZEN PARTICIPATION

- Anyone wishing to speak regarding an item on the agenda may do so when Council addresses that item.
- Anyone wishing to speak regarding an item on the Consent Agenda, or on a matter not on the evening's agenda, may do so under "Audience Participation."

PROVIDING COMMENTS

For each item in which speakers have requested to speak, the order will be as follows:

1. Speakers who attend in person will be called up to speak by the Mayor in the order in which they signed up.
2. Speakers on Zoom (video or phone only) will be called on to speak by the Mayor in the order in which they signed up. Each speaker will be brought in from the "waiting room" into the meeting to provide comments, then moved back to the "waiting room" after comments are provided.
3. Emailed comments to be read by the Mayor

If a matter presented to Council is of a complex nature, the Mayor or a majority of Council may:

1. Postpone the public comments to "Items from Mayor, Councilors or City Manager" after completion of the Council's business agenda, or
2. Schedule the matter for continued discussion at a future Council meeting.

The Mayor and City Council reserve the right to respond to audience comments after the audience participation portion of the meeting has been closed.

The City Council meetings are on Facebook Live and available to view on the City website the next day at:
<https://www.cityofroseburg.org/your-government/mayor-council/council-videos>

The full agenda packet is available on the City's website at: <https://www.cityofroseburg.org/your-government/mayor-council/council-agendas>

ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY



LETTER OF SUPPORT TO LEGISLATURE HOMELESSNESS

Meeting Date: February 27, 2023
Department: Administration
www.cityofroseburg.org

Agenda Section: Mayor Reports
Staff Contact: Nikki Messenger, City Manager
Contact Telephone Number: 541-492-6866

ISSUE STATEMENT AND SUMMARY

Councilor Porter has been working with the League of Oregon Cities to draft a bill to address concerns for small and rural cities and counties addressing homelessness. This bill has been accepted for consideration by both the House and Senate.

BACKGROUND

A. Council Action History.

January 23, 2023: Council approved having Councilor Porter pursue legislation to address funding and liability concerns around homelessness.

B. Analysis.

The intent of the proposed bill would be to remove a major barrier to addressing homelessness currently experienced in small and rural cities and counties. Communities located in the Balance of State/Rural Oregon Continuum of Care have been historically underfunded by the state and federal government. As a result, these communities have fewer service providers, a greater difficulty accessing scarce resources, and are unable to provide basic amenities due to the threat of litigation. The Governor's recent executive order and proposed budget continue to focus resources in metro areas and would further compound this disparity. In the absence of equitable funding statewide, the language in the bill removes at least one major barrier - allowing cities and counties in the Rural Oregon Balance of State Continuum of Care to provide basic amenities to their unhoused residents living outside without creating a "state created danger."

Councilor Porter is also contacting other small and/or rural cities for their support. A letter of support signed by the Mayor and Councilors would help move the bill forward through the legislature.

C. Financial/Resource Considerations.

There is no financial impact to the City in supporting the bill.

D. Timing Considerations.

The legislature is currently in session. Time is of the essence as it is unknown when the bill will be brought forward for discussion.

COUNCIL OPTIONS

Council has the following options:

- Approve and sign the letter of support to the Oregon State Legislature; or
- Request additional information; or
- Do nothing.

STAFF RECOMMENDATION

Staff recommends the Council approve and sign the letter of support to the Oregon State Legislature regarding the proposed bill to address funding and liability concerns regarding homelessness.

SUGGESTED MOTION

"I MOVE TO APPROVE AND HAVE THE MAYOR AND COUNCIL SIGN THE LETTER OF SUPPORT TO THE OREGON STATE LEGISLATURE REGARDING THE PROPOSED BILL TO ADDRESS CONCERNS FOR SMALL AND RURAL CITIES AND COUNTIES REGARDING HOMELESSNESS."

ATTACHMENTS:

Attachment #1 – Letter of Support

City of Roseburg

900 S.E. Douglas Avenue Roseburg, Oregon 97470 | www.cityofroseburg.org | Phone (541) 492-6700

February 23, 2023

Oregon State Legislature

Re: Resources for Rural Communities to Address Homelessness

The City of Roseburg, like many small, rural communities, is facing a homeless crisis with limited resources and support. Communities located in the Balance of State/Rural Oregon Continuum of Care have been historically underfunded by the state and federal government. As a result, these communities have fewer service providers, a greater difficulty accessing scarce resources, and are unable to provide basic amenities due in large part to the threat of litigation. The Governor's recent executive order and proposed budget continue to focus resources in metro areas, which would further compound this disparity.

The City of Roseburg would like to offer its support for two proposed bills currently being considered by the House and Senate. These bills (SB 847-1 as currently proposed, and a similar bill being introduced in the House which has not yet been assigned a bill number) will remove at least one major barrier by limiting liability associated with designated safe resting places or urban campgrounds located in communities within Balance of State/Rural Oregon Continuum of Care. Limiting liability will provide greater incentive for these communities to provide basic amenities to their unhoused residents living outside by removing the serious financial concern associated with lawsuits.

On behalf of the City of Roseburg and small, rural communities throughout Oregon, we strongly urge you to approve these bills to help address this critical need.

Sincerely,

Larry Rich, Mayor

Andrea Zielinski, Council President

Shelley Briggs Loosley, Councilor

Ellen Porter, Councilor

Patrice Sipos, Councilor

Brian Prawitz, Councilor

David Mohr, Councilor

Kylee Rummel, Councilor

Ruth Smith, Councilor

**MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL MEETING
February 13, 2023**

Mayor Rich called the regular meeting of the Roseburg City Council to order at 7:00 p.m. on February 13, 2023 in the City Hall Council Chambers, 900 SE Douglas Avenue, Roseburg, Oregon. Councilor Prawitz led the Pledge of Allegiance.

ROLL CALL

Present: Councilors Shelley Briggs Loosley, David Mohr, Ellen Porter, Brian Prawitz, Kylee Rummel, Patrice Sipos, Ruth Smith and Andrea Zielinski.

Absent: None

Others Present: City Manager Nikki Messenger, Assistant City Manager/ Recorder Amy Sowa, City Attorney Jim Forrester, Community Development Director Stuart Cowie, Fire Chief Tyler Christopherson, Finance Director Ron Harker, Police Chief Gary Klopfenstein, Library Director Kris Wiley, Public Works Director Dawn Easley, Design and Construction Manager Ryan Herinckx, Communications Specialist Suzanne Hurt, Management Assistant Koree Tate and Sam Temple of the News Review.

COMMISSION REPORTS

Councilor Sipos chaired a Parks and Recreation Commission Meeting on February 1, 2023 and discussed a Five-Year Capital Improvement Plan update and how to further recognize and memorialize Leila Heislen at Brown Park.

Councilor Porter chaired a Public Works Commission Meeting on February 9, 2023 and discussed the Five-Year Water Distribution Main Replacement Program Engineering Services Contract.

WARD REPORTS

Councilor Porter met with several residents in the Laurelwood neighborhood who expressed concern with a Roseburg High School project and asked for Mr. Cowie's assistance to discuss things further and schedule a meeting.

SPECIAL PRESENTATION – ANNUAL COMPREHENSIVE FINANCIAL REPORT (ACFR) –
AUDITOR JEFF COOLEY

Harker introduced Jeff Cooley, Neuner Davidson and Company Auditor, who provided an overview of the Annual Comprehensive Financial Report for fiscal year ending June 30, 2022. Harker indicated the City once again earned an unmodified opinion known as a clean audit, with the City holding financially steady. Cooley complimented Harker and staff for their work on the budget. The City was at a \$7.4 million increase, which was a solid place to be. Cooley suggested keeping an eye on the Off Street Parking Fund due to the transfers made by the City to keep it in positive status. In response to Councilor Mohr, Cooley explained they conducted a 75% sampling and did not come across any problems. They looked at presentations, grants, and all funds balanced. With control specifications, they followed written procedures provided by Harker and had a team of 4-5 people helping with the audit process.

SPECIAL PRESENTATION – QUARTERLY REPORT – QUARTER ENDED DECEMBER 31, 2022

Harker reported property taxes were at a 79% collection of the \$18.1 million budgeted and were a little less than the same time last year. Marijuana revenues were down as were license permits, franchise fees, and other park and recreational fees. When projecting out for the year, the City did not seem far from the goals. Overall, the City had collected 68% of its revenue for the year. Departments were maintaining good status of 50% or less spent of their annual budget, which helped with the overall forecast. The Urban Renewal Fund was in good standing and they were building up the balance again for the Facilities Replacement Fund. Revenues were down from the gas tax and system development charges, which provided information that there was less consumption resulting in less money coming in. The City had no control on those funds which was an area of concern for sustainability to support the Transportation Fund.

The City needed to continue building the Urban Renewal Capital Fund to undertake Urban Renewal projects in the future. Enterprise Funds were at 33% revenue, but were waiting for a \$1.7 million grant that had not yet been collected. In response to Councilor Prawitz, Harker explained what was reported here was not all that was reported out in the end.

SPECIAL PRESENTATION 2023-2024 BUDGET CALENDAR

Harker provided the budget calendar for the current fiscal year in preparation for the budget cycle and upcoming meetings for the City Council and Budget Committee. A Budget Committee training session was scheduled for April 20, 2023. The budget document and presentation would be available on May 2, 2023 at City Hall for Budget Committee members with delivery available. The first Budget Committee meeting was scheduled for May 9, 2023. On June 12, 2023, the budget would be presented to City Council for adoption. In response to Councilor Mohr, Harker explained the Department Head Staff met with Systech to best determine IT budgetary needs for the upcoming year.

SPECIAL PRESENTATION – ADAPT DOWNTOWN SERVICES

Jerry O'Sullivan, Chief of Regional Business Operations and Gene McVae, Director of Housing and Recovery Community Development, provided a presentation regarding Adapt services for the unhoused. Adapt provides services throughout southern Oregon with most staff in Douglas County. A map was provided showing numerous service locations that included youth services, a methadone clinic, suicide prevention, Crossroads, Sobering Center, and newly purchased hotels with peer services to assist with housing needs and connecting people to services for employment, mental health, medical connections, health coverage and necessary skills for thriving on their own. Peers also visit homeless camps and provide information for their programs. They hoped to include a crisis hotline and look forward to plans for a new 40-acre campus off Diamond Lake Boulevard near the Oregon Fish and Wildlife office that would be built in three phases with up to an 80-bed residential facility with detox and residential treatment. O'Sullivan explained the Crossroads program had 32 beds and was a 24/7 operation with billable detox services. The Sobering Center was located behind this building and was considered a public health service and supported by the community.

The grant portion of Measure 110 was available to help increase access to services and had been highly effective. The goal was to improve mental health to help the unhoused thrive in the community. In response to Councilor Mohr, O'Sullivan confirmed peers were going to the

camps and worked to assist in getting people to the Gary Leif Navigation Center and other services. To answer Mayor Rich, O'Sullivan said the hotels were not 24-hour staffed, but would have someone there 12-15 hours. Before purchasing the hotels, they would help with temporary space in a hotel. The new option helped them engage in services and begin to fill the gap. The goal was to help the unhoused overcome their obstacles. Councilor Smith agreed the programs they offered helped, and pointed out it was providing them with a better record of accomplishment, provided rental history, helped get them jobs and then to the goal of permanent housing.

In response to Councilor Prawitz, O'Sullivan confirmed they had hired new peers in the last six months because there was a real struggle to get people to walk through a door for help rather than just going to the hospital. Peers build relationships and trust to help people move into services. Adapt was doing this program in four counties; Douglas, Coos, Curry and Josephine. To answer Councilor Zielinski, O'Sullivan explained they had 11 detox beds and 21 in residential treatment. Detox beds were usually available but residential had a wait list.

Councilor Porter questioned the length of stay in the hotels. O'Sullivan said the smaller hotel would be a shorter duration. The Regional recovery campus would work with all four counties but would mostly serve the Roseburg area. Councilor Sipos wanted to know about rules and regulations for the hotels. O'Sullivan said there would be rules, but if something were to happen during the hours when a peer was not present, McVae would receive a call to assist. McVae added that once the motels were up and running, they would work with people as they come in and would hold job fairs, mock interviews, resume building, help obtain identification and social security cards, and work to connect them to the right services. Tenancy support was a goal to work with property managers and landlords to encourage them to change the way they think about housing people. The Rent Well Program, a 12-week course, would begin soon for people to participate in the program, earn a certificate and receive \$5,000 to spend towards housing. The money earned will help provide assurance to potential landlords that funds are available to secure housing, or allow a person to settle any past tenant bills. The funds were from the Behavioral Health Resource Network. In response to Councilor Mohr, O'Sullivan shared they were developing a hotline for people to access.

Councilor Prawitz expressed concern about those who did not want help from others. O'Sullivan explained they met people every day who were not interested in services. Peers were then used to build relationships, gather information and find out their needs. Mayor Rich suggested providing statistics regarding success rates for their programs. O'Sullivan said they were in process. Adapt was always a private business with sensitive information, but were working towards sharing data. Councilor Smith thanked them for their services and shared a story of a tenant in crisis who received quick help from the crisis team and helped the tenant back to a reasonable frame of mind.

Bob Scott, Roseburg Resident, asked if Adapt could explain how their level of service helped the impacts on the Fire and Police Departments. O'Sullivan explained the Crisis Team, funded by a grant, worked with law enforcement when dispatch noted a mental health situation. Since beginning that program, the Crisis team could now go out on their own, which helped save resources. Councilor Sipos suggested providing leaflets for them to share with the public regarding all their services. In response to Mayor Rich, O'Sullivan confirmed many funds were

from Measure 110, but they also received grants through former Representative Peter DeFazio, Senator Jeff Merkley and Senator Ron Wyden. They were always seeking grants and continued to fundraise. After further discussion ensued, O’Sullivan confirmed they had 300 employees in Douglas County, the small hotel should be online in April, the larger hotel had 38 residents and were working on remodeling as space opened, and they planned to break ground this year for the new Diamond Lake Boulevard campus.

AUDIENCE PARTICIPATION

No one came forward to address Council.

CONSENT AGENDA

Councilor Zielinski moved to approve the following consent agenda items:

- A. January 23, 2023 Special Meeting Minutes
- B. January 23, 2023 Meeting Minutes
- C. OLCC New Outlet – RBRE LLC located at 1830 NE Stephens Street

The motion was seconded by Councilor Prawitz and approved with the following vote: Councilors Briggs Loosley, Mohr, Porter, Prawitz, Rummel, Sipos, Smith and Zielinski voted yes. No one voted no.

RESOLUTION NO. 2023-04 – AMENDING RESOLUTION NO. 92-13 TO ADD A SMALL CELL FEE

Sowa explained new technology had developed for telecommunication services with the most recent being small cells, which could be attached to new or existing towers, poles or buildings. Recent ruling by the Federal Communications Commission (FCC) implements a number of requirements for cities regarding small cell locations and limitations on fees allowed to be charged. The allowable fee per small cell set was \$270 and Sowa mentioned the only way to do anything different would be doing an analysis of the cost.

Councilor Zielinski moved to adopt Resolution No. 2023-04, entitled, “A Resolution Amending Resolution No. 92-13 to Add a Small Cell Fee.” The motion was seconded by Councilor Prawitz and approved with the following vote: Councilors Briggs Loosley, Mohr, Porter, Prawitz, Rummel, Sipos, Smith and Zielinski voted yes. No one voted no. Mayor Rich declared Resolution No. 2023-04 as adopted.

RESOLUTION NO. 2023-05 – OREGON PARKS AND RECREATION DEPARTMENT LOCAL GOVERNMENT GRANT APPLICATION – STEWART PARK OUTDOOR TENNIS COURTS

Easley reported the Umpqua Valley Tennis Center worked with a landscape architect to develop a site master plan that identified several significant changes that would require multiple phases. One main issue they faced was the age of the outdoor tennis courts. The first six tennis courts were installed in 1959, and the additional six followed in 1970. They worked on a conceptual design that included replacing the outdoor courts, but were interested in exploring different surfacing types. The reconfiguration allowed for eight outdoor courts and the remaining four would house ten pickle ball courts. The Local Government Grant program required a 40% match. The preliminary estimate of the project’s cost was \$1.2 million, which would require a match of \$480,000. Match funds would come from the UVTC, Stewart Park Trust, and the Park Improvement Fund. The application deadline was April 1, 2023 and the

project would likely begin in 2024. The Parks and Recreation Commission met in December 2022 and recommended Council approval. In response to Councilor Mohr, Easley explained the City might need to pay up to \$40,000, but the Tennis Center was confident they could raise enough funds to assist with costs. Mayor Rich added this grant could not be used for other safety concerns throughout the park system. When a specific grant is approved for a project such as this, it had to be used for that project only.

Councilor Zielinski moved to adopt Resolution No. 2023-05, entitled, "A Resolution Authorizing and Supporting Application for an Oregon Parks and Recreation Department Local Government Program Grant." The motion was seconded by Councilor Rummel and approved with the following vote: Councilors Briggs Loosley, Mohr, Porter, Prawitz, Rummel, Sipos, Smith and Zielinski voted yes. No one voted no. Mayor Rich declared Resolution No. 2023-05 as adopted.

RESOLUTION NO. 2023-06 DECLARING CERTAIN REAL PROPERTY AS SURPLUS

Sowa stated property at 1410 SE Micelli Street was registered as derelict by the City in 2020. The property owner failed to abate the nuisance, which gave the City authority to foreclose on real property on which City liens were filed. On November 8, 2021, the City held a public auction and as no one made a bid, the City purchased the property. After the one-year redemption period, the property was deeded to the City on November 28, 2022. The Douglas County Assessor's webpage listed the real market value for the property at \$145,932. Once a proposal was received, a public hearing would be scheduled for the potential site. There was some fire damage, but was salvageable for someone to fix for housing purposes. Sowa requested direction if they wanted to use the County assessed price, list the property with a realtor or accept an offer from an interested party.

Councilor Mohr suggested the option of using the property with Micelli Park. Messenger explained the property was lower than the park and would not be a viable option. Councilor Smith confirmed it was in an area of eight homes closer to the dog park. If anything, it could be beneficial to use as a community garden. Councilor Prawitz moved to adopt Resolution No. 2023-06, entitled, "A Resolution Declaring Certain City of Roseburg Real Property as Surplus." The motion was seconded by Councilor Zielinski.

Councilor Porter said she wanted to have a pause on the decision to surplus until the City was more prepared to develop criteria for an urban campground. Councilor Porter also suggested using the property in trade for another that would be more appropriate for a campground and noted it was time to think of all possibilities. Mayor Rich explained the property would not be considered for an urban campground based on location and size. Councilor Porter added other towns were using smaller parcels in neighborhoods and could serve 10-12 people rather than 50. In response to Councilor Mohr, Messenger explained the cost of doing nothing with the property was the continued problem for the neighbors of living next to a zombie home. Cowie added it would increase the cost to the City to comply with municipal code requirements for abating a derelict building.

Councilor Prawitz said he was curious as to where the City stood with finding a location for an urban campground and suggested a work session to provide an update to Council. Mayor Rich explained they needed to find a location that would work for their needs with enough space for

tents and staff. Councilor Smith agreed with looking at several smaller areas, rather than a large complex. A big location seemed to be a misconception as some people should not be housed together. Councilor Mohr recently spent over 20 hours with people in the current camps. After listening to Adapt and learning more about the situation, he felt this property was better than nothing. Councilor Prawitz respectfully disagreed that something was better than nothing. He recognized the amount of work put forth to find properties, but Council previously discussed the process for zombie and derelict homes and approved selling this piece of property. Councilor Smith agreed the cost to the neighborhood was depreciation of the surrounding homes. Councilors Zielinski and Rummel agreed they did not want to see the home remain in derelict status or have the City maintain or continue to run people off. It would create a risk and liability as the property value continued to decline. Councilor Sipos said they should move forward because neighbors were getting frustrated and it was a disservice to them and the community to let it sit longer.

The motion was approved with the following vote: Councilors Prawitz, Rummel, Sipos and Zielinski voted yes. Councilors Briggs Loosley, Mohr, Porter and Smith voted no. Mayor Rich voted yes to break the tie vote 5 to 4. Mayor Rich declared Resolution No. 2023-06 as adopted. Council directed staff to use a local realtor to list the property at the assessed market value of \$145,932.

ORDINANCE NO. 3580 – AMENDING RMC CHAPTER 9.25 TELECOMMUNICATIONS PROVIDERS, SECOND READING

Sowa read Ordinance No. 3580, entitled, “An Ordinance Amending Chapter 9.25 “Telecommunications Providers” of the Roseburg Municipal Code,” for the second time. Councilor Zielinski moved to adopt Ordinance No. 3580, entitled, “An Ordinance Amending Chapter 9.25 “Telecommunications Providers” of the Roseburg Municipal Code.” The motion was seconded by Councilor Prawitz. Roll call vote was taken: Councilors Briggs Loosley, Mohr, Porter, Prawitz, Rummel, Sipos, Smith and Zielinski voted yes. No one voted no. Mayor Rich declared Ordinance No. 3580 as adopted.

ORDINANCE NO. 3581 – AMENDING SECTION 10.02.010 OF THE ROSEBURG MUNICIPAL CODE REGARDING THE OREGON FIRE CODE, SECOND READING

Sowa read Ordinance No. 3581, entitled, “An Ordinance Amending Section 10.02.010 of the Roseburg Municipal Code Regarding the Oregon Fire Code,” for the second time. Councilor Zielinski moved to adopt Ordinance No. 3580, entitled, “An Ordinance Amending Section 10.02.010 of the Roseburg Municipal Code Regarding the Oregon Fire Code.” The motion was seconded by Councilor Sipos. Roll call vote was taken: Councilors Briggs Loosley, Mohr, Porter, Prawitz, Rummel, Sipos, Smith and Zielinski voted yes. No one voted no. Mayor Rich declared Ordinance No. 3581 as adopted.

GARY LEIF NAVIGATION CENTER IMPROVEMENT RENOVATION PROJECT AMENDMENT 3 – CONSTRUCTION 21GR30

Easley explained the City went through a proposal process to select a Construction Manager/General Contractor (CM/GC) to manage renovation of the Gary Leif Navigation Center and was awarded to S+B James Company. They solicited bids for amendment 3 that included construction and remodel of the interior of the building. Work had been done to identify cost saving measures to reduce the overall cost of this phase of the project and revised

bids were being provided. As the project moved forward, additional value engineering and cost savings would be pursued. Councilor Porter questioned if the cost outlined in the summary encapsulated everything that was needed for repairs and remodel work. Easley explained there could be other items in the future that might need repaired. In response to Councilor Mohr, Easley shared the project did not have a budgeting shortfall, but due to age and condition of the building, more repair needs were discovered during the process. With value engineering, they continued to identify savings to decrease the overall cost. Herinckx added he planned to rebid framing and painting services to obtain new local numbers.

Councilor Briggs Loosley moved to authorize Amendment 3, increasing the guaranteed maximum price by \$1,193,093 for a total of \$1,389,641. The motion was seconded by Councilor Prawitz and approved with the following vote: Councilors Briggs Loosley, Mohr, Porter, Prawitz, Rummel, Sipos, Smith and Zielinski voted yes. No one voted no.

FIVE-YEAR WATER DISTRIBUTION MAIN REPLACEMENT PROGRAM ENGINEERING SERVICES CONTRACT AWARD RECOMMENDATION – WA-23-01

Easley discussed staff had issued a request for qualification for engineering services for the Water Distribution Main Replacement Program. Staff recommended awarding a master engineering contract to Century West Engineering. Individual task orders would be negotiated for the project and the goal was to replace at least one mile of pipe per year with an estimated design cost of \$150,000 a year. They advertised and received five statements of qualification. In response to Councilor Mohr, Easley explained the scores were weighted for qualifications such as having an organized approach to work, work plan and draft, survey design, scope of work, prior experience, schedule and availability and if they could meet the demands. Points were ranked within a 100-point scale.

Councilor Porter moved to award the five-year design engineering services contract for the Distribution Main Replacement Program to Century West Engineering. The motion was seconded by Councilor Zielinski and approved with the following vote: Councilors Briggs Loosley, Mohr, Porter, Prawitz, Rummel, Sipos, Smith and Zielinski voted yes. No one voted no.

ITEMS FROM MAYOR, CITY COUNCIL AND CITY MANAGER

Councilor Prawitz said homelessness was a large topic and the general feeling was that nothing moved fast enough. He suggested an informational meeting, work study or goal setting. Councilor Porter agreed a goal setting session was a good idea and previously requested to postpone because she misunderstood and thought the list in the packet was meant to discuss that night rather than having for informational purposes to prepare for a future meeting. Councilor Mohr mentioned the City offered a survey around homelessness and hoped people were responding to it. There was much activity around the Gaddis Park area and felt it would be beneficial to learn more about the processes with agencies and work towards making the walking paths safe again. Councilor Mohr said he saw an article in the paper that Douglas County was beginning their assessment process for their parks and said he would like to hear about the City's plans.

Councilor Rummel thanked staff for their work on the homeless survey and had been sharing the information with family and friends to complete. Messenger explained the survey was for

02/27/2023

time, place and manner restrictions. The data would be used to help decide the best options which would be presented to Council for adoption by June 30, 2023. Mapping was completed and being reviewed. Attorney Forrester added the ordinance would not be beneficial if the mapping made it difficult to identify places in the community where the unhoused could be located.

Councilor Smith announced the warming center would be open until Saturday, February 18, 2023. The previous warming center opening had 65 guests and they served over 100 meals.

ADJOURNMENT

The meeting adjourned at 10:04 p.m.

A handwritten signature in blue ink that reads "Koree Tate". The signature is written in a cursive, flowing style.

Koree Tate
Management Assistant



ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY

OLCC CHANGE OF OWNERSHIP BEST KEPT SECRET, LLC DBA LITTLE BROTHERS PUB LOCATED AT 428 SE MAIN STREET

Meeting Date: February 27, 2023

Agenda Section: Consent

Department: Administration

Staff Contact: Koree Tate, Management Assistant

www.cityofroseburg.org

Contact Telephone Number: 541-492-6866

ISSUE STATEMENT AND SUMMARY

Roseburg Municipal Code Chapter 9.12 requires staff review of all applications submitted to the Oregon Liquor and Cannabis Commission (OLCC) for a license to sell alcoholic beverages within the City. Upon completion of staff review, the City Recorder is required to submit the application and a recommendation concerning endorsement to the Council for its consideration. Changes to existing licenses must be processed in the same manner.

BACKGROUND

OLCC has received an application from Jonathan Perez, Michael Asch, and Marissa Perez, Best Kept Secret LLC dba Little Brothers Pub, as a change of ownership granted for "Full On-Premises Commercial," sales.

A. Council Action History.

Chapter 9.12 requires Council to make a recommendation to OLCC on the approval or denial of all liquor license applications submitted by any establishment located inside City limits.

B. Analysis.

The Police Department conducted a background investigation on the applicant and found no reason to deny the application.

C. Financial/Resource Considerations.

The applicant has paid the appropriate fee for City review of the application.

D. Timing Considerations.

The applicant is requesting endorsement from the Council for immediate submittal to OLCC.

COUNCIL OPTIONS

Council may recommend OLCC approval of the application as submitted or recommend denial based on OLCC criteria.

STAFF RECOMMENDATION

Staff recommends Council approval of the application as submitted.

SUGGESTED MOTION

“I MOVE TO RECOMMEND APPROVAL OF THE OLCC CHANGE OF OWNERSHIP APPLICATION FOR BEST KEPT SECRET, LLC DBA LITTLE BROTHERS PUB LOCATED AT 428 SE MAIN STREET IN ROSEBURG, OREGON.”

ATTACHMENTS:

Attachment #1 – Subject Application

Cc: License Applicant with copy of agenda
Jonathan Crowl, OLCC Representative

LIQUOR LICENSE APPLICATION

Page 1 of 4

Check the appropriate license request option:

- New Outlet | Change of Ownership | Greater Privilege | Lesser Privilege | Additional Privilege

Select the license type you are applying for.

More information about all license types is available [online](#).

Full On-Premises

- Commercial
- Caterer
- Public Passenger Carrier
- Other Public Location
- For Profit Private Club
- Nonprofit Private Club

Winery

- Primary location
- Additional locations: 2nd 3rd 4th 5th

Brewery

- Primary location
- Additional locations: 2nd 3rd

Brewery-Public House

- Primary location
- Additional locations: 2nd 3rd

Grower Sales Privilege

- Primary location
- Additional locations: 2nd 3rd

Distillery

- Primary location
- Additional tasting locations: 2nd 3rd 4th 5th 6th

Limited On-Premises

Off Premises

Warehouse

Wholesale Malt Beverage and Wine

INTERNAL USE ONLY

Local Governing Body: After providing your recommendation, return this application to the applicant.

LOCAL GOVERNING BODY USE ONLY

City/County name: City of Roseburg

Date application received:

Optional: Date Stamp

February 10, 2023
dkt

- Recommend this license be granted
- Recommend this license be denied

Printed Name

Date

LIQUOR LICENSE APPLICATION

Page 2 of 4

APPLICANT INFORMATION	
Identify the applicants applying for the license. This is the entity (example: corporation or LLC) or individual(s) applying for the license. Please add an additional page if more space is needed.	
Name of entity or individual applicant #1: Best Kept Secret LLC	Name of entity or individual applicant #2: Jonathan Perez
Name of entity or individual applicant #3: Michael Asch	Name of entity or individual applicant #4: Marissa Perez

BUSINESS INFORMATION		
Trade Name of the Business (name customers will see): Little Brothers Pub		
Premises street address (The physical location of the business and where the liquor license will be posted): 428 SE Main St		
City: Roseburg	Zip Code: 97470	County: Douglas
Business phone number: 5416720912	Business email: 428main@littlebrotherspub.com	
Business mailing address (where we will send any items by mail as described in OAR 845-004-0065[1]): 735 NE Denver St		
City: Roseburg	State: Oregon	Zip Code: 97470
Does the business address currently have an OLCC liquor license? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Does the business address currently have an OLCC marijuana license? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

AUTHORIZED REPRESENTATIVE – A liquor applicant or licensee may give a representative authorization to make changes to the license or application on behalf of the licensee or to receive information about a license or application.		
I give permission for the below named representative to:		
<input type="checkbox"/> Make changes regarding this license/application on my behalf.		
<input type="checkbox"/> Receive information about the status of this application, including information about pending compliance action or communications between OLCC and the licensee/applicant.		
Representative Name:		
Phone number:	Email:	
Mailing address:		
City:	State:	Zip Code:

Please note: liquor license applications are public records.

LIQUOR LICENSE APPLICATION

Page 3 of 4

APPLICATION CONTACT INFORMATION – Provide the point of contact for this application. If this individual is <u>not</u> an applicant or licensee, the Authorized Representative section must be filled in and the appropriate permission(s) must be selected.	
Application Contact Name: Jonathan Perez	
Phone number: 5418176427	Email: jbryantp@hotmail.com

TERMS

- “Real property” means the real estate (land) and generally whatever is erected or affixed to the land (for example, the building) at the business address.
- “Common area” is a privately owned area where two or more parties (property tenants) have permission to use the area in common. Examples include the walking areas between stores at a shopping center, lobbies, hallways, patios, parking lots, etc. An area’s designation as a “common area” is typically identified in the lease or rental agreement.

ATTESTATION – OWNERSHIP AND CONTROL OF THE BUSINESS AND PREMISES

- Each applicant listed in the “Application Information” section of this form has read and understands OAR 845-005-0311 and attests that:
 1. At least one applicant listed in the “Application Information” section of this form has the legal right to occupy and control the real property proposed to be licensed as shown by a property deed, lease, rental agreement, or similar document.
 2. No person not listed as an applicant in the “Application Information” section of this form has an ownership interest in the business proposed to be licensed, unless the person qualifies to have that ownership interest waived under OAR 845-005-0311.
 3. The licensed premises at the premises street address proposed to be licensed either:
 - a. Does not include any common areas; or
 - b. Does include one or more common areas; however, only the applicant(s) have the exclusive right to engage in alcohol sales and service in the area to be included as part of the licensed premises.
 - In this circumstance, the applicant(s) acknowledges responsibility for ensuring compliance with liquor laws within and in the immediate vicinity of the licensed premises, including in portions of the premises that are situated in “common areas” and that this requirement applies at all times, even when the business is closed.
 4. The licensed premises at the premises street address either:
 - a. Has no area on property controlled by a public entity (like a city, county, or state); or
 - b. Has one or more areas on property controlled by a public entity (like a city, county, or state) and the public entity has given at least one of the applicant(s) permission to exercise the privileges of the license in the area.

LIQUOR LICENSE APPLICATION

Page 4 of 4

• Each applicant listed in the "Application Information" section of this form has read and understands OAR 845-006-0362 and attests that:

1. Upon licensure, each licensee is responsible for the conduct of others on the licensed premises, including in outdoor areas.
2. The licensed premises will be controlled to promote public safety and prevent problems and violations, with particular emphasis on preventing minors from obtaining or consuming alcoholic beverages, preventing over-service of alcoholic beverages, preventing open containers of alcoholic beverages from leaving the licensed premises unless allowed by OLCC rules, and preventing noisy, disorderly, and unlawful activity on the licensed premises.

I attest that all answers on all forms and documents, and all information provided to the OLCC as a part of this application, are true and complete.

<u>Best Kept Secret LLC</u> Print name	 Signature	<u>02/06/2023</u> Date	<u>Atty. Bar Info (if applicable)</u>
<u>Jonathan Perez</u> Print name	 Signature	<u>02/06/2023</u> Date	<u>Atty. Bar Info (if applicable)</u>
<u>Michael Asch</u> Print name	 Signature	<u>02/06/2023</u> Date	<u>Atty. Bar Info (if applicable)</u>
<u>Marissa Perez</u> Print name	 Signature	<u>02/06/2023</u> Date	<u>Atty. Bar Info (if applicable)</u>



ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY

OLCC CHANGE OF OWNERSHIP COLVIN OIL I, LLC DBA PINNACLE 365 LOCATED AT 2625 NE DIAMOND LAKE BOULEVARD

Meeting Date: February 27, 2023

Department: Administration

www.cityofroseburg.org

Agenda Section: Consent

Staff Contact: Koree Tate, Management Assistant

Contact Telephone Number: 541-492-6866

ISSUE STATEMENT AND SUMMARY

Roseburg Municipal Code Chapter 9.12 requires staff review of all applications submitted to the Oregon Liquor and Cannabis Commission (OLCC) for a license to sell alcoholic beverages within the City. Upon completion of staff review, the City Recorder is required to submit the application and a recommendation concerning endorsement to the Council for its consideration. Changes to existing licenses must be processed in the same manner.

BACKGROUND

OLCC has received an application from Shani Pearce, Colvin Oil I, LLC dba Pinnacle 365 (formerly Roseburg Chevron), as a change of ownership granted for "Off-Premises," sales.

A. Council Action History.

Chapter 9.12 requires Council to make a recommendation to OLCC on the approval or denial of all liquor license applications submitted by any establishment located inside City limits.

B. Analysis.

The Police Department conducted a background investigation on the applicant and found no reason to deny the application.

C. Financial/Resource Considerations.

The applicant has paid the appropriate fee for City review of the application.

D. Timing Considerations.

The applicant is requesting endorsement from the Council for immediate submittal to OLCC.

COUNCIL OPTIONS

Council may recommend OLCC approval of the application as submitted or recommend denial based on OLCC criteria.

STAFF RECOMMENDATION

Staff recommends Council approval of the application as submitted.

SUGGESTED MOTION

“I MOVE TO RECOMMEND APPROVAL OF THE OLCC CHANGE OF OWNERSHIP APPLICATION FOR COLVIN OIL I, LLC DBA PINNACLE 365 LOCATED AT 2625 NE DIAMOND LAKE BOULEVARD IN ROSEBURG, OREGON.”

ATTACHMENTS:

Attachment #1 – Subject Application

Cc: License Applicant with copy of agenda
Jonathan Crowl, OLCC Representative

LIQUOR LICENSE APPLICATION

Page 1 of 4

Check the appropriate license request option:

- [New Outlet](#) | [Change of Ownership](#) | [Greater Privilege](#) | [Lesser Privilege](#) | [Additional Privilege](#)

Select the license type you are applying for.

More information about all license types is available [online](#).

Full On-Premises

- Commercial
- Caterer
- Public Passenger Carrier
- Other Public Location
- For Profit Private Club
- Nonprofit Private Club

Winery

- Primary location
- Additional locations: 2nd 3rd 4th 5th

Brewery

- Primary location
- Additional locations: 2nd 3rd

Brewery-Public House

- Primary location
- Additional locations: 2nd 3rd

Grower Sales Privilege

- Primary location
- Additional locations: 2nd 3rd

Distillery

- Primary location
- Additional tasting locations: 2nd 3rd 4th 5th 6th

Limited On-Premises

Off Premises

Warehouse

Wholesale Malt Beverage and Wine

INTERNAL USE ONLY

Local Governing Body: After providing your recommendation, return this application to the applicant.

LOCAL GOVERNING BODY USE ONLY

City/County name:
City of Roseburg

Date application received:

Optional: Date Stamp

February 21, 2023
Director

- Recommend this license be granted
- Recommend this license be denied

Printed Name

Date

LIQUOR LICENSE APPLICATION

Page 2 of 4

APPLICANT INFORMATION	
Identify the applicants applying for the license. This is the entity (example: corporation or LLC) or individual(s) applying for the license. Please add an additional page if more space is needed.	
Name of entity or individual applicant #1: Colvin Oil I, LLC	Name of entity or individual applicant #2: Manuel Castelo
Name of entity or individual applicant #3:	Name of entity or individual applicant #4:

BUSINESS INFORMATION		
Trade Name of the Business (name customers will see): Current: Roseburg Chevron Rebrand: Pinnacle 365		
Premises street address (The physical location of the business and where the liquor license will be posted): 2625 NE Diamond Lake Blvd		
City: Roseburg	Zip Code: 97471	County: Douglas
Business phone number: 541-472-4944	Business email: renewals@andretti1.com	
Business mailing address (where we will send any items by mail as described in OAR 845-004-0065111): 2520 Foothill Blvd		
City: Grants Pass	State: Oregon	Zip Code: 97526
Does the business address currently have an OLCC liquor license? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Does the business address currently have an OLCC marijuana license? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

AUTHORIZED REPRESENTATIVE – A liquor applicant or licensee may give a representative authorization to make changes to the license or application on behalf of the licensee or to receive information about a license or application.		
I give permission for the below named representative to:		
<input checked="" type="checkbox"/> Make changes regarding this license/application on my behalf.		
<input checked="" type="checkbox"/> Receive information about the status of this application, including information about pending compliance action or communications between OLCC and the licensee/applicant.		
Representative Name: Shani Pearce		
Phone number: 541-472-4944	Email: spearce@andretti1.com	
Mailing address: 2520 Foothill Blvd		
City: Grants Pass	State: Oregon	Zip Code: 97526

Please note: liquor license applications are public records.

LIQUOR LICENSE APPLICATION

Page 3 of 4

APPLICATION CONTACT INFORMATION – Provide the point of contact for this application. If this individual is not an applicant or licensee, the Authorized Representative section must be filled in and the appropriate permission(s) must be selected.

Application Contact Name:

Shani Pearce

Phone number:

541-472-4944

Email:

spearse@andretti1.com

TERMS

- “Real property” means the real estate (land) and generally whatever is erected or affixed to the land (for example, the building) at the business address.
- “Common area” is a privately owned area where two or more parties (property tenants) have permission to use the area in common. Examples include the walking areas between stores at a shopping center, lobbies, hallways, patios, parking lots, etc. An area’s designation as a “common area” is typically identified in the lease or rental agreement.

ATTESTATION – OWNERSHIP AND CONTROL OF THE BUSINESS AND PREMISES

- Each applicant listed in the “Application Information” section of this form has read and understands [OAR 845-005-0311](#) and attests that:
 1. At least one applicant listed in the “Application Information” section of this form has the legal right to occupy and control the real property proposed to be licensed as shown by a property deed, lease, rental agreement, or similar document.
 2. No person not listed as an applicant in the “Application Information” section of this form has an ownership interest in the business proposed to be licensed, unless the person qualifies to have that ownership interest waived under OAR 845-005-0311.
 3. The licensed premises at the premises street address proposed to be licensed either:
 - a. Does not include any common areas; or
 - b. Does include one or more common areas; however, only the applicant(s) have the exclusive right to engage in alcohol sales and service in the area to be included as part of the licensed premises.
 - In this circumstance, the applicant(s) acknowledges responsibility for ensuring compliance with liquor laws within and in the immediate vicinity of the licensed premises, including in portions of the premises that are situated in “common areas” and that this requirement applies at all times, even when the business is closed.
 4. The licensed premises at the premises street address either:
 - a. Has no area on property controlled by a public entity (like a city, county, or state); or
 - b. Has one or more areas on property controlled by a public entity (like a city, county, or state) and the public entity has given at least one of the applicant(s) permission to exercise the privileges of the license in the area.

LIQUOR LICENSE APPLICATION

Page 4 of 4

• Each applicant listed in the "Application Information" section of this form has read and understands OAR 845-006-0362 and attests that:

1. Upon licensure, each licensee is responsible for the conduct of others on the licensed premises, including in outdoor areas.
2. The licensed premises will be controlled to promote public safety and prevent problems and violations, with particular emphasis on preventing minors from obtaining or consuming alcoholic beverages, preventing over-service of alcoholic beverages, preventing open containers of alcoholic beverages from leaving the licensed premises unless allowed by OLCC rules, and preventing noisy, disorderly, and unlawful activity on the licensed premises.

I attest that all answers on all forms and documents, and all information provided to the OLCC as a part of this application, are true and complete.

Manuel J. Castelo


M.J. Castelo (Feb 21, 2023 15:38 PST)
Signature

02/21/2023
Date

Atty. Bar Info (if applicable)

Print name

Signature

Date

Atty. Bar Info (if applicable)

Print name

Signature

Date

Atty. Bar Info (if applicable)

Print name

Signature

Date

Atty. Bar Info (if applicable)

Roseburg Chevron OLCC Application

Final Audit Report

2023-02-21

Created:	2023-02-21
By:	Shani Pearce (spearse@andretti1.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAARS8DxjReTX2zltSDiNmXvnBL1bD0Iqy-

"Roseburg Chevron OLCC Application" History

-  Document created by Shani Pearce (spearse@andretti1.com)
 2023-02-21 - 11:13:19 PM GMT
-  Document emailed to M.J. Castelo (mjcastelo@andretti1.com) for signature
 2023-02-21 - 11:14:36 PM GMT
-  Email viewed by M.J. Castelo (mjcastelo@andretti1.com)
 2023-02-21 - 11:15:27 PM GMT
-  Document e-signed by M.J. Castelo (mjcastelo@andretti1.com)
 Signature Date: 2023-02-21 - 11:38:04 PM GMT - Time Source: server
-  Agreement completed.
 2023-02-21 - 11:38:04 PM GMT

ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY



MUNICIPAL JUDGE PRO TEM LIST

Meeting Date: February 27, 2023
Department: Administration
www.cityofroseburg.org

Agenda Section: Consent
Staff Contact: Ron Harker/John VanWinkle
Contact Telephone Number: 541-492- 6866

ISSUE STATEMENT AND SUMMARY

The Municipal Judge is to provide an updated list of pro tem judges who can be called upon to serve during the judge's absence.

BACKGROUND

A. Council Action History.

On August 13, 2012, Council approved the list of pro tem judges provided by Judge Madison and established a pay rate for pro tem judges at \$125/hour.

B. Analysis.

Per the Municipal Judge's contract, a list of pro tem judges is to be presented and approved by the Council. The last time such a list was approved by Council was in 2012.

Several of those on the 2012 list of pro tem judges are no longer providing the service. Judge Jason Mahan has reached out to several people qualified to serve as a judge pro tem in order to update the list. In addition, he has reviewed the rate of pay and determined the amount of \$125/hour is still appropriate.

C. Financial/Resource Considerations.

Taking this action will have no financial impact.

D. Timing Considerations.

The list of pro tem judges has not been updated since 2012. It is important to have a current list of qualified individuals for the Judge to call on to serve when needed.

COUNCIL OPTIONS

Council has the following options:

- Approve the list of pro tem judges provided by Judge Mahan and maintain the pay rate for pro tem judges at \$125 per hour; or
- Make changes to the list and the pay rate, and approve the amended list and pay rate; or
- Do nothing.

STAFF RECOMMENDATION

Staff recommends Council approve the list of pro tem judges provided by Judge Mahan and maintain the pay rate for pro tem judges at \$125 per hour.

SUGGESTED MOTION

"I MOVE TO APPROVE THE LIST OF PRO TEM JUDGES PROVIDED BY JUDGE MAHAN AND MAINTAIN THE PAY RATE FOR PRO TEM JUDGES AT \$125 PER HOUR."

ATTACHMENTS:

Attachment #1 – Proposed list of pro tem judges

**ROSEBURG MUNICIPAL COURT
900 SE DOUGLAS AVE.
ROSEBURG, OREGON 97470**



RE: PRO TEM JUDGES

Dear members of the City Council:

I have been asked to provide a list of proposed Pro Tem Judges for your approval. I would like the Council to approve the following individuals as Judge Pro Tem for the Roseburg Municipal Court. I have provided information about each attorney about their work experience.

1. Andrew Johnson: Mr. Johnson is an attorney in Roseburg, Oregon and is also the Municipal Court Judge for the City of Sutherlin and the City of Winston. Mr. Johnson continues to practice criminal defense in both retained and court appointed cases.
2. Dan Bouck: Mr. Bouck is the former director of the Umpqua Valley Public Defender's Office. Mr. Bouck retired approximately a year ago from that position but continues to work part time for that organization. He currently assists the Public Defender's Office with their treatment court representation.
3. Ryan Podlesnik: Mr. Podlesnik is a partner at my law office and has years of experience in criminal law. Prior to coming to my office, he was the assigned prosecutor for the Douglas County Interagency Narcotics Team.

I believe each of these individuals are qualified to serve as a Pro Tem for the Roseburg Municipal Court. Provided that they meet your approval, they will be appointed to serve as Judge Pro Tem for the Roseburg Municipal Court.

Sincerely,

Jason Mahan
Roseburg Municipal Court Judge

ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY



CDBG GRANT CLOSEOUT FAIR HOUSING ACTIVITY NEIGHBORWORKS UMPQUA DEBT FORGIVENESS RESOLUTION NO. 2023-07

Meeting Date: February 27, 2023
Department: Administration
www.cityofroseburg.org

Agenda Section: Resolutions
Staff Contact: Nikki Messenger, CM
Contact Telephone Number: 541-492-6866

ISSUE STATEMENT AND SUMMARY

The City is in the process of closing out a Community Development Block Grant (CDBG) and must undertake a Fair Housing Activity. Staff is suggesting forgiving a debt owed by NeighborWorks Umpqua (NWU) in order to meet this requirement. The issue for the Council is whether to adopt the attached resolution forgiving the NWU debt.

BACKGROUND

A. Council Action History.

- On February 27, 2017, the Council accepted a purchase offer from NeighborWorks Umpqua for the Willis House property under conditions and restrictions.
- On April 12, 2021, the Council adopted Resolution No. 2021-08 directing staff to move forward with a CDBG grant application process.

B. Analysis.

The City worked with CCD Business Development Corporation (CCD) to deliver a COVID-19 Emergency Small Business & Microenterprise Assistance Community Development Block Grant (CDBG). The \$500,000 grant assisted small businesses and microenterprises within the City and Douglas County with the following activities:

- Enable retention/creation of jobs held by low and moderate-income persons and avoid job loss caused by small business closures related to social distancing by providing:
 - Short-term working capital assistance to small businesses.
 - Technical assistance to aid in business redesign, new online marketing platforms, and all assistance necessary to remain in operation through the COVID-19 crisis.
- Provide technical assistance, grants and other financial assistance to establish, stabilize, and expand microenterprises.

In order to close the CDBG grant, the City, as grant recipient, must undertake at least one fair housing activity as defined in the CDBG Grant Management Handbook. Staff believes this is a unique opportunity to accomplish two goals with one action.

In 2017, the City sold the Willis House and adjacent park property to NeighborWorks Umpqua (NWU) for \$137,500. NWU indicated their intent was to utilize the property for its executive offices for Umpqua Community Property Management and NWU's Real Estate and Housing Rehabilitation departments.

At the time of the sale, the historic building had significant deferred maintenance and the City was having issues with squatters breaking into it and causing damage. The City had received other offers, but deemed the NWU offer to be in the public's best interest, even though it was lower. NWU's intent was to refurbish the historic structure. With the City's assistance, NWU sought historic preservation grants to pursue this work, but ultimately could not fund the improvements. NWU installed a fence to secure the property and it continued to sit vacant.

As part of the sale, a separate agreement was signed with the following condition: *"If the Property is sold, assigned or transferred in any manner by Buyer within five (5) years from date of this agreement, Buyer shall pay the sum of \$50,000.00 to the City of Roseburg as additional purchase price for the Property. Said sum shall be paid to the City of Roseburg within thirty (30) days of any such sale, assignment, or transfer."* This separate agreement was signed by the NWU CEO and the Roseburg City Manager, but was not recorded in the County records. Since that time, the CEO, City Manager and City Attorney have all changed. None of the new appointees was aware of the agreement.

On April 12, 2022, NWU sold the Willis House property to Juniper Tree Northwest LLC for \$300,000. This was 58 days shy of five years from the June 9, 2017 date that NWU bought the property. Juniper Tree has refurbished the building and is currently operating an office in the space.

One of the ways the City can meet its CDBG Fair Housing obligation is to "Provide financial or other documented local support to state or local fair housing organizations that provide information, referral and other assistance in the community." NWU qualifies as a local fair housing organization and forgiveness of this debt would qualify as financial support by the City. Attached to this memo is a letter from NWU CEO Erica Mills outlining some of NWU's current activities and requesting forgiveness of the debt. If NWU were required to pay the debt, this would impact their ability to deliver services within our community, which are vitally important right now.

C. Financial/Resource Considerations.

Council is being asked to forgive \$50,000 in debt owed by NWU. The proceeds of the sale of the Willis House were divided between the Facilities Fund (74%) and Park Improvement Fund (25%).

D. Timing Considerations.

The City is required to complete a Fair Housing activity prior to submitting its final reimbursement request to Business Oregon. Since CCD has already performed the work, it is important to get the reimbursement request in as soon as practical. As such, it would be appropriate for Council to take action at the February 27 meeting if possible.

COUNCIL OPTIONS

The Council has the following options:

1. Adopt the attached resolution forgiving the NWU debt related to the Willis House;
or
2. Not adopt the attached resolution and provide staff direction regarding this situation.

STAFF RECOMMENDATION

The original agreement was not recorded with the County Clerk and would not show up on a title search. Neither the current City Manager nor the current NWU CEO knew about the agreement. Staff believes that if NWU were aware of the agreement, they would have waited to sell the property, which would have left the building vacant longer. Having the building repainted and occupied is valuable to this block of Rose Street. Staff recommends Council adopt the attached resolution forgiving the NWU Willis House debt.

SUGGESTED MOTION

"I MOVE TO ADOPT RESOLUTION NO. 2023-07, FORGIVING THE NEIGHBORWORKS UMPQUA DEBT RELATING TO THE SALE OF THE WILLIS HOUSE."

ATTACHMENTS:

Attachment #1 – Resolution No. 2023-07

Attachment #2 – Letter from NWU CEO Erica Mills

Attachment #3 -- February 27, 2017 Agenda Item

RESOLUTION NO. 2023-07

**A RESOLUTION FORGIVING NEIGHBORWORKS UMPQUA DEBT RELATING TO
THE SALE OF THE WILLIS HOUSE**

WHEREAS, on May 14, 2012, the Roseburg City Council declared the Willis House and adjacent park property surplus; and

WHEREAS, on June 9, 2017, Umpqua Community Development Corporation dba NeighborWorks Umpqua purchased the historic Willis House and adjacent park property, located at 734 SE Rose Street for less than the assumed real market value; and

WHEREAS, as part of the sale, the City of Roseburg and NeighborWorks Umpqua executed an agreement stating that if the property were resold within five years NeighborWorks Umpqua would owe the City \$50,000; and

WHEREAS, NeighborWorks Umpqua sold the subject property on April 12, 2022, 58 days shy of the five-year period; and

WHEREAS, the City of Roseburg recognizes NeighborWorks Umpqua's important role in the community as a local fair housing organization that provides information, referral and other assistance to the community; and

WHEREAS, the City of Roseburg seeks to financially support the fair housing work performed by NeighborWorks Umpqua by forgiving the entire \$50,000 debt owed as a result of the premature sale of the Willis House.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROSEBURG that:

Section 1. The City of Roseburg forgives the \$50,000 obligation owed by Umpqua Community Development Corporation dba NeighborWorks Umpqua identified in the Agreement dated June 9, 2017, related to the sale of the Willis House.

Section 2. The City of Roseburg forgives this debt to provide financial support to NeighborWorks Umpqua and their work related to fair housing in Douglas County.

Section 3. This resolution shall become effective immediately upon adoption by the Roseburg City.

**ADOPTED BY THE ROSEBURG CITY COUNCIL AT ITS REGULAR MEETING
ON THE ____ DAY OF _____, 2023.**

Amy L. Sowa, Asst. City Manager/ City Recorder



RESOLUTIONS A - ATTACHMENT #2

Coastal Housing Center 768
Virginia Ave Suite A
North Bend, OR 97459
Phone: 541-756-1000

Main Office
605 SE Kane St.
Roseburg, OR 97470
Phone: 541-673-4909

February 10, 2023

City of Roseburg
900 SE Douglas Avenue
Roseburg, OR 97470

Dear Mayor Rich and Council,

I am writing to request forgiveness of a \$50,000 debt owed to the City of Roseburg by Umpqua Community Development Corporation dba NeighborWorks Umpqua (NWU). On April 21, 2022, NWU sold the property located at 734 SE Rose Street, known as the Willis House. Subsequently, we were notified of an unrecorded agreement dated June 9th, 2017, between NeighborWorks Umpqua and the City of Roseburg, requiring a recapture payment of \$50,000 from NWU to the City. Current staff and the Board of Directors of NeighborWorks Umpqua were not made aware of the existence of such agreement until such time as it was already in violation. If the document had been properly recorded, and/or brought to our attention prior to listing the property, we would have made different disposition decisions.

As you are aware, NeighborWorks Umpqua does significant work within Roseburg to provide Affordable Housing, Community Wealth/Asset Building, and Homeownership Development, while Affirmatively Furthering Fair Housing. You may be particularly interested to hear that we are currently engaged in partnership with the Cow Creek Tribe to provide financial coaching, matched savings, and down payment assistance programs. We expect to receive funding soon to support Economic Equity Investments for populations within Douglas County who have historically faced inequitable barriers to wealth-building opportunities. And, we expect soon to relaunch our programming for Down Payment Assistance, with specific focus on BIPOC, Veteran, and first-generation homebuyer populations. Additionally, we support local Fair Housing expertise by sponsoring Fair Housing Council of Oregon training and education, available to local Affordable Housing providers.

In the midst of a nation-wide housing crisis, this work is more important than ever, while resources remain scarce and competitive. We have plans to expand on our housing development services and improving our reach to historically disadvantaged populations over the next few years. We are asking that you consider forgiveness of the aforementioned \$50,000 debt to allow us to continue and expand our work.

With gratitude,

Erica Mills, CEO
NeighborWorks Umpqua

Rebuilding Together
NeighborWorks Umpqua

POINTS
OF LIGHT



NEIGHBORWORKS™
GREEN ORGANIZATION
A comprehensive commitment
to sustainable operations

Rural
LISC

Equal Housing Opportunity and Equal Housing Lender
www.nwumpqua.org | CCB# 15199 | NMLS# 255912

CC
2/21/17

**ROSEBURG CITY COUNCIL
AGENDA ITEM SUMMARY**

**PUBLIC HEARING ON THE SALE OF REAL PROPERTY
WILLIS HOUSE AND PARK**



Meeting Date: Feb. 27, 2017
Department: City Manager
www.cityofroseburg.org

Agenda Section: Public Hearing
Staff Contact: Lance Colley
Contact Telephone Number: 492-6866

ISSUE STATEMENT AND SUMMARY

Pursuant to RMC 3.20.020, the Council will be conducting a public hearing on the proposed sale of City-owned real property located at 734 SE Rose Street. The property consists of a historic home, commonly referred to as the "Willis House," the adjoining park property and the gazebo, all consisting of approximately .34 acres of property.

BACKGROUND

A. Property History

- The Willis House, originally addressed as 744 SE Rose Street and the abutting park addressed as 734 SE Rose Street were purchased by the City from A.C. and Ida Marsters in 1924. Deed restrictions required the property to be used for a public library and public park.
- In 1956, the Marsters' heirs amended the restrictions to provide for use of the House for City offices.
- After the 1959 Blast, the heirs released all limitations and restrictions from the deed. The building was then used as City Hall until 1972.
- The House remained unoccupied until 1979 when the City began steps to demolish the House, but was prevented from doing so via a Circuit Court injunction due to the historic nature of the structure.
- Thereafter, the CCD Business Development Corporation led efforts to receive grant funds to rehabilitate the House in exchange for their use of the structure for their offices.
- In April of 1982 the City Council authorized construction of the gazebo through private donations. Former City employee (and historic preservation buff) Ralph Wiley designed the gazebo and led volunteer efforts to construct it. Donations were received into a Trust Fund for that purpose, and the Wolf Creek Job Corps provided much of the construction work. There are no legal restrictions to preserving the gazebo.
- CCD relocated to the Umpqua Business Center in July 2012. The Willis House has remained vacant since that time.

Council Action History.

- March 26, 2012 – Council directed Staff to obtain an appraisal for the Willis House located at 744 SE Rose Street.
- May 14, 2012 – Council declared the Willis House surplus to the needs of the City and directed Staff to list the property for sale with the City's contracted realtor.

- July 22, 2013 – Council declared the Willis Park property surplus to the needs of the City and directed Staff to market the property combined with the Willis House property with restrictions in regard to future construction.

B. Analysis.

Since the Willis House was first marketed in May 2012, several purchase offers have been received which were deemed to be insufficient to bring forth for City Council action. Multiple offers have been accepted for the property over the past three years, however, during the due diligence phase or within the acceptance period, the accepted offers have each been withdrawn.

The current proposer, NeighborWorks Umpqua (NWU), has offered a purchase price of \$137,500, cash at closing. The property would be placed back on the tax rolls, restored to its historic and cultural character, and NWU has indicated that it intends to invest an additional \$300,000 to \$400,000 in renovation of the structure.

It is the proposer's desire to utilize the property as its executive offices for Umpqua Community Property Management as well as NWU's Real Estate Development and Housing Rehabilitation departments. NWU plays a unique role in the community as a community development corporation that invests heavily in housing related real estate, primarily in the expanded downtown area. They also provide housing rehabilitation services throughout Roseburg, with a concentration in downtown and the Mill/Pine neighborhood. They are also considering co-locating the offices of the Downtown Roseburg Association, the City of Roseburg's contractor for the Oregon/National Main Street program.

The property is recognized in the Historic Registry; therefore, any improvements would need to be reviewed by the City's Historic Resources Review Commission. Pursuant to previous City Council action on July 22, 2013, a deed restriction is to be placed on the property to not allow any future building except to repair/replace the existing structure with the exception of a structure(s) (potential carriage house, for example) that would be architecturally similar to the Willis House. After review, and in accordance with the RMC, this offer has been deemed to be in the public interest and has been advertised for public hearing.

C. Financial and/or Resource Considerations. If the offer is accepted, approximately \$33,000 (25% of the net sale price) would be dedicated to the Park Improvement Fund for future park land acquisition. The balance of approximately \$100,000 would be dedicated to the Facilities Fund which is utilized for acquisition and maintenance of all City facilities. The offer provided by NWU is not the highest initial financial return to the City, however the community development aspect of the project, the availability of additional resources to carry out the plan, and providing an anchor business occupant in conjunction with the Main Street program (as additional consideration) has been deemed to be in the City of Roseburg's best interest.

D. Timing Issues. The offer includes a 60 day due diligence period with closing no later than the end of that period.

COUNCIL OPTIONS

Under the authority of RMC 3.20.020(A) the Council, in its sole discretion, has the following options at the conclusion of the public hearing:

1. Accept the offer received on the property; or
2. Reject the offer received and direct that the property not be sold; or
3. Proceed as outlined in 2. below

As required by ORS 221.725 and the Municipal Code, notice of the proposed sale and a public hearing thereon was published in The News-Review on February 19, 2017. Should a competing offer be presented prior to or during the public hearing, the City Council would have the following additional options:

1. Proceed to accept the offer from NeighborWorks Umpqua; or
2. Direct the City's realtor to negotiate with all interested parties. In that event, should a more beneficial offer be received and appropriate earnest money filed, the new offer will need to be published in the News Review and another public hearing conducted at a subsequent City Council meeting.

STAFF RECOMMENDATION

Staff recommends the City Council accept the purchase offer.

SUGGESTED MOTION

1. "I MOVE TO ACCEPT THE PURCHASE OFFER OF \$137,500.00, (with additional community development conditions) FROM NEIGHBORWORKS UMPQUA FOR THE WILLIS HOUSE PROPERTY LOCATED AT 734 SE ROSE STREET UNDER THE CONDITIONS AND RESTRICTIONS AS OUTLINED BY STAFF."

ATTACHMENTS

Public Hearing Notice

Letter from Proposed Purchasers

cc: Hawks & Co Realtors, 612 SE Jackson #2
NeighborWorks Umpqua



ROSEBURG CITY COUNCIL AGENDA ITEM SUMMARY

CITY MANAGER ACTIVITY REPORT

Meeting Date: February 27, 2023
Department: Administration
www.cityofroseburg.org

Agenda Section: Informational
Staff Contact: Nikki Messenger, City Manager
Contact Telephone Number: 541-492-6866

ISSUE STATEMENT AND SUMMARY

At each meeting, the City Manager provides the City Council with a report on the activities of the City, along with an update on operational/personnel related issues which may be of interest to the Council. These reports shall be strictly informational and will not require any action on the Council's part. The reports are intended to provide a mechanism to solicit feedback and enhance communication between the Council, City Manager and City Staff. For your February 27, 2023, meeting, the following items are included:

- Department Head Meeting Agendas
- Tentative Future Council Agenda Items
- Friday Message(s)



Agenda
Department Head Meeting
Roseburg Public Library
February 14, 2023 - 10:00 a.m.

1. February 13, 2023 City Council Meeting Synopsis
2. February 27, 2023 City Council Meeting Agenda
3. Review Tentative Future Council Meeting Agendas
4. Documents, Events, or Grants to review and/or sign
 - A. Grant Checklist – 2023 Summer Reading Program
 - B. Grant Checklist – Roseburg Public Library Collection Development
5. Discussion Items



Agenda
Department Head Meeting
Public Safety Center Umpqua Room
February 21, 2023 - 10:00 a.m.

1. February 27, 2023 City Council Meeting Agenda
2. Review Tentative Future Council Meeting Agendas
3. Documents, Events, or Grants to review and/or sign
4. Discussion Items
 - A. Work Study Session – Homeless Updates (AS)

TENTATIVE FUTURE COUNCIL AGENDA



Unscheduled

- 2023-2025 Council Goals
- ARPA Funds Discussion
- Labor Negotiations – IAFF/IBEW/RPEA
- Umpqua Basin Urban Services Agreement
- Urban Growth Boundary Swap

March 1, 2023

Work Study Session – 4:00 p.m.

- A. Homeless Updates

March 13, 2023

Mayor Reports

- A. American Red Cross Month Proclamation

Consent Agenda

- A. February 27, 2023 Meeting Minutes

Resolutions

- A. Resolution No. 2023-08 – Tax Exemption for Sunshine Apartments

Informational

- A. City Manager Activity Report

March 27, 2023

Mayor Reports

- A. Child Abuse Prevention Month Proclamation
- B. National Library Week Proclamation

Consent Agenda

- A. March 13, 2023 Meeting Minutes

Department Items

- A. Airport Standby Power Project Bid Award, Project No. 22PW06

Informational

- A. City Manager Activity Report

April 10, 2023

Mayor Reports

- A. Recognition of City Volunteers and Volunteer Recognition Month Proclamation
- B. Oregon Arbor Month Proclamation

Consent Agenda

- A. March 27, 2023 Meeting Minutes
- B. 2023 OLCC Annual Liquor License Renewal Endorsement

Informational

- A. City Manager Activity Report

April 24, 2023

Mayor Reports

- A. Historic Preservation Month Proclamation
- B. Bike and Safety Month, Walk and Bike to School Week and Bike to Work Day Proclamation
- C. Thrive Umpqua Day Proclamation

Consent Agenda

- A. April 10, 2023 Meeting Minutes

Special Presentation

- A. Umpqua Economic Development Partnership Annual Report

Department Items

- A. Vine Street Water Main Replacement, Project No. 23WA04
- B. Hooker Road Water Main Extension, Project No. 23WA05
- C. Calkins Troost Rainbow Haggerty Storm Line Replacement, Project No. 22GR20
- D. 24-Inc Transmission Main Isabell to Newton Creek, Project No. 22WA11

Informational

- A. City Manager Activity Report
- B. Finance Quarterly Report
- C. Municipal Court Quarterly Report

May 8, 2023

Mayor Reports

- A. EMS Week Proclamation
- B. National Public Works Week Proclamation

Consent Agenda

- A. April 24, 2023 Meeting Minutes

Informational

- A. City Manager Activity Report

May 22, 2023

Mayor Reports

- A. Pride Month Proclamation

Consent Agenda

- A. May 8, 2023 Meeting Minutes

Department Items

- A. Highway 138 Water Line Replacement, Project No. 22WA16

Resolutions

- A. Annual Fee Adjustment
- B. Resolution No. 2023- -- - General Fees
- C. Resolution No. 2023- -- - Water Related Fees

Informational

- A. City Manager Activity Report

June 12, 2023

Mayor Reports

- A. Camp Millennium Week Proclamation
- B. Juneteenth Independence Day Proclamation

Consent Agenda

- A. May 22, 2023 Meeting Minutes

Public Hearing

- A. Resolution No. 2023- -- - 2023-2024 Budget Adoption

Informational

- A. City Manager Activity Report

Roseburg Urban Renewal Agency Board Meeting

Consent Agenda

- A. Minutes of previous meeting

Public Hearing

- A. Resolution No. UR2023--- - 2023-2024 Budget Adoption

June 26, 2023

Mayor Reports

- A. 2022 Roseburg Optimist Club Officer of the Year - ---

Special Presentation

- A. Anvil NW, Experience Roseburg, Destination Marketing Annual Report

Consent Agenda

- A. June 12, 2023 Meeting Minutes

Informational

- A. City Manager Activity Report
-

July 10, 2023

Mayor Reports

- A. Parks and Recreation Month Proclamation

Special Presentation

- A. Gary Leif Navigation Center One-Year Report

Consent Agenda

- A. June 26, 2023 Meeting Minutes

Executive Session ORS 192.660(2)(i) – City Manager Report/Evaluation

Informational

- A. City Manager Activity Report
-

July 24, 2023

Consent Agenda

- A. July 10, 2023 Meeting Minutes

Informational

- A. City Manager Activity Report
 - B. Municipal Court Quarterly Report
-

August 14, 2023

Consent Agenda

- A. July 24, 2023 Meeting Minutes

Informational

- A. City Manager Activity Report
 - B. Quarterly Financial Report
-

August 28, 2023

Consent Agenda

- A. August 14, 2023 Meeting Minutes

Executive Session ORS 192.660(2)(i) – City Manager Performance Evaluation

Informational

- A. City Manager Activity Report

Friday Message February 10, 2023

- Last Wednesday, the Parks Commission met and recommended the Council support and authorize a grant application to the Oregon Parks and Recreation Department's Local Government Grant Program to renovate the outdoor tennis courts in Stewart Park. The Commission discussed the five-year capital improvement program for the Park Improvement, Stewart Trust, and Bike Path Funds and provided input and project recommendations.
- The Homeless Commission held a special meeting on Wednesday and recommended Council approve the third amendment to the CM/GC contract to renovate the Gary Leif Navigation Center.
- The Public Works Commission met yesterday and forwarded a recommendation to award a five-year master engineering contract for the water distribution main replacement program.
- The review period for the ballot title for the Charter amendment measure has expired with no petitions for review. Amy filed the ballot title with the County last week and they have assigned it Measure #10-205.
- Ron Harker and I met with Systech last week to get the latest update on the work they have completed to assess the City's IT infrastructure. Systech continues to refine their list of recommendations, priorities and associated costs. This will allow staff to make decisions and appropriate budget proposals moving forward.
- Amy Sowa and I met with representatives from UCAN last week to discuss a possible amendment to the navigation center operations contract to ensure it complies with requirements outlined in the latest OHCS grant the City received.
- Chief Klopfenstein and I attended the Local Public Safety Coordinating Council (LPSCC) meeting on Tuesday and heard updates on the myriad of programs happening in our community to help reduce recidivism rates. There was also significant discussion regarding the public defender system shortage and the ongoing impacts to the justice system.
- On Tuesday, the Partnership board met and discussed the future of the organization following the termination of the funding agreement between the Partnership, the City and Douglas County.
- On Thursday, I attended the board meeting of the CCD Business Development Corporation. The board meets quarterly in Coos Bay. The meeting was well attended by the board members from all three counties (Coos, Curry, Douglas).
- Staff launched a survey this week as part of the process of determining appropriate time, place, and manner (TPM) regulations related to camping in public spaces. Staff has been considering options for TPM regulations and is seeking public input to assist in creating the new ordinances. The City has until July 1, 2023 to adopt new ordinance language. The "Public Camping Survey" can be found on the City's website homepage. Information on how to participate in the survey is being distributed to people that may be impacted by these regulations, along with other resource information.
- The League of Oregon Cities (LOC) is holding legislative updates via Zoom every Friday at noon. Staff typically attend every week. More information can be found here: <https://www.orcities.org/advocacy/legislative-advocacy/weekly-legislative-update-webinars>
- Meetings next week:
 - City Council, Monday 2/13 @ 7 pm City Hall Council Chambers
 - Airport Commission, Thursday, 2/16 @ 3:30 pm at Public Safety Center Umpqua Room (Hybrid meeting)
- Catch up on press releases here: <https://www.cityofroseburg.org/news>