



# CITY OF ROSEBURG POLICE DEPARTMENT LIVESTOCK PERMIT

APPLICATION FOR PERMIT TO KEEP LIVESTOCK WITHIN  
THE CITY LIMITS OF ROSEBURG - Municipal code: 6.04.040

Name of Applicant: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Date: \_\_\_\_\_

Type and number of Livestock: \_\_\_\_\_

("Livestock" as defined in ORS 609.125 includes, but is not limited to, a horse, mule, jackass, cattle, sheep, goat, chicken, goose or other poultry as defined in ORS 603.038, llama, ostrich, rabbit, bees or other domestic animal, excluding swine and roosters, but including fur-bearing animals bred and maintained commercially or otherwise.) [Roseburg Muni Ordinance 6.04 - Keeping Farm Animals](#)

What is the nearest distance of any dwelling, church, school or building used for human occupancy, except that of the applicant? \_\_\_\_\_

Type of livestock enclosure(s): \_\_\_\_\_

### REQUIREMENTS:

1. Email Roseburg Public Works at [pwd@cityofroseburg.org](mailto:pwd@cityofroseburg.org) and request a Livestock Permit map (you must provide your name, address, and phone number)
  - a. The Livestock Permit map will show 200 feet distance from the property lines of your address
2. Obtain signatures of approval from owners **or** residents of all occupied dwellings within 200 feet of your property boundaries; signed permission is required if 200 feet touches any part of an occupied dwelling
3. Return Livestock Permit form with signatures **AND** Map to Roseburg Police Records Division
4. If permit is authorized, there is a one-time, non-refundable \$50 permit fee

**PRINTED NAME & SIGNATURE**

**ADDRESS**

**Phone #**

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Additional signature lines on back.



## Chapter 6.04 - KEEPING FARM ANIMALS (effective April 5, 2021)

### 6.04.005 - Definitions.

- A. "Livestock" as defined in ORS 609.125 includes, but is not limited to, a horse, mule, jackass, cattle, sheep, goat, chicken, goose or other poultry as defined in ORS 603.038, llama, ostrich, rabbit, bees or other domestic animal, excluding swine and roosters, but including fur-bearing animals bred and maintained commercially or otherwise.

### 6.04.010 - Specific livestock prohibited.

- 1.) No person shall cause or allow the keeping of swine on real property.
- 2.) No person shall cause or allow the keeping of roosters on real property.
- 3.) No person shall cause or allow the keeping of livestock over 50 pounds on real property that is less than two acres.

### 6.04.020 - Permit Requirements.

- 1.) No person shall cause or allow the keeping of any livestock on real property without a current, valid livestock permit.
- 2.) Permit requests for short term (not more than two weeks) use of livestock on real property will be individually evaluated by the Police Chief.
- 3.) No person shall have more than five (5) poultry on real property.
  - a.) Exception: one (1) additional poultry may be allowed for each additional acre over two (2) acres, not to exceed twenty (20) total poultry.
- 4.) No person shall have more than six (6) rabbits on real property.
  - a.) Exception: one (1) additional rabbit may be allowed for each additional acre over two (2) acres, not to exceed twenty (20) total.
- 5.) No person shall have more than three (3) bee hives on real property.
  - a.) Exception; a beekeeper who picks up a swarm of bees may hold them for a period of not more than two (2) weeks.
  - b.) Colonies shall be maintained in small movable frame hives.
  - c.) Adequate space shall be maintained in the hives to prevent overcrowding and swarming.
  - d.) Colonies shall be requeened with a young hybrid queen annually, or as often as necessary to prevent any swarming or aggressive behavior.
  - e.) Hives shall not be located within twenty-five (25) feet of any property line.
- 6.) Horses shall have a fenced corral or pasture, or a combination of the two, with a usable area of at least 10,000 square feet for one horse, 20,000 square feet for two horses, and 5,000 square feet for each additional horse.
- 7.) Cows, mules, jackasses, goats, and sheep shall have a fenced corral or pasture, or a combination of the two, with a usable area of at least 10,000 square feet per animal.
- 8.) Unless authorized by the Police Chief, enclosures for livestock, to include barns, animal runs, and poultry pens, shall be located on the rear half of the property not closer than twenty-five (25) feet from any dwelling off of the permittee's property.
- 9.) Livestock, to include poultry, shall be properly caged or housed, and proper sanitation shall be maintained at all times. All animal or poultry food shall be stored in metal or other rodent-proof containers.

10.) Fences used for enclosing livestock shall be kept in good repair and be at least four feet in height.

#### 6.04.030 - Permit—Exemption.

If any real property where livestock is kept is annexed to the City, provided that no corrals, stables or other structures housing the livestock, other than fences, are located within two hundred feet of a dwelling owned or occupied by another person, the owners of the annexed property shall be allowed to maintain the livestock on such property without purchasing a livestock permit for a time not to exceed five years from the date of annexation or until the property is sold, whichever occurs first. After such period of exemption, the person owning the livestock must apply for the required permit.

#### 6.04.040 - Permit—Issuance.

The Police Chief shall issue a permit for keeping livestock upon application on a form prescribed by the City and payment of the permit fee as set by Council resolution if:

- A. The requested livestock would not impact the quality of life that is expected in populated urban areas; i.e. unsafe livestock for the area, aggressive animals, excessive noise, obnoxious smell, rodent infestation, flies, etc.
- B. The premises where the livestock will be kept are sanitary and adequately enclosed from other persons' property.
- C. The premises' property boundaries lie not less than two hundred feet from any dwelling, or the applicant obtains signatures from owners or residents of all occupied dwellings within 200' of their property boundaries.
- D. As a condition of the issuance of a permit, the premises shall remain open for inspection at reasonable times by the Police Chief or their designee for compliance with this Chapter.

The Police Chief may grant permits for short term livestock use without the requirement of subsection C, and with exceptions to 6.04.040 (3-10).

#### 6.04.050 - Permit—Revocation.

A livestock permit shall be revoked if the Police Chief finds that the premises are no longer sanitary or adequately enclosed, or reasonably open to inspection, or that fifty percent or more of the owners or residents of abutting property (adjoining with a common boundary line as defined in Municipal Code 12.02.090) now object in writing to the permittee's keeping of livestock, or that the livestock presents an unreasonable risk of danger to other persons or property, or that the livestock adversely effects the quality of life that is expected in populated urban areas. Any permittee whose permit is revoked shall have ten days to relocate or otherwise dispose of the livestock, unless the Police Chief finds that the livestock pose an unreasonable threat to the health or safety of the public, in which case any revocation shall be effective immediately.

#### 6.04.060 - Permit—Appeal of revocation or denial.

- A. Any person whose application for a permit is denied or whose permit is revoked by the Police Chief may seek review of the denial or revocation by filing a written appeal with the City Manager not more than ten days after receiving notice of denial or revocation. The written appeal shall state:
  1. The name and address of the appellant;
  2. A description of the livestock being kept or desired to be kept and the facilities for livestock;
  3. A map showing the location of the livestock in relation to the permittee's property lines, abutting properties and all structures used for human occupancy;
  4. The reason given by the Police Chief for denying the application or revoking the permit; and

5. The reason the determination is incorrect.
- B. If a written appeal from a revocation is timely filed, the permittee shall be allowed to continue to keep the livestock for which the permit was obtained, pending the determination of the appeal, unless the Police Chief determines that the livestock present an unreasonable threat to the public health or safety, in which case the revocation of the permit shall become effective immediately.
  - C. The City Manager shall hear and determine the appeal on the basis of the appellant's written statement and any additional evidence the Manager deems appropriate. If the City Manager decides to take oral argument or evidence at the hearing, the appellant may present testimony and oral argument personally or by counsel. The rules of evidence as used by courts of law do not apply.
  - D. The appellant shall have the burden of proving the error in the Police Chief's determination.
  - E. The City Manager shall issue a written decision within twenty days of the hearing date.
  - F. Any person whose appeal has been denied may petition the City Council requesting it review the record in the proceedings before the Police Chief and City Manager. Such petition shall be in writing and filed with the City Manager not more than ten days after receiving the City Manager's decision. The petition shall specify the reasons why the City Manager's decision is erroneous and state the desired result.
  - G. Upon receiving a petition for review the Council may, in its sole discretion, decline to review the City Manager's decision, review the decision on the written record before it or invite oral argument before rendering a decision on the record. The decision of the Council is final.