

LA  
4-18-2025

**ROSEBURG CITY COUNCIL WORK STUDY AGENDA**

**April 21, 2025 at 5:00 p.m.**

**Council Chambers – City Hall**

**900 SE Douglas Avenue, Roseburg, Oregon 97470**



**Public Online Access:**

**City website at <https://www.cityofroseburg.org/your-government/mayor-council/council-videos>**

**Facebook Live at [www.Facebook.com/CityofRoseburg](http://www.Facebook.com/CityofRoseburg)**

*Please note, there is no audience participation scheduled for this work study session.*

**5:00 p.m. Work Study**

**1. Call to Order – Mayor Larry Rich**

**2. Roll Call**

Tom Michalek

Andrea Zielinski

Jason Tate

Ruth Smith

Ellen Porter

Katie Williams

Zack Weiss

Shelley Briggs Loosley

**3. Council Matters**

A. Time, Place, Manner Regulations

B. Tent Camping Rules – Resolution No. 2022-21 Potential Updates

C. Other Updates - Verbal

**4. Adjourn**

**\*\*\* AMERICANS WITH DISABILITIES ACT NOTICE \*\*\***

Please contact the City Recorder's Office, Roseburg City Hall, 900 SE Douglas, Roseburg, OR 97470-3397 (Phone 541-492-6866) at least 48 hours prior to the scheduled meeting time if you need an accommodation. TDD users please call Oregon Telecommunications Relay Service at 1-800-735-2900.

## **AUDIENCE PARTICIPATION INFORMATION**

*The Roseburg City Council welcomes and encourages citizen participation at all of our regular meetings, with the exception of Executive Sessions, which, by state law, are closed to the public. To allow Council to deal with business on the agenda in a timely fashion, we ask that anyone wishing to address the Council follow these simple guidelines:*

**Comments may be provided in one of three ways:**

- **IN PERSON** during the meeting in the Council Chambers, Roseburg City Hall, 900 SE Douglas Ave.
    - Each speaker must provide their name, address, phone number and topic on the Audience Participation Sign-In Sheet.
  - **VIA EMAIL** by sending an email by 12:00 p.m. the day of the meeting to [info@roseburgor.gov](mailto:info@roseburgor.gov).
    - These will be provided to the Council but will not be read out loud during the meeting. Please include your name, address and phone number within the email.
  - **VIRTUALLY** during the meeting. Contact the City Recorder by phone (541) 492-6866 or email ([info@roseburgor.gov](mailto:info@roseburgor.gov)) by 12:00 p.m. the day of the meeting to get a link to the meeting.
    - Each speaker must provide their name, address, phone number and topic in the email. Speakers will need to log or call in prior to the start of the meeting using the link or phone number provided. When accessing the meeting through the ZOOM link, click “Join Webinar” to join the meeting as an attendee. All attendees will be held in a “waiting room” until called on to speak. It is helpful if the speaker can provide a summary of their comments via email to ensure technology/sound challenges do not limit Council’s understanding.
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- Anyone wishing to speak regarding an item on the agenda may do so when Council addresses that item.
  - Anyone wishing to speak regarding an item on the Consent Agenda, or on a matter not on the evening’s agenda, may do so under “Audience Participation.”
1. Speakers will be called by the Mayor in the order in which they signed up. The Mayor will generally call in-person speakers prior to calling speakers participating via Zoom. Each virtual speaker will be transferred from the “waiting room” into the meeting to provide comments, then moved back to the “waiting room” upon completion of their comments.
  2. Persons addressing the Council in person or virtually must state their name and city of residence for the record.

**TIME LIMITATIONS** - A total of 30 minutes shall be allocated for the “Audience Participation” portion of the meeting. With the exception of public hearings, each speaker will be allotted a total of 6 minutes, unless the number of speakers will exceed the maximum time. In this case, the Mayor may choose to decrease the allotted time for each speaker in order to hear from a wider audience. All testimony given shall be new and not have been previously presented to Council.

***Audience Participation is a time for the Mayor and Council to receive input from the public. The Council may respond to audience comments after “Audience Participation” has been closed or during “Items from Mayor, Councilors or City Manager” after completion of the Council’s business agenda. The Council reserves the right to delay any action requested until they are fully informed on the matter.***

### **ORDER AND DECORUM**

Councilors and citizens shall maintain order and decorum at Council meetings. Any audience member may be directed to leave the meeting if they use unreasonably loud, disruptive, or threatening language, make loud or disruptive noise, engage in violent or distracting action, willfully damage furnishings, refuse to obey the rules of conduct, or refuse to obey an order of the Mayor or majority of Council. No signs, posters or placards are allowed in the meeting room.

All speakers and audience members should treat everyone with respect and maintain a welcoming environment. Please avoid actions that could be distracting such as cheering, booing, or applause. Please turn cell phones to silent and enter and exit the Council Chambers quietly if the meeting is in progress and take any conversations outside the Chambers.

*The City Council meetings are on Facebook Live and available to view on the City website the next day at:*  
<https://www.cityofroseburg.org/your-government/mayor-council/council-videos>

*The full agenda packet is available on the City’s website at:*  
<https://www.cityofroseburg.org/your-government/mayor-council/council-agendas>



# ROSEBURG CITY COUNCIL WORK STUDY AGENDA ITEM SUMMARY

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## TIME, PLACE & MANNER REGULATIONS

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### ISSUE STATEMENT AND SUMMARY

Council has inquired about challenges with enforcement of the City's Time, Place, and Manner regulations, found in the Roseburg Municipal Code Section 7.02.100 Prohibited Camping. Staff, including Homeless Liaison Officer Josh Chavez, will give a brief presentation regarding the City's enforcement and camp cleanup efforts. Staff seeks Council input on any proposed ordinance updates.

### BACKGROUND

#### A. Council Action History.

The Council has made numerous adjustments to the Prohibited Camping Ordinance, based on court decisions and legislation. On May 22, 2023, the Council adopted Ordinance No. 3586, which repealed and replaced Section 7.02.100 of the RMC and established a new ordinance utilizing the concept of time, place, and manner. This was required to be in place prior to July 1, 2023, to meet ORS 195.530. After the Supreme Court overturned the Grants Pass decision (and effectively the Boise decision), the Council adopted Ordinance No. 3605 on August 26, 2024. This ordinance updated the penalties for a violation of Section 7.02.100, Prohibited Camping.

#### B. Analysis.

With the adoption of Ordinance No. 3605, new consequences for violation of the prohibited camping ordinance were available beginning 30 days after adoption. The Roseburg Police Department used the month of September 2024 to educate impacted individuals and service providers regarding the changes. Enforcement began around October 1, 2024.

The "new" consequences associated with violating this section of the municipal code are as follows:

- F. Upon conviction for a violation of this Chapter, in addition to any other factors deemed appropriate by the Court, the Court shall consider in mitigation whether or not the person immediately removed all personal property and litter, including, but not limited to, bottles, cans, and garbage from the campsite, and immediately complied with this section, after being informed they were in violation of the law.
- G. Upon conviction for a violation of this Chapter, if an individual successfully utilizes the Roseburg Transitional Court program, or independently demonstrates that after receiving the citation and before the hearing, they meaningfully engaged with private resources and/or service providers to address whatever led them to be in violation, the Court shall consider that in mitigation.
- H. If penalties are imposed, the first conviction shall not exceed one hundred dollars, and the second conviction shall not exceed two hundred dollars. The third and subsequent conviction(s) may include incarceration, not to exceed seven days. In the Court's discretion, alternative penalties for violation(s) of this Chapter may be imposed. This Chapter is to be interpreted consistent with the applicable state statutes and providing the protections required by state statutes.

As of April 15, 2025, the following number of convictions have been recorded:

1st conviction – 86  
2nd conviction – 65  
3rd conviction – 18  
4th conviction – 7  
5th conviction – 2

Homeless Liaison Officer Josh Chavez will be at the meeting to give a short presentation explaining his work, the camp cleanup process, and be available to answer any questions regarding ongoing challenges.

Staff has attached the existing RMC Section 7.02.100 for your information.

One potential ordinance update that Council may want to consider is a prohibition on distribution of hypodermic needles on public property. Service providers currently provide "needle exchange" programs in an effort to reduce communicable diseases. While these programs have value, it may not be appropriate for them to be occurring in parks and public spaces.

**ATTACHMENTS**

Attachment No. 1 – Roseburg Municipal Code Section 7.02.100

City of Roseburg, OR  
Thursday, April 17, 2025

## Title 7. Offenses

### Chapter 7.02. OFFENSES

#### § 7.02.100. Prohibited camping.

A. As used in this Section:

"Camp" or "camping" means to pitch, erect, create, use, or occupy campsites for the purpose of habitation, as evidenced by the use of camp materials.

"Campsite" means a location upon City property where camping materials are placed.

"Camp materials" include, but are not limited to, personal property, tarpaulins, cots, sleeping bags, blankets, mattresses, hammocks, or outdoor cooking devices and/or similar items that are, or reasonably appear to be, used as living accommodations.

"City property" means any real property or structures owned, leased, or managed by the City, including public ways.

"Involuntarily homeless" means a person who lacks access to adequate temporary shelter.

"Public way" means any street, road, alley, right-of-way, pedestrian or bicycle easement, or utility easement for public use which is controlled by the City.

"Personal property" means any item that can reasonably be identified as belonging to an individual and that has apparent value or utility.

- B. Camping on public property not owned, leased or managed by the City of Roseburg is prohibited. Camping on private property for a time period longer than 48 consecutive hours is prohibited unless a permit is obtained through the Community Development Department. Involuntarily homeless individuals are not prohibited from sleeping and resting on City property, provided camping is occurring in compliance with the following time, place and manner regulations.

1. Time.

- a. Unless otherwise specified, any camping or camp, where not prohibited, may only occur between the following hours:
  - i. Between November 1 and February 28 – five PM to eight AM
  - ii. During the months of March and October – six PM to eight AM
  - iii. Between April 1 and September 30 – eight PM to eight AM
- b. Enforcement of time restrictions may be suspended by City Manager, Police Chief, or designee, for severe weather events or when an individual is engaged in case management or behavioral health services, or when necessary or appropriate to respond to an individual's disability or unique circumstances.

## 2. Place.

## a. Camping is prohibited at all times in the following locations:

- i. In or adjacent to any residentially zoned area or any properties legally residentially used regardless of zoning, and anywhere within 200 feet of a school or day care facility.
- ii. Anywhere between the Umpqua River Path and the South Umpqua River in that portion of the path east of Interstate 5 to Flint Street and any location within 10 feet of either edge of any multi-use path.
- iii. Anywhere between the edge of the water and 100 feet beyond the top of the stream bank of waterway excluding those portions of the South Umpqua River discussed above.
- iv. Any place where camping, a camp, or camp materials create a physical impediment to emergency or nonemergency ingress, egress or access to property, whether private or public, or on public sidewalks or other public rights-of-way, including, but not limited to, driveways providing access to vehicles, and entrances or exits from buildings and/or other real property.
- v. Any vehicle lane, bicycle lane, or roundabout within any public right-of-way.
- vi. Immediately adjacent to any City-owned buildings, anywhere on airport property, or anywhere on or adjacent to water reservoir sites.
- vii. The Stewart Park natural area, encompassing that area of Stewart Park south of Garden Valley Boulevard south to the south end of the storm drainage detention ponds and wetland mitigation areas.
- viii. Within 200 feet of sport complexes and adjacent structures associated with those sports, including parking lots.
- ix. Within 200 feet of any play structure or playground equipment located on public property, or any park area being used with a park permit.
- x. Any City owned properties leased to others, unless camping is the intended purpose of the lease, including, but not limited to, the Roseburg Area Chamber of Commerce building, Umpqua Valley Arts Center, Betty Long Unruh Theater, Umpqua United building, Stewart Park Golf Course and the adjacent grounds including parking lots.
- xi. The Downtown Parking Structure, the area between the parking structure and the adjacent buildings to the east and the walkway area between the parking structure and Jackson Street.
- xii. Any location that has been determined by the Fire Chief, Fire Marshal, or designee to constitute an elevated threat of fire at a particular time of the year.

## 3. Manner.

## a. Camping, when and where not prohibited, is subject to all of the following:

- i. Individuals, camp materials, camps, or personal property may not obstruct sidewalk accessibility or passage, clear vision areas, fire hydrants, City or other public utility infrastructure, or otherwise interfere with the use of the right-of-way for vehicular, pedestrian, bicycle, or other passage.
- ii. A camp or camping must be limited within a spatial footprint of 10 feet by 10 feet, or 100 square feet. The intent of this Section is to allow a person to sleep protected from the elements and maintain the essentials for living, while still allowing the use of public spaces as designed and intended.

- iii. Individuals may not build or erect structures, whether by using plywood, wood materials, pallets, or other materials. Items such as free standing tents and similar items used for shelter that are readily portable are not structures for purposes of this Section.
  - iv. Obstruction or attachment of camp materials or personal property to fire hydrants, utility poles or other utility or public infrastructure, fences, trees, vegetation, vehicles, buildings, or pavilions is prohibited.
  - v. All camp materials and personal property must be contained within the tent or tent like structure except for one mobility device (bike, wheelchair, and etc.) per person may be stored outside. For the purpose of this Section, a bike with an attached bike trailer is considered one mobility device.
  - vi. Individuals may not accumulate, discard, or leave behind garbage, debris, unsanitary or hazardous materials, or other items of no apparent utility in public rights-of-way, on City property, or on any adjacent public or private property.
  - vii. Open flames, recreational fires, burning of garbage, bonfires, or other fires, flames, or heating deemed unsafe by the Roseburg Fire Department are prohibited.
  - viii. Dumping of gray water (i.e., wastewater from baths, sinks, and the like) or black water (i.e., sewage) into any facilities or places not intended for gray water or black water disposal is prohibited. This includes, but is not limited to, storm drains, directly into waterways or onto the ground, which are not intended for disposal of gray water or black water.
  - ix. Unauthorized connections or taps to electrical or other utilities, or violations of building, fire, or other relevant codes or standards, are prohibited.
  - x. Digging, excavation, terracing of soil, alteration of ground or infrastructure, or damage to vegetation or trees is prohibited.
  - xi. All animals must be leashed or crated at all times.
  - xii. All noise ordinances must be abided by at all times.
- C. No recreational vehicle (RV) or vehicle shall be used or occupied on any tract of ground within the corporate limits of the City except as provided in this Section.
- D. No person shall use or occupy any RV or campsite for more than 48 hours on the premises of any occupied dwelling or on any lot which is not part of the premises of any occupied dwelling, unless a permit therefor shall have been first obtained as prescribed in the Land Use and Development Regulations, nor shall any person permit such use or occupancy unless the occupant of the RV or camp has obtained a permit therefor.
- E. Exception. Overnight use of a camping vehicle or RV as defined in ORS 446.310(2) shall be allowed outside of a permitted or authorized campground, without a permit, provided the following conditions exist and are complied with:
1. The subject location is within a General Commercial (C-3) zoning district and contains a developed permitted use pursuant to Roseburg Municipal Code Section **12.04.010**;
  2. The property owner or lessee registers the subject location with the community development department and no fee is charged to the users;
  3. The subject location is not within 500 feet of a residential structure;
  4. The length of stay is limited to 48 hours;
  5. The camping vehicle or RV unit is self-contained;
  6. Generators shall not be used between the hours of ten p.m. and six a.m.;

7. The area designated for overnight use is paved with an asphalt or concrete surface;
  8. The owner of the property where the overnight parking occurs has obtained the necessary permits or licenses, if any are required, from other governmental agencies.
- F. Upon conviction for a violation of this Chapter, in addition to any other factors deemed appropriate by the Court, the Court shall consider in mitigation whether or not the person immediately removed all personal property and litter, including, but not limited to, bottles, cans, and garbage from the campsite, and immediately complied with this section, after being informed they were in violation of the law.
- G. Upon conviction for a violation of this Chapter, if an individual successfully utilizes the Roseburg Transitional Court program, or independently demonstrates that after receiving the citation and before the hearing, they meaningfully engaged with private resources and/or service providers to address whatever led them to be in violation, the Court shall consider that in mitigation.
- H. If penalties are imposed, the first conviction shall not exceed one hundred dollars, and the second conviction shall not exceed two hundred dollars. The third and subsequent conviction(s) may include incarceration, not to exceed seven days. In the Court's discretion, alternative penalties for violation(s) of this Chapter may be imposed. This Chapter is to be interpreted consistent with the applicable state statutes and providing the protections required by state statutes.

(Ord. 2936 § 1, 1996; Ord. 3093 § 1, 2001; Ord. 3513 § 1, 2018; Ord. 3547 § 1, 2021; Ord. 3586 § 1, 2023; Ord. 3605, 8/26/2024)





## ROSEBURG CITY COUNCIL WORK STUDY ITEM SUMMARY

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### TENT CAMPING RULES – RESOLUTION NO. 2022-21 POTENTIAL UPDATES

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#### ISSUE STATEMENT AND SUMMARY

The Council established Tent Camping Rules by resolution in 2022. Since that time, three camps have opened. Council has received a request to update certain items within the rules, and staff would appreciate clarification on others. The issue for Council is to provide direction regarding potential updates to the rules so that staff may prepare an updated resolution, if needed.

#### BACKGROUND

##### A. Council Action History.

On June 27, 2022, the Council adopted Resolution No. 2022-21, “A Resolution Adopting the City of Roseburg’s Tent Camping Program.”

##### B. Analysis.

The intent of the tent camping program was to allow small tent developments on private property with a simpler process than that required for a larger homeless services development, which are covered under the City’s Land Use Development Regulations, found in Roseburg Municipal Code Chapter 12. The policy was adopted by resolution so the Council could make changes as needed without having to go through the more involved process of adopting new land use ordinances.

Since adoption in 2022, three camps have been approved. The first was approved in April 2023 and received a final inspection and approval to open in September 2023. Since that time, questions regarding the policy have arisen from the camp operator, staff, and the public. The rules and additional program information have been attached in their entirety for your information. The rules and any questions, comments and/or requests are listed below:

- a) Tent camping is limited to properties operated by a non-profit, public, or commercial entity, and not located within a residential zone, except for church owned properties already existing within a residential zone;

*Questions have been raised concerning camp locations and their proximity to residentially used properties. For example, the camp located at 216 SE Pine St. is on a property zoned General Commercial (C3). All the properties along this section of Pine St. have C3 zoning, but all are used for residential purposes and have legal non-conforming residential homes located on them. The camp near Micelli Park is zoned Mixed Use (MU). However, directly across the street are properties zoned residential (MR14) with single-family residential homes. Do we need to provide further parameters concerning uses and zoning around the placement of tent camping locations?*

- b) The property owner must register and receive approval for the location with the Roseburg

Community Development Department;

- c) The property owner shall require a staff member or volunteer to be present on-site while camping is occurring on the property to ensure rules for camping are being followed;

*Questions concerning the camp hosts assigned to each camp to address this criterion has been raised. This could use further clarification. Do individuals living within the camp assigned to be camp hosts constitute staff members or volunteers present on-site while camping is occurring to ensure rules for camping are being followed?*

- d) The property owner shall provide on-premises access to a minimum of two restrooms/portable toilets per location;
- e) The property owner shall provide adequate garbage disposal services so that there is no accumulation of solid waste on the premises;
- f) Camping is limited to fabric structures, tents and similar accommodations;
1. Micro-shelters and shelters with electricity shall require a separate permit;
  2. Vehicle camping shall require a separate permit;
  3. Vehicles shall be subject to the provisions listed in RMC Section 7.04.005 and 7.04.170;

*Mr. Woodard has requested the ability to construct temporary wooden platforms in which tents could be placed to get people off the wet/muddy ground. This could be something that is entertained if it were shown that the platforms were movable. For example, in the case of the recent flooding in the camp under the Washington Ave. bridge-could platforms have been quickly moved in order to not to be swept away in flood water or removed at the closure of a camp?*

*Mr. Woodard has additionally requested to include yurts and conestoga huts at two of his camps. These do not appear to fit within the intention of the temporary nature of the tent camping resolution. Anything more permanent should follow the City's Land Use and Development Regulations, outlined in the Roseburg Municipal Code Chapter 12.*

- g) Tents or other approved structures must be separated by a minimum of four feet, and be at least ten feet from the property line;
- h) No more than ten (10) tents or approved structures are allowed per location;

*Mr. Woodard has requested permission to allow more than ten (10) tents per location. For example, Mr. Woodard's camp at 216 SE Pine St. consists of multiple lots of record but is combined to be just one tent camping location which allows only 10 tents. He has requested the ability to place a camp on each of the three lots of record, which would create up to 30 tents on what some would consider one parcel. He has also requested consideration for the number of tents to be calculated on a square footage basis. Council could consider more tents based on lots of record, but would need to determine issues like access, restrooms/portable toilets, garbage disposal, and whether going beyond the original ten tent concept should involve neighborhood input or additional land use processes, as outlined in the Land Use and Development Regulations.*

- i) All personal property must be stored within each tent or other approved structure, or a storage area out of sight from the public must be provided to store any personal items, and properties must be maintained as to not create a "Nuisance" as per Roseburg Municipal Code (RMC) Chapter 7.04;

- j) All activities shall comply with RMC Section 7.02.140 – Noise disturbances;
- k) No open flames will be allowed at the location;

*This has been an on-going issue at each camp. Concerns about cooking, staying warm in the winter months, woodstoves, barbeques, gas powered heaters, outdoor steel enclosed fire pits, and citizens donating firewood have all been issues that have been addressed in the past. The Roseburg Fire Department has received multiple complaints that have led to response calls related to open fires within the camps since the beginning. RFD is willing to support Council evaluating this section, but it would need to be very specific in what is allowed. For example, possible allowances of factory listed propane cooking devices no less than 30 feet from combustible material. Wood, charcoal, and general fire pits would pose additional hazards and should continue to be prohibited. RFD has advised Mr. Woodard on viable battery operated and enclosed propane devices which could be used for warmth.*

- l) The property owner of a location may not charge a fee for the use of the property for camping;

*Staff have received questions about this requirement. From the public, staff received questions about Mr. Woodard's policy of requiring work participation in order to stay at the camp and whether that is, a) legal, and b) considered a fee. From Mr. Woodard, Council has received a request to remove this requirement and allow him to charge a fee.*

- m) The property owner has the right to refuse entry or discontinue use for any individual;
- n) A six foot privacy fence surrounding the location of the camping area will be required;
- o) No person may camp at a registered location for more than 29 consecutive days, and;

*Mr. Woodard has requested this be extended to 90 days. RPD has concerns that allowing longer stays may mean the property owner has to go through a legal eviction process to remove someone from the camp.*

- p) The camp location must be easily accessible by emergency vehicles.

Additional questions that have been raised for Council consideration are the following:

1. *Should staff provide an address to the campsites? Mr. Woodard has requested addressing to, 1) allow mail delivery, and 2) allow for installation of 'temporary' power. CDD typically requires issuance of a building permit prior to assigning an address to a property.*
2. *What is the process for 'recourse' for neighbors who may feel they are being negatively impacted by an approved camp?*

**ATTACHMENTS:**

Attachment #1 – City of Roseburg Tent Camping Rules  
Attachment #2 – Tent Camping Registration Form



## CITY OF ROSEBURG TENT CAMPING RULES:

COMMUNITY DEVELOPMENT  
DEPARTMENT  
900 SE DOUGLAS AVENUE,  
ROSEBURG, OR 97470  
(541) 492-6750

- a) Tent camping is limited to properties operated by a non-profit, public, or commercial entity, and not located within a residential zone, except for church owned properties already existing within a residential zone;
- b) The property owner must register and receive approval for the location with the Roseburg Community Development Department;
- c) The property owner shall require a staff member or volunteer to be present on-site while camping is occurring on the property to ensure rules for camping are being followed;
- d) The property owner shall provide on-premises access to a minimum of two restrooms/portable toilets per location;
- e) The property owner shall provide adequate garbage disposal services so that there is no accumulation of solid waste on the premises;
- f) Camping is limited to fabric structures, tents and similar accommodations;
  1. Micro-shelters and shelters with electricity shall require a separate permit;
  2. Vehicle camping shall require a separate permit;
  3. Vehicles shall be subject to the provisions listed in RMC Section 7.04.005 and 7.04.170;
- g) Tents or other approved structures must be separated by a minimum of four feet, and be at least ten feet from the property line;
- h) No more than ten (10) tents or approved structures are allowed per location;
- i) All personal property must be stored within each tent or other approved structure, or a storage area out of sight from the public must be provided to store any personal items, and properties must be maintained as to not create a "Nuisance" as per Roseburg Municipal Code (RMC) Chapter 7.04;
- j) All activities shall comply with RMC Section 7.02.140 – Noise disturbances;
- k) No open flames will be allowed at the location;
- l) The property owner of a location may not charge a fee for the use of the property for camping;
- m) The property owner has the right to refuse entry or discontinue use for any individual;
- n) A six foot privacy fence surrounding the location of the camping area will be required;
- o) No person may camp at a registered location for more than 29 consecutive days, and;
- p) The camp location must be easily accessible by emergency vehicles.



## **CITY OF ROSEBURG TENT CAMPING RULES:**

COMMUNITY DEVELOPMENT  
DEPARTMENT  
900 SE DOUGLAS AVENUE,  
ROSEBURG, OR 97470  
(541) 492-6750

The City of Roseburg has authorized Tent Camping Rules through the adoption of Resolution 2022-21, subject to rules outlined on the previous page.

To host tent camping, the City is requiring that the property owner register their location with the City and comply with the standards outlined on the previous page, identified as Exhibit A in Resolution 2022-21.

Property owners interested in hosting tent camping should carefully consider whether hosting tent camping is appropriate for themselves and their property, and whether they have the necessary resources to successfully host individuals, groups, or families in a tent camping environment.

The organization, supervision, and maintenance of a tent camping location is solely the responsibility of the property owner, and not the City of Roseburg. Property owners deciding to host tent camping do so at their own risk and expense.

The City may only explain the minimum requirements for a registered tent camping location, and cannot offer any advice for property owners interested in hosting tent camping, and strongly recommends that anyone interested in hosting tent camping undertake their own research on the subject, and obtain the advice of their own attorney before deciding to host tent camping.

For a copy of the Tent Camping Registration Form and general information concerning the Tent Camping Rules and registration process, please contact the Community Development Department at 541-492-6750.

### Revocation and Appeal

Failure to comply with any of the listed Tent Camping Rules may result in revocation of approval by the Community Development Department Director for a Tent Camping site. Upon written notice of the violation from the Community Development Department, applicant will have 10 days to mitigate the violation(s) identified. If the violation(s) still exists after 10 days, approval for a Tent Camping site will be revoked.

The applicant shall have the right to appeal the revocation. A written appeal stating the basis for appeal must be filed with the City Manager within 10 days after the date the date of the notice. The City Manager will review the appeal and make a final determination on revocation. The decision of the City Manager is final.



COMMUNITY DEVELOPMENT DEPARTMENT  
900 SE DOUGLAS AVENUE, ROSEBURG, OR 97470  
(541) 492-6750

# TENT CAMPING REGISTRATION FORM

1. Person registering the Tent Campsite: \_\_\_\_\_  
Phone number: \_\_\_\_\_ Email address: \_\_\_\_\_
2. Location of the Tent Campsite: \_\_\_\_\_  
\_\_\_\_\_
3. Property Zone: \_\_\_\_\_ (Please include Plot Plan with this Registration Form).
4. This location is inside Roseburg City Limits? (y/n) \_\_\_\_\_
5. This location is not located in or next to a residential zone, or property currently used as a residence? (y/n) \_\_\_\_\_  
If yes, is this location a church-owned property? (y/n) \_\_\_\_\_
6. Is the person registering the campsite the owner of the property? (y/n) \_\_\_\_\_  
If not, you need to provide a copy of the written permission from the owner.
7. Is this location the parking lot for a non-profit, public, or commercial entity?  
(y/n) \_\_\_\_\_
8. Have you read and do you understand the attached rules and tent camping notice that are attached? (y/n) \_\_\_\_\_

Emergency contact info:

\_\_\_\_\_

I certify that I have answered the above questions correctly and honestly.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

City Stamp: \_\_\_\_\_  
(Form is void without stamp)

Approved by: \_\_\_\_\_  
(Community Development Department Director or designee)

Submit this completed form to the City of Roseburg, Community Development Department, 900 SE Douglas Ave., Roseburg, OR 97470